

**DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK**  
**CITY OF PORTLAND**

Please Read  
Application And  
Notes, If Any,  
Attached

**BUILDING INSPECTION**

**PERMIT**

Permit Number: 080131

**PERMIT ISSUED**

FEB 20 2008

This is to certify that PORTLAND BOARD OF REGISTERED CONTRACTORS / Bailey Sign Company, Inc.

has permission to New signage

AT 2273 CONGRESS ST

238A/A00500A

provided that the person or persons who accept this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is leased or otherwise closed-in. 24 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

**OTHER REQUIRED APPROVALS**

Fire Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_  
Department Name

*Frank M. Mally* 2/20/08  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0131	Issue Date:	CBL: 238A A00500A
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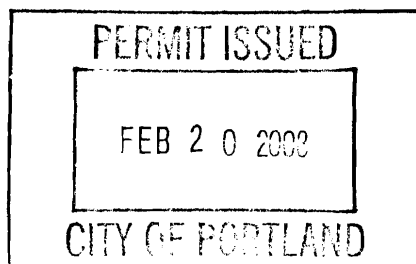
Location of Construction: 2273 CONGRESS ST (227H)	Owner Name: PORTLAND BOARD OF REALTO	Owner Address: 2271 CONGRESS ST	Phone:
Business Name:	Contractor Name: Bailey Sign Company Inc.	Contractor Address: 9 Thomas Drive Westbrook	Phone 2077742843
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: IM

Past Use: Commercial Office  Greater Portland Board of Realtors	Proposed Use: Commercial Office - New signage	Permit Fee: \$150.00	Cost of Work: \$150.00	CEO District: 3
		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: Commercial Type: 2B  JBC 2003	

Proposed Project Description: New signage  - add panel to free standing sign - add building sign	Signature:	Signature: <i>Jm 2/20/08</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: Idobson	Date Applied For: 02/14/2008	<b>Zoning Approval</b>
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.  2. Building permits do not include plumbing, septic or electrical work.  3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland  <input type="checkbox"/> Wetland  <input type="checkbox"/> Flood Zone  <input type="checkbox"/> Subdivision  <input type="checkbox"/> Site Plan  Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: 2/15/08 <i>ABM</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance  <input type="checkbox"/> Miscellaneous  <input type="checkbox"/> Conditional Use  <input type="checkbox"/> Interpretation  <input type="checkbox"/> Approved  <input type="checkbox"/> Denied  Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark  <input type="checkbox"/> Does Not Require Review  <input type="checkbox"/> Requires Review  <input type="checkbox"/> Approved  <input type="checkbox"/> Approved w/Conditions  <input type="checkbox"/> Denied <i>ABM</i> Date:
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 08-0131	<b>Date Applied For:</b> 02/14/2008	<b>CBL:</b> 238A A00500A
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<b>Location of Construction:</b> 2273 CONGRESS ST (2271)	<b>Owner Name:</b> PORTLAND BOARD OF REALTO	<b>Owner Address:</b> 2271 CONGRESS ST	<b>Phone:</b>
<b>Business Name:</b>	<b>Contractor Name:</b> Bailey Sign Company Inc.	<b>Contractor Address:</b> 9 Thomas Drive Westbrook	<b>Phone</b> (207) 774-2843
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Commercial Office - New signage	<b>Proposed Project Description:</b> New signage - add panel to freestanding sign & add building sign
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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Ann Machado      **Approval Date:** 02/15/2008**Note:** No permit for exisiting freestanding sign. With thte additional panel for Greater Portland Board of Realtors, **Ok to Issue:**   
the sign still meets the zoning criteria.

- 1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
- 2) Thr freestanding sign must be a minimum of five (5) feet from the property line.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Tom Markley      **Approval Date:** 02/20/2008**Note:** **Ok to Issue:** 

- 1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.
- 2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approrval prior to work.



# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>2271 Congress Street</u>		
Tax Assessor's Chart, Block & Lot Chart# <u>238</u> Block# <u>AA</u> Lot# <u>00500A</u>	Owner: <u>Greater Portland Board of Realtors</u>	Telephone: <u>775-1097</u>
Lessee/Buyer's Name (If Applicable) <u>N/A</u>	Applicant name, address & telephone: <u>Bailey Sign, Inc.</u> <u>9 Thomas Dr.</u> <u>Westbrook, ME 04092</u> <u>(207) 774-2843</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ <u>150 -</u> Awning Fee= cost of work Total Fee: \$ _____
Who should we contact when the permit is ready: <u>Deanna Emery</u> phone: <u>774-2843 x 115</u>		
Tenant/allocated building space frontage (feet): Length: <u>720</u> Height: <u>20'</u> Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot <u>MULTI</u> - single tenant building.		
Current Specific use: <u>Offices</u> If vacant, what was prior use: _____ Proposed Use: _____		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: <u>20.57 sq ft</u> Height from grade: <u>9'</u> Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: <u>51 sq ft</u> <i>See Drawing for Dimen.</i> <i>See Drawing Dimen.</i>		
Proposed awning? Yes _____ No <input checked="" type="checkbox"/> Is awning backlit? Yes _____ No _____ Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes _____ No _____ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No _____ Dimensions proposed: <u>See drawing = 39.33 sq. ft.</u> Bldg. wall sign? (attached to bldg) Yes _____ No <input checked="" type="checkbox"/> Dimensions proposed: _____ Awning? Yes _____ No <input checked="" type="checkbox"/> Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Deanna Emery / Bailey Sign Inc

Date: 2-13-08

This is not a permit; you may not commence ANY work until the permit is issued.

freestanding - multi-tenant  
70 ft max sf - 60 (OK)  
15' max height - 9' sign

6% of wall area  
51 x 20 = (1020 sq ft) = 61.2 ft  
proposed sign 51.7 ft (OK)

FEB 14 2008



## Signage/Awning Permit Application Checklist

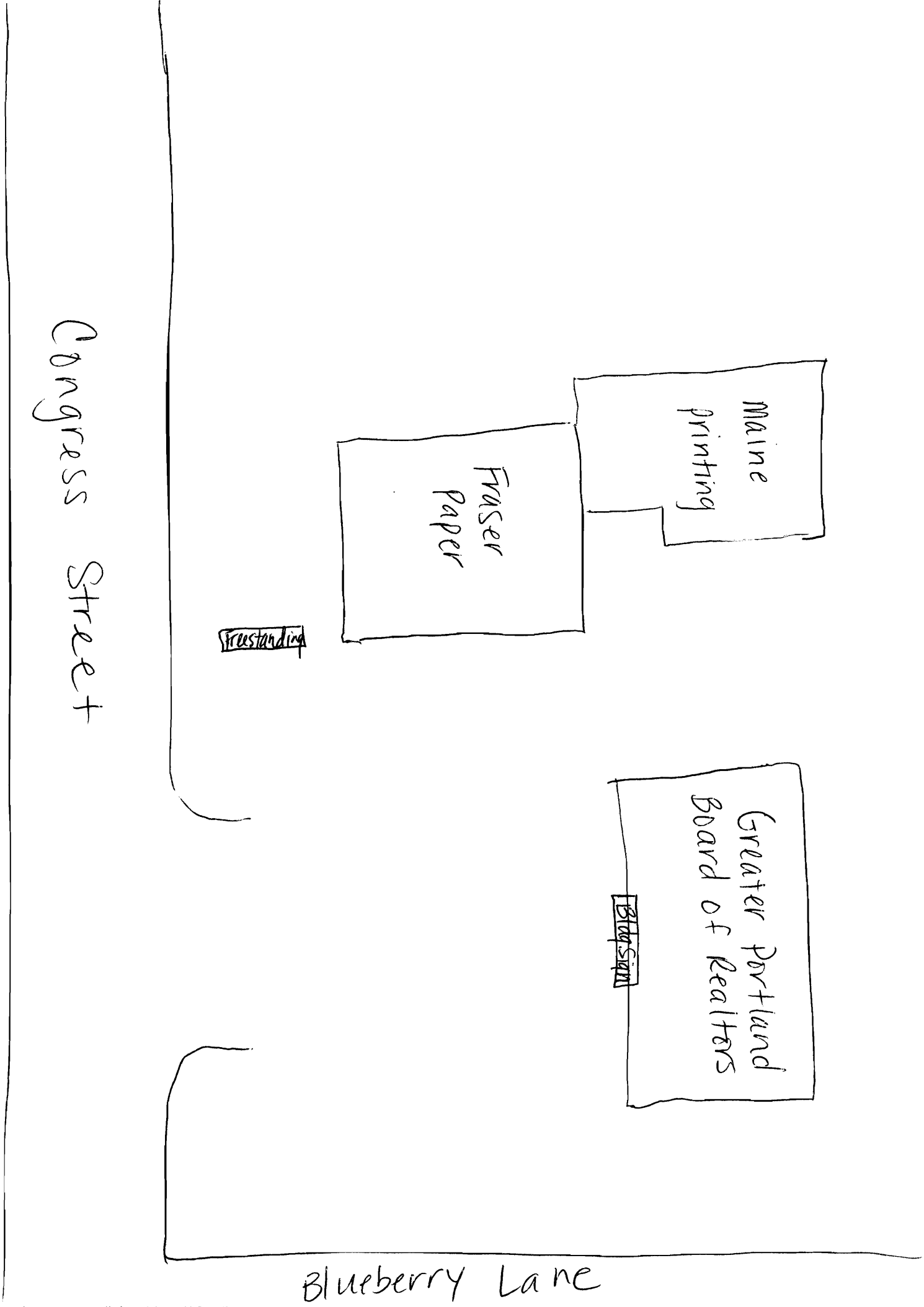
All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- N/A Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- N/A Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- N/A Certificate of flammability required for awning or canopy.
  - A UL# is required for lighted signs at the time of final inspection.
- Pre-application questionnaire completed and attached.
- Photos of existing signage
- N/A Details for sign fastening, attachment or mounting in the ground. — Base existing

