

Location of Construction: 2401 Congress Street		Owner: Hutchins Realty		Phone:		Permit No 961248 PERMIT ISSUED Permit Issued: DEC 27 1996 CITY OF PORTLAND	
Owner Address:		Leasee/Buyer's Name: Ford Motor Credit		Phone: 774-5791			Business Name:
Contractor Name: Benchmark		Address: 650 Main Street, S.P. 04106		Phone: 874-2963			
Past Use: Offices		Proposed Use: Same w/int reno		COST OF WORK: \$ 15,000.00		PERMIT FEE: \$ 95.00	
Proposed Project Description: Int reno as per plans		Signature:		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: B Type: 3B BOCA 96 Signature: <i>Hoffner</i>	
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		Signature: _____ Date: _____	
				Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied		Zoning Approval: F-1 291A-A-004 <i>OK 12/20/96</i> Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: Vicki Dover		Date Applied For: 12/18/96				Zoning Appeal: <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	

1. This permit application doesn't preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Mail to Benchmark

PERMIT ISSUED WITH REQUIREMENTS

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

Mark Woodward 650 Main St., SP, 04106 12/18/96 874-2963
 SIGNATURE OF APPLICANT Mark Woodward ADDRESS: DATE: PHONE:
 Benchmark

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

Historic Preservation
 Not in District or Landmark
 Does Not Require Review
 Requires Review

Action:
 Approved
 Approved with Conditions
 Denied

Date: 12/19/96

D. Audman
 CEO DISTRICT **4**
A. Powers

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

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SIGNATURE OF APPLICANT [Signature] Mark Woodward Benchmark		ADDRESS: 650 Main St., SP, 04106		DATE: 12/18/96		PHONE: 874-2963	
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RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE _____ PHONE: _____

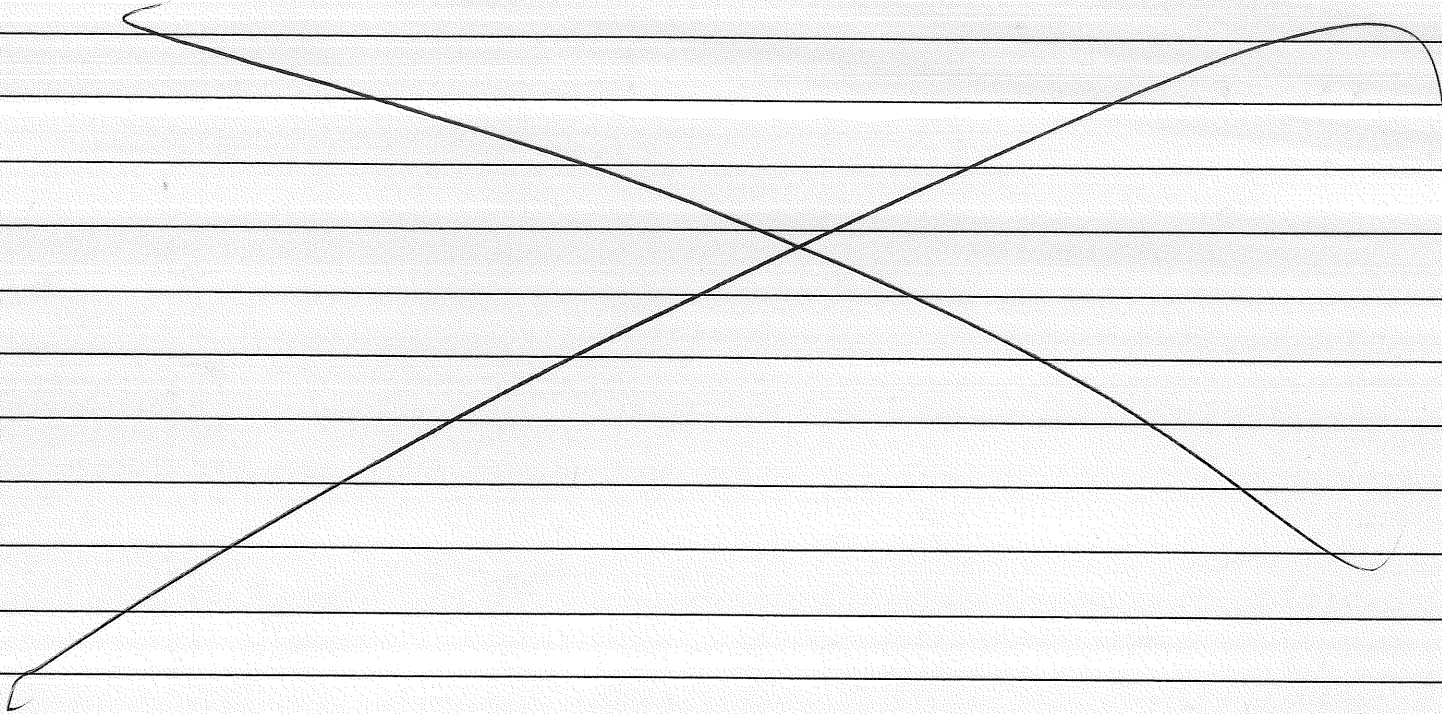
White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT 4

