



# Signage / Awning Permit Application

If you or the property owner owns real estate or personal property taxes or any other charges on any property within the City, payment arrangement MUST be made before permits are accepted.

<b>Location/Address:</b> 2401 Congress St.	
<b>Tax Assessor's Chart/Block/Lot (CBL):</b>	<b>OWNER Name/Address:</b> Alex Mazurenko
<b>Chart:</b>	<b>Block:</b>
<b>Lot:</b>	<b>Name:</b> Alex Mazurenko
<b>Address:</b>	
<b>LEASER/BUYER Info (if Applicable)</b>	
<b>Name:</b> Katherine Buss	<b>CONTRACTOR Name:</b> Burr Signs
<b>Address:</b>	<b>Address:</b> 401 Madison Street SE
<b>Phone:</b>	<b>Name:</b> Katherine Buss
<b>E-Mail:</b> Katherine.Buss@hotm.com	<b>Phone:</b>
<b>E-Mail:</b>	<b>E-Mail:</b>
<b>Awning Fee = Cost of Work:</b>	<b>Awning Fee:</b>
(\$25/first \$1000; \$11 each additional \$1000)	<b>Historic (\$75):</b>
<b>TOTAL FEE: \$ 104.82</b>	<b>SF + \$30 Fee:</b> \$ 30
<b>Total S.F. signage \$ 74.82</b>	<b>Sq Ft = 329ix \$2.00</b>
<b>E-Mail:</b> z4wt@ic@9mail.com	<b>Telephone:</b>

Who should we contact when the permit is ready: Name: Burr Signs

Address: 401 Madison Street SE

Phone: 207-396-6111

E-Mail: Mazon@burrsigns

Tenant/allocated building space frontage (in feet): Length: 80' Height: 20'

Lot frontage (in feet): 160'

Single Tenant or Multi-Tenant Lot: Multi

Current Specific Use: Dental office (co. is changing owners. we are removing old sign, putting up new)

If vacant, what was prior use: Dental office

Proposed Use: Dental office

Freestanding (e.g. pole) sign? YES  NO

BLDG Wall Sign (attached to bldg)? YES  NO

Dimensions proposed: 30' x 8' (sf) Height from grade: 20' (sf)

Face requirements

Proposed Awning:

Height of awning: \_\_\_\_\_

Length of awning: \_\_\_\_\_

Is there any communication, message, trademark or symbol on it? YES  NO

If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

Information on existing and previously permitted signage:

Freestanding (e.g. pole) sign? YES  NO

Dimensions proposed: 30' x 8' (sf) Height from grade: 20' (sf)

BLDG Wall Sign (attached to bldg)? YES  NO

Dimensions proposed: 30' x 8' (sf) Height from grade: 20' (sf)

Is there any communication, message, trademark or symbol on it? YES  NO

If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

Information on existing and previously permitted signage:

Freestanding (e.g. pole) sign? YES  NO

Dimensions proposed: 30' x 8' (sf) Height from grade: 20' (sf)

BLDG Wall Sign (attached to bldg)? YES  NO

Dimensions proposed: 30' x 8' (sf) Height from grade: 20' (sf)

Is there any communication, message, trademark or symbol on it? YES  NO

If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

Proposed Awning:

Height of awning: \_\_\_\_\_

Length of awning: \_\_\_\_\_

Is there any communication, message, trademark or symbol on it? YES  NO

If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: \_\_\_\_\_

Date: 8-21-15

This is NOT a permit; you may not commence ANY work until the permit is issued

Revised 07/2014