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, \$9.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.



Congress Street

Blueberry Lane



EXISTING Freestanding Sign → Adding to top

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182.69"

15'-2 11/16"

40.75

3'-4 3/4"



Greater Portland  
Board of REALTORS®

NO ART AVAILABL  
FONT MATING LO

12"

MAINE REAL ESTATE RESOURCE CENTER

6"

(1) SET OF SINTRA CUT OUT LOGO & LOGOTYPE

LOGO: 1/2" SINTRA SQUARE PAINTED BLUE PMS #293C W/ CUT OUT SINTRA "R" PAINTED WHITE  
1/2" SINTRA CUT OUT OF "REALTORS" PAINTED BLUE PMS #293C

TEXT COPY: 1/2" SINTRA CUT OUTS PAINTED WHITE

MOUNTING: STUD MOUNTED OFF BRICKWORK

EXISTING DOWN LIGHTING

$$\begin{array}{r} 40.75 \\ \times 182.69 \\ \hline 7444.62\text{\textcircled{D}} = 51,7\text{\textcircled{D}} \end{array}$$







**Greater Portland  
Board of REALTORS®**

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**Fraser**Papers

EXISTING SIGN TO BE FIELD SURVEYED

(1) D.F. INTERNALLY ILLUMINATED SIGN W/ VINYL GRAPHICS  
INSTALLED OVER EXISTING (1) D.F. INTERNALLY ILLUMINATED EXTERIOR SIGN

CABINET & \_\_\_\_\_ RETAINER: \_\_\_\_\_  
RADIUS ENDS & COLOR TO MATCH EXISTING

NEW TENANT PANEL FACE V.O.: 20 1/2" X 11'-6"  
FACE: WHITE ACRYLIC  
B/G: WHITE  
LOGO: AVERY TRANS. PACIFIC BLUE (BEST COMMERCIAL MATCH TO PMS #293C)  
COPY: 3M BLACK VINYL

height

total c