

Sign 2018-00029

Portland, Maine



Yes. Life's good here.



Permitting and Inspections Department
Approved with Conditions

Permitting and Inspections Department
Michael A. Russell, MS, Director

07/06/2018

Signage /Awning Permit Application

Building Information:

Exterior Length of façade of tenant space (ft): 128 Height of exterior façade (ft): 12'-8"
 Lot frontage on street (ft): _____ This is a (select one): Single Tenant Lot Multi-Tenant Lot
 If multi-tenant, this is a (select one): Ground floor unit Upper story unit
 Current specific use: Cross Insurance Benefits If vacant, prior use: _____
 Proposed use: Future home

Information on EXISTING signs that will remain:

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N – if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			

Information on PROPOSED signs:

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N – if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			
(2) <u>attached building</u>					

I hereby certify the following:

- I am the Owner of record of the named property, or the owner of record authorizes the proposed work and I have been authorized by the owner to make this application as his/her authorized agent.
- I assume responsibility for compliance with all applicable statutes, codes, ordinances, rules and regulations.
- I understand that this application will not be reviewed for code compliance, and I certify that the proposed sign will be installed in accordance with the IBC 2009.
- I understand that if a Code Official determines that the sign has been installed in violation of any statute, code, or ordinance, that I am responsible for remedying the violation.
- If a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Rob Manville Date: 6-7-18
 This is a legal document and your electronic signature is considered a legal signature per Maine state law.



CERTIFICATE OF LIABILITY INSURANCE



DATE: 5/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AND THE INSURED(S). REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance-Portland 2331 Congress Street Portland ME 04102	CONTACT NAME: Ben Stallman	PHONE (A/C, No, Ext): (207) 780-1677	FAX (A/C, No): (207) 780-6377
	E-MAIL ADDRESS: bstallman@crossagency.com		
INSURED Glidden Signs Inc, DBA: Burr Signs 40A Manson Libby Road Scarborough ME 04074	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Ohio Security Ins Co		24082
	INSURER B: Ohio Casualty Insurance Company		24074
	INSURER C: Maine Employers Mutual Ins Co		11149
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES CERTIFICATE NUMBER: CL1831542654 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		BKS57799151	3/25/2018	3/25/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Contractors Errors and \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS57799151	3/25/2018	3/25/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured Motorist \$ 1,000,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO57799151	3/25/2018	3/25/2019	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	1810110281	3/25/2018	3/25/2019	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Portland is named as Additional Insured with respect to General Liability when required by written contract.

CERTIFICATE HOLDER City of Portland 1067 Riverside Street Unit #2 Portland, ME 04102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Ben Stallman/BST



Applied For permit

Permitting and Inspections Department
Approved with Conditions

07/06/2018

2367 Congress St.

May 11, 2018

Mr. Rob Mainville
Burr Signs
40A Manson Libby Rd.
Scarborough, ME 04074

Dear Rob:

Please accept this letter as a formal request to pursue permits for exterior signage on our behalf for the Cross Insurance properties at 2331 and 2367 Congress Street in Portland, Maine.

Sincerely,

Eric Jermyn
President, Cross Employee Benefits

Rob Mainville



Permitting and Inspections Department
Approved with Conditions

From: Robert Mainville <mainville_robert@yahoo.com>
Sent: Wednesday, May 23, 2018 8:22 AM
To: Rob Mainville


07/06/2018

Sign C (existing)



Sent from my iPhone

Existing Pylon sign at 2367 Congress St.
Damaged.

To be replaced by new ~~see~~ sign .

PROPOSED / PHOTO COMPOSITE
NOT TO SCALE



DISTANCE TO SIDEWALK 18'-9"

- (1) D.F. 3' x 7' 6" x 12" SIGN CABINET JIGGED OUT PUSH THROUGH WITH ACRYLIC
 - JIGGED OUT 1/8" ALUMINUM DIBOND
 - PUSHED THRU 1" WHITE ACRYLIC WITH TRANSLUCENT BLACK TRANS VINYL & SUNFLOWER 3630-25 (3M)
 - INTERNALLY ILLUMINATED W/ WHITE LED'S
 - (1) S.F. 1' X 7' 6" X 12" INTERNALLY ILLUMINATED CABINET WITH BLACK TRANS VINYL
 - INTERNALLY ILLUMINATED W/ WHITE LED'S
 - 10' x 10" x 10" METAL POSTS
 - DISTANCE TO SIDEWALK 18'-9"
 - METAL COLUMNS SET INTO CONCRETET PERS GRADE TO ASSURE LEVEL PLACEMENT