COMMENTS

12/31/90 CONTRACTOR TO CALL WHEN READY FOR WSP.

FEB 3 '97 INSPECTION YIELDS SOME EMERGENCY LIGHTING OKT.
CONSTRUCTION OF WALLS OK



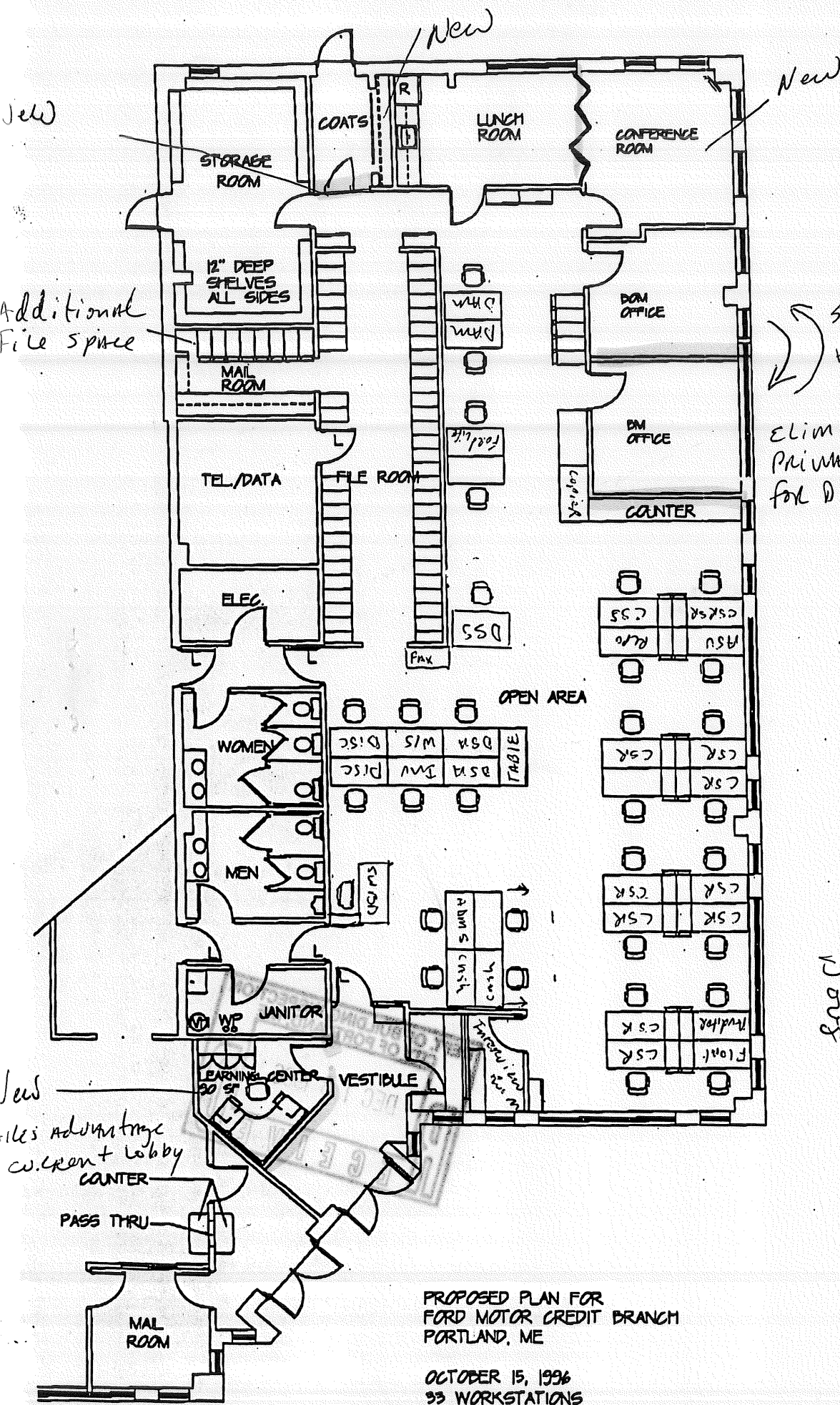
Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