MONUMENT SIGN 1

30 SF

ROSS BENEFIT SOLUTIONS - PORTLAND



Burr Signs
40A Manson Libby RD
Scarborough, Maine 04074
Telephone: 207.396.6111
Fax: 207.846.7622
http://www.burrsigns.com

These plans are the exclusive property of Burr Signs and are the result of the original artwork of its employees. They are submitted to Burr Signs' client for the sole purpose of consideration of whether to purchase these plans or to purchase from Burr Signs a sign manufactured according to these plans.

Distribution or exhibition of these plans to anyone other than employees of said client, or use of these plans to construct a sign similar to the one embodied herein, is expressly forbidden. In the event that such exhibition or construction occurs, Burr Signs expects to be reimbursed \$1500 in compensation for time and effort entailed in creating these plans.

**Cross Benefit Solutions
Portland**

Location: 2331 Congress Street, Portland, Maine	
Drawing: Monument Sign 1.cdr	
Drawn by: Lindsay Carter	Rep: Rob Malmville
Date: 03/26/18	
Revised: 06/12/18	
Customer Approval:	

07/06/2018

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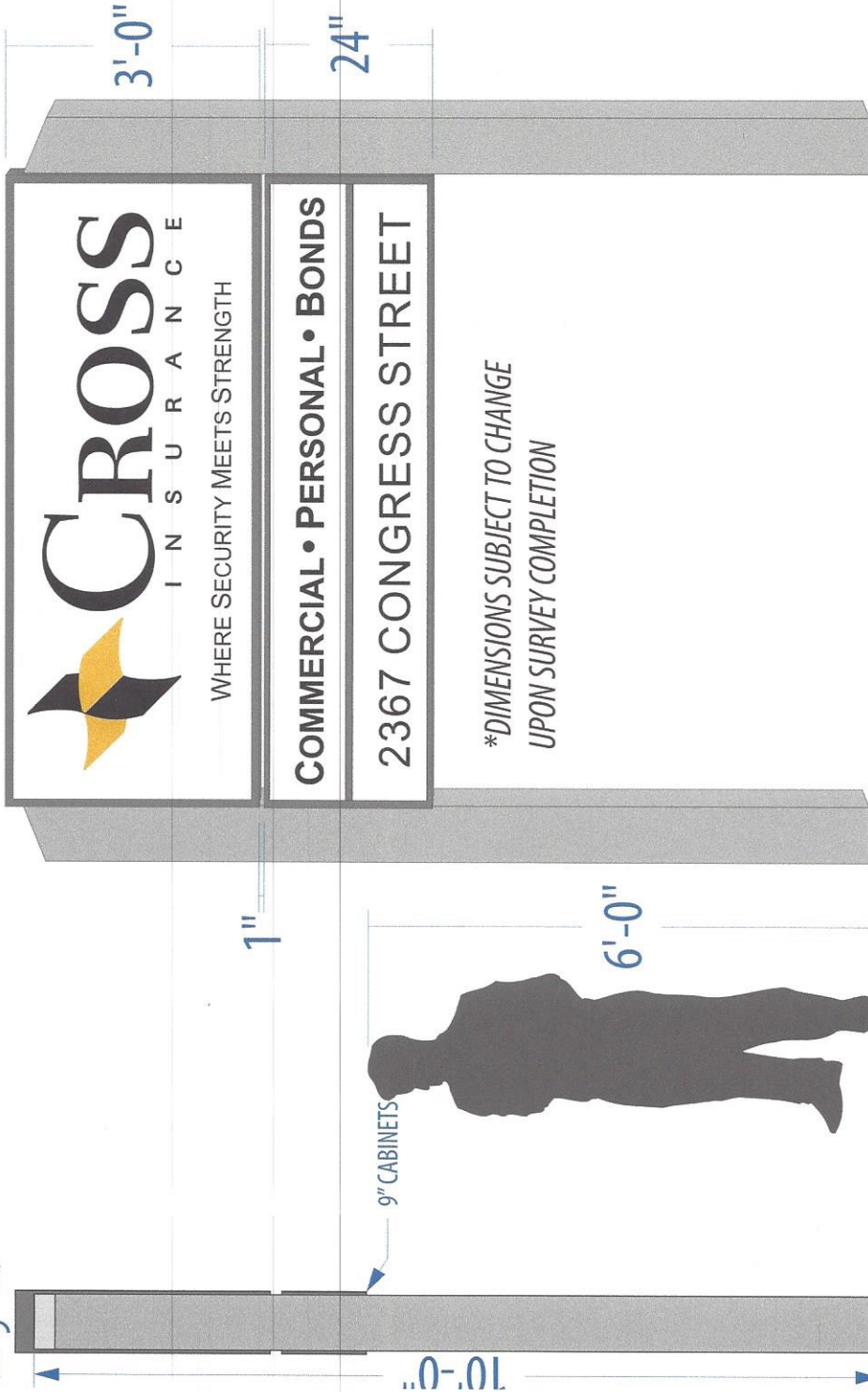
Cross Benefit Solutions
Portland

Location: 233 Congress Street, Portland, Maine
Drawn by: Monument Sign 1.cdr
Date: 03/26/18
Revised: 06/12/18
Customer Approval:
Rep: Bob Mainville
07/06/2018

FRONT VIEW

SCALE: 1/2" = 1'

7'-6"



- (1) D.F. 3' x 7' 6" x 12" SIGN CABINET JIGGED OUT PUSH THROUGH WITH ACRYLIC
 - JIGGED OUT 1/8" ALUMINUM DIBOND
 - PUSHED THRU 1" WHITE ACRYLIC WITH TRANSLUCENT BLACK TRANS VINYL & SUNFLOWER 3630-25 (3M)
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 - INTERNALLY ILLUMINATED W/ WHITE LED'S
 - 10' x 10" x 10" METAL POSTS
 - DISTANCE TO SIDEWALK 18'-9"
 - METAL COLUMNS SET INTO CONCRETET PIERS GRADE TO ASSURE LEVEL PLACEMENT

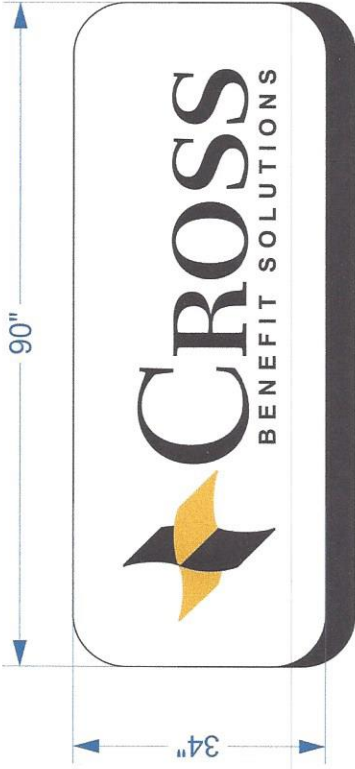
MONUMENT SIGN 1 30 SF

CROSS BENEFIT SOLUTIONS - PORTLAND

Sign A

FRONT VIEW 21.125 SF

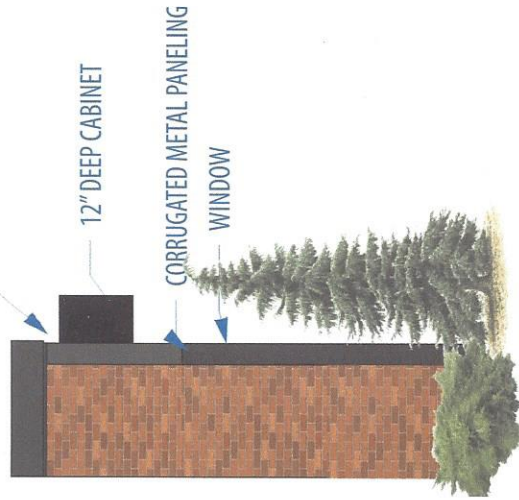
SCALE: 1/2" = 1'