TO: DOUG HEHRICH
 FROM: KAREN SOUDERS
 BLDG: P. T. EAST
 TEL: (503) 337-1336
 FAX: (503) 390-7488

11/80 1588
 GOOD FORKING DOUG. HOWZ THIS?

switched
 and BM
 Eliminated
 Private office
 for DAM's



PROPOSED PLAN FOR
 FORD MOTOR CREDIT BRANCH
 PORTLAND, ME

OCTOBER 15, 1996
 93 WORKSTATIONS

Date.

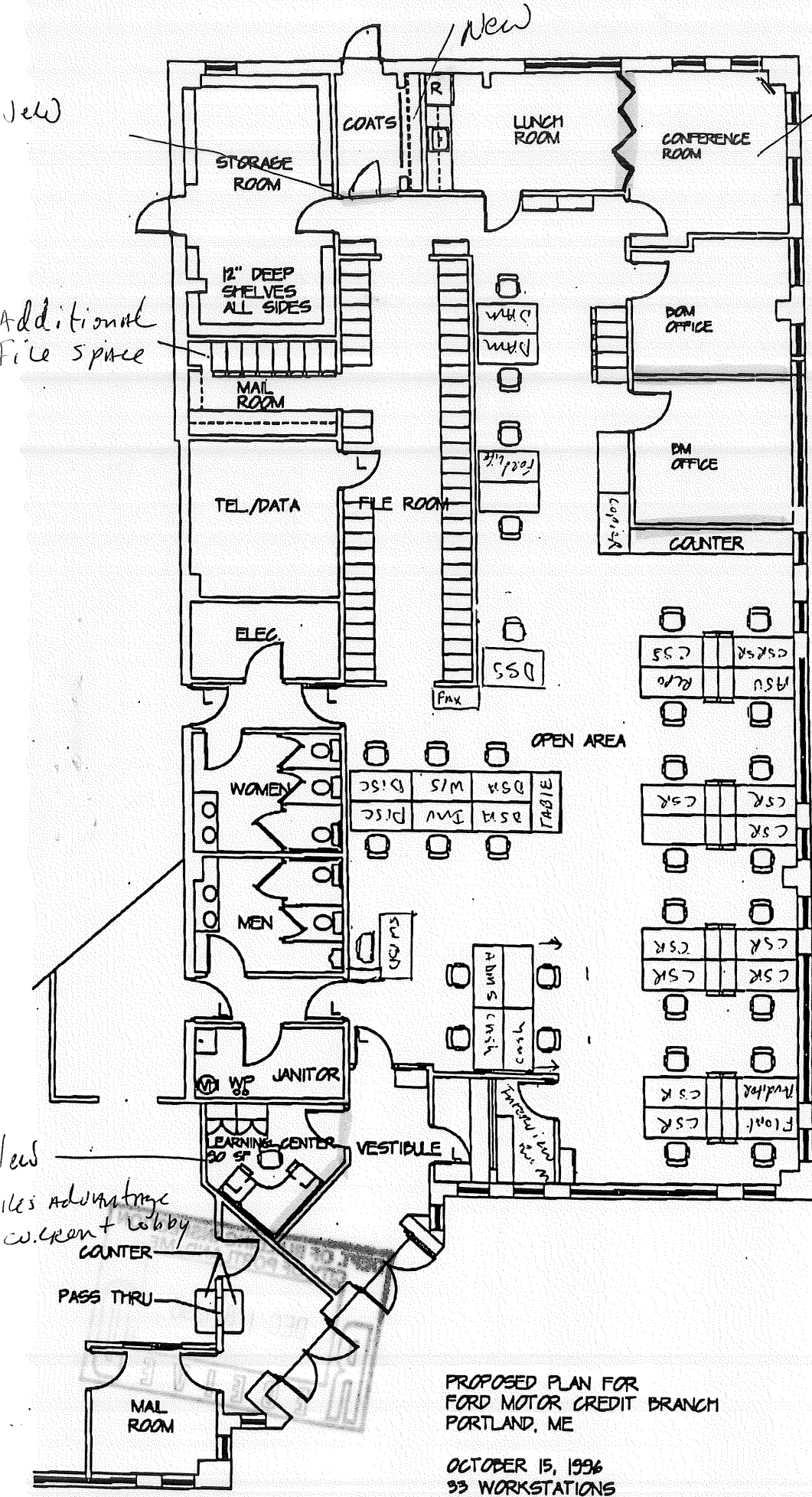
I am having this layout priced by
 A construction company. It allows for
 open space, separate departments, room for
 growth (files and desks) and gives us an expandable
 conference room. I will advise you of any proposed
 expenses. If you have any questions please call.
 Doug