MOUNTED TO BRICK WALL WITH HARDWARE. SEAL ALL WALL PENETRATIONS. ELECTRICAL TO SIGN LOCATION BY CUSTOMER

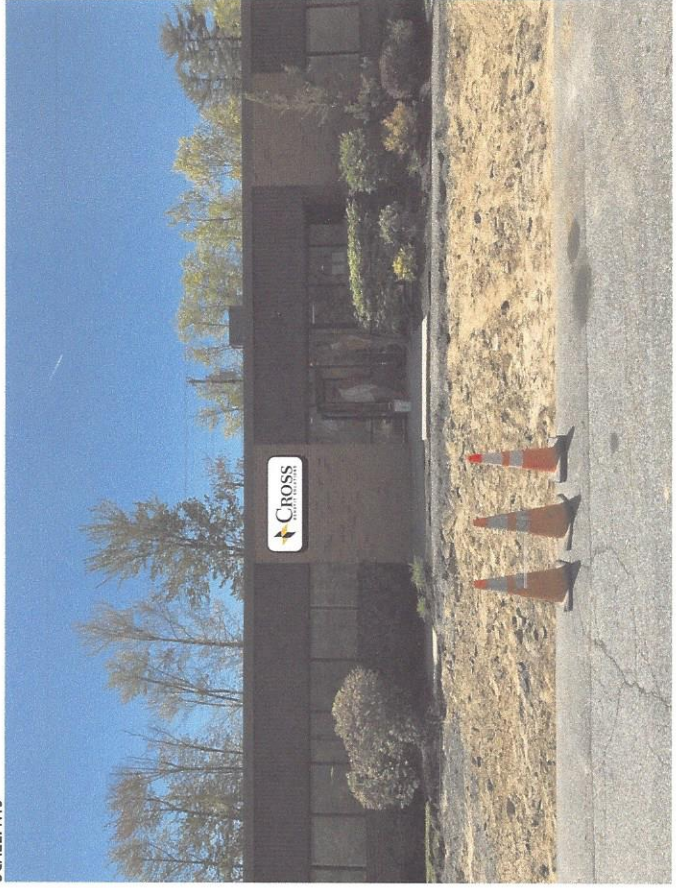
SIDE VIEW

NTS



PROPOSED SIGNAGE

SCALE: NTS



Burr Signs
40A Manson Libby RD
Scarborough, Maine 04074
Telephone: 207.396.6111
Fax: 207.846.7622
http://www.burrsigns.com

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Distribution or exhibition of these plans to anyone other than employees of said client, or use of these plans to construct a sign similar to the one embodied herein, is expressly forbidden. In the event that such exhibition or construction occurs, Burr Signs expects to be reimbursed \$1500 in compensation for time and effort entailed in creating these plans.

Cross Benefit Solutions

Location: 2867 Congress Street, Portland, Maine
Drawing:
Drawn by: Lindsay Carter
Date: 03/19/18
Revised: 06/01/18
Customer Approval:

07/06/2018

Permitting and Inspections Department
Approved with Conditions



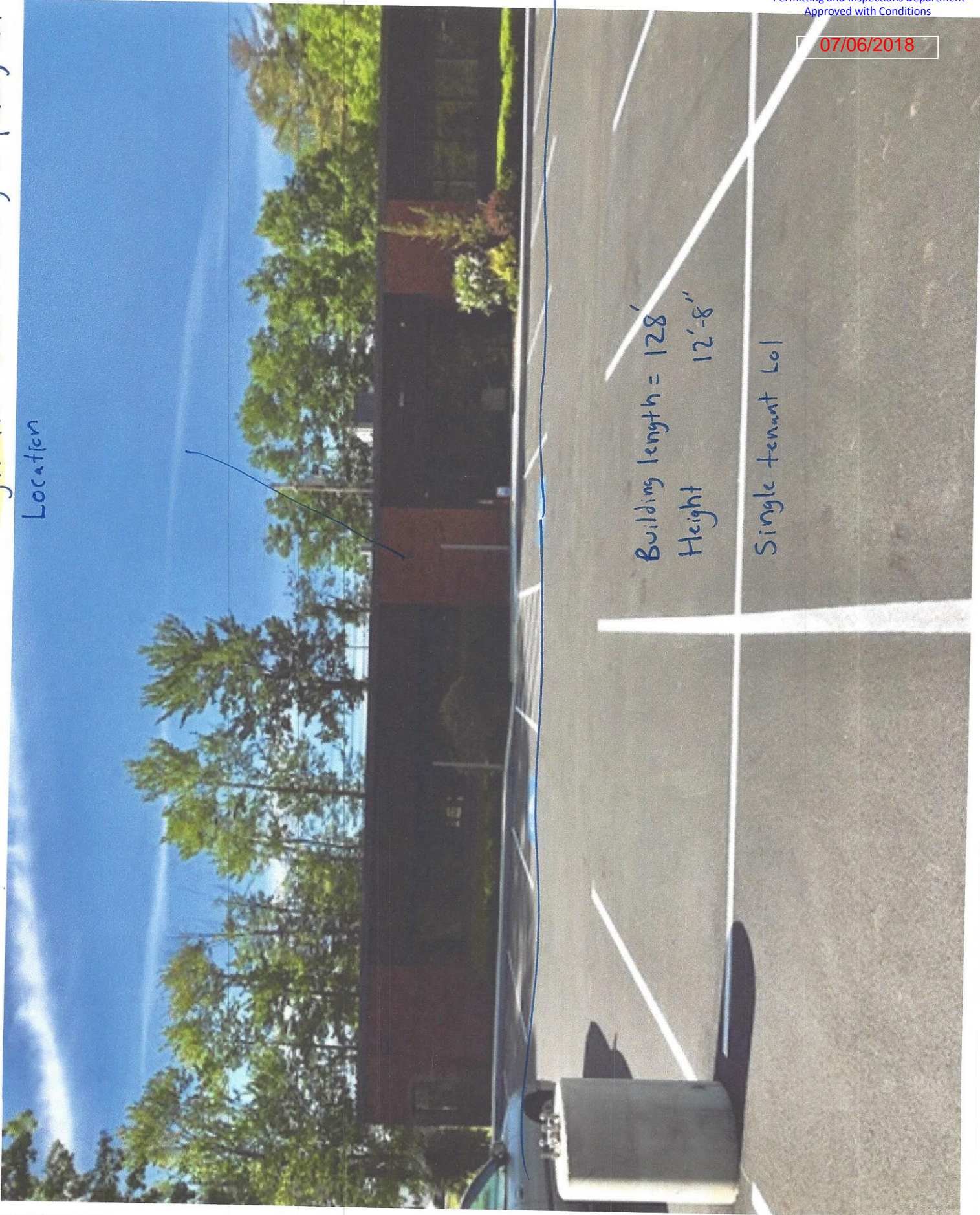
INTERNALLY ILLUMINATED CABINET

CROSS BENEFIT SOLUTIONS - PORTLAND

21.25 SF

Sign A. Back of building ... Parking Lot

Location



Building length = 128'

Height 12'-8"

Single tenant Lot

07/06/2018



Sign B
Front of building



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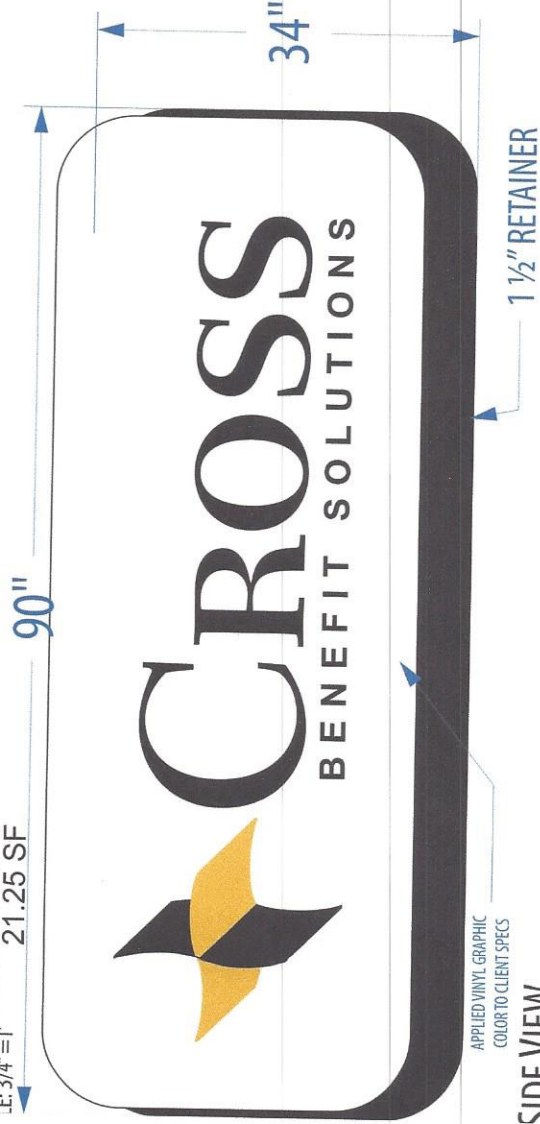
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Cross Benefit Solutions
Portland