Additional
 File space

New
 files advantage
 w. open + lobby
 counter

PASS THRU

Mini-FAX Transmittal
 Date 10/15/96 Page 1
 TO: DOUG HEATRICH
 FROM: KAREN SOUDERS
 BUILDING: P.T. EAST
 TEL: (503) 337-1336
 FAX: (503) 390-7488
 SUBJECT: T19-7990
 T190756
 GOOD FORKING DOUG. HOW2 THIS?



sw. tel. 10/15/96
 and BM
 ELIMINATED
 PRIVATE OFFICE
 FOR DAN'S

Dale,
 I am having this layout priced by
 A construction company. It allows for
 open space, separate departments, room for
 growth (files and desks) and gives us an expandable
 conference room. I will advise you of any proposed
 expenses. If you have any questions please call.
 Doug

PROPOSED PLAN FOR
 FORD MOTOR CREDIT BRANCH
 PORTLAND, ME
 OCTOBER 15, 1996
 93 WORKSTATIONS

BUILDING PERMIT REPORT

DATE: 26 DEC 96 ADDRESS: 2401 Congress ST.

REASON FOR PERMIT: To make interior renovations

BUILDING OWNER: Hutchins Realty

CONTRACTOR: Benchmark

PERMIT APPLICANT: _____

APPROVAL: X/14


DENIED: _____

CONDITION OF APPROVAL OR DENIAL

1. Before concrete for foundation is placed, approvals from the Development Review coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
 2. Precaution must be taken to protect concrete from freezing.
 3. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
 4. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of ½ inch gypsum board or the equivalent applied to the garage means of ½ inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
 5. **Guardrail & Handrails** A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42" , except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect.
 6. Headroom in habitable space is a minimum of 7'6".
 7. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread. 7" maximum rise.
 8. The minimum headroom in all parts of a stairway shall not be less than 80 inches.
 9. Every sleeping room below the fourth story in buildings of use Groups S and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft.
 10. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units.
 11. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's.
 12. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling, or by providing automatic extinguishment.
 13. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's building code Chapter 9, Section 19, 919.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):
 - In the immediate vicinity of bedrooms
 - In all bedrooms
 - In each story within a dwelling unit, including basements
- In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required)
- A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type.

X14.

- *15. The Fire Alarm System shall be maintained to NFPA #72 Standard.
- *16. The Sprinkler System shall maintained to NFPA #13 Standard.
- *17. All exit signs, lights, and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023. & 1024. Of the City's building code. (The BOCA National Building Code/1996)
- *18. All construction and demolition debris must be disposed at the City's authorized reclamation site. The fee rate is attached. Proof of such disposal must be furnished to the office of Inspection Services before final Certificate of Occupancy is issued or demolition permit is granted.
- 19. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
- 20. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification to the Division of Inspection Services.
- 21. This permit does not excuse the applicant from obtaining any license which may be needed from the City Clerk's office.
- 22. _____
- 23. _____
- 24. _____
- 25. _____



P. Samuel Hoffses, Chief of Code Enforcement

cc: Lt. McDougall, PFD