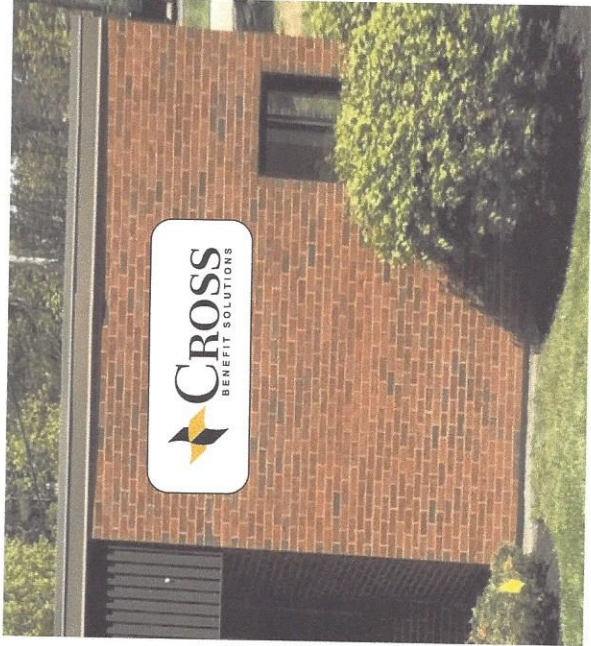
Location: Portland, Maine
Drawing: Internally Illuminated Cabinet Sign Drawing, 3/18
Drawn by: Lindsay Carter
Date: 03/19/18
Reviewed: 06/07/18
Customer Approval:

07/06/2018

Permitting and Inspections Department
Approved with Conditions

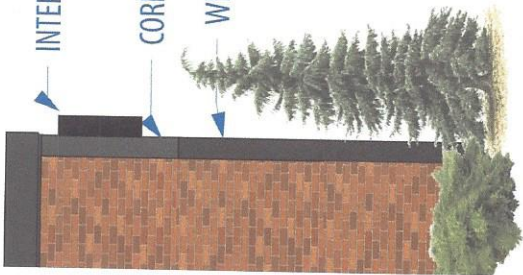


PROPOSED SIGNAGE
SCALE: NTS



APPLIED VINYL GRAPHIC
COLOR TO CLIENT SPECS

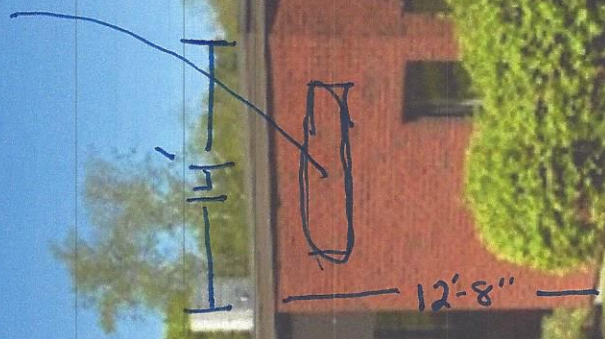
SIDE VIEW
NTS



INTERNALLY ILLUMINATED CABINET SIGN
21.25 SF
CROSS BENEFIT SOLUTIONS - PORTLAND

256 / Congress St.
Front of building

Sign B Location
90" x 34"



07/06/2018