

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT



This is to certify that

CONGRESS STREET LLC /C.M. Cimino Inc.

Located at

2331 CONGRESS ST

PERMIT ID: 2013-00876

ISSUE DATE: 06/18/2013

CBL: 238A A003001

has permission to **Complete renovation of interior space, including mechanical and electrical for Cross Insurance.**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise clsoed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

/s/ Benjamin Wallace Jr

Fire Official

/s/ Jeanie Bourke

Building Official

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
THERE IS A PENALTY FOR REMOVING THIS CARD**

Approved Property Use - Zoning

Offices

Building Inspections

Use Group: b

Business Offices

ENTIRE

MUBEC/IBC 2009

Fire Department

Type: 2B

PERMIT ID: 2013-00876

Located at: 2331 CONGRESS ST

CBL: 238A A003001

BUILDING PERMIT INSPECTION PROCEDURES
Please call 874-8703 (ONLY)
or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**
- **Per Section 107.3.1 of the Maine Uniform Building and Energy Code (MUBEC). One set of printed approved stamped construction documents shall be kept at the site of work and shall be open to inspection by building officials.**

REQUIRED INSPECTIONS:

Plumbing Only
Close-in Plumbing/Framing
Electrical Close-in
Above Ceiling Inspection
Final - Electric
Final - Commercial
Final - Fire

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

City of Portland, Maine - Building or Use Permit		Permit No: 2013-00876	Date Applied For: 05/01/2013	CBL: 238A A003001
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716				
Proposed Use: Same: Office Space		Proposed Project Description: Complete renovation of interior space, including mechanical and electrical for Cross Insurance.		
Dept: Zoning Status: Approved Reviewer: Marge Schmuckal Approval Date: 05/06/2013		Ok to Issue: <input checked="" type="checkbox"/>		
Note:				
Conditions:				
Dept: Building Status: Approved w/Conditions Reviewer: Jeanie Bourke Approval Date: 06/18/2013		Ok to Issue: <input checked="" type="checkbox"/>		
Note:				
Conditions:		<ol style="list-style-type: none"> 1) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process. 2) Any modifications to existing building systems and all new systems (HVAC, electrical, plumbing) shall meet IECC 2009 or ASHRAE 90.1-2007 requirements for energy code compliance. 3) Permit approved based upon information provided by the applicant or design professional. Any deviation from the final approved plans requires separate review and approval prior to work. The approved occupant load of this office space is less than 30 based on the design calculations provided by architect Robert J. Foster. 4) Penetrations through fire resistance rated assemblies shall be protected by an approved penetration firestop system installed as tested in accordance with ASTM E814 or UL 1479 		
Dept: Fire Status: Approved w/Conditions Reviewer: Benjamin Wallace Jr Approval Date: 06/12/2013		Ok to Issue: <input checked="" type="checkbox"/>		
Note:				
Conditions:		<ol style="list-style-type: none"> 1) All means of egress to remain accessible at all times. 2) Through-penetrations and membrane penetrations in fire walls, fire barrier walls, and fire resistance rated horizontal assemblies shall be protected by firestop systems or devices in conformance with NFPA 101:8.3.5 (ASTM E 814 or ANSI/UL 1479). Providing firestop labels at each firestop system or device and an onsite manual containing the detail for each firestop system or device used for the project will streamline final inspection approvals. 3) Fire walls, fire barriers, fire partitions, smoke barriers and smoke partitions or any other wall required to have protected openings or penetrations shall be effectively and permanently identified with signs or stenciling in accessible concealed floor, floor-ceiling or attic spaces at intervals not exceeding 30 feet with lettering not less than 0.5 inches in height. 4) Any cutting and welding done will require a Hot Work Permit from Fire Department. 5) A separate HVAC permit is required. 6) Fire extinguishers are required per NFPA 1. 7) Street addresses shall be marked on the structure and shall be as approved by the City E-911 Addressing Officer. Contact Michelle Sweeney at 874-8682 for further information. 8) Application requires State Fire Marshal approval. 9) **The fire alarm system design shall be evaluated for the renovated areas by an NICET IV certified interior fire alarm designer or a licensed engineer for compliance with the code. A compliance letter is required prior to the final inspection.** **A current inspection sticker from an approved fire alarm inspection company is required prior to the final inspection.** 10) Notice: The first scheduled final inspection fee is at no charge. Additional inspections shall be billed at \$75 for each inspector. 		

- 11 Exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
- 12 Construction or installation shall comply with City Code Chapter 10.
- 13 A separate Fire Alarm Permit is required. Separate fire alarm plans shall be provided. This review does not include approval of fire alarm system design or installation. Buildings with a fire alarm system require a knox box.
- 14 The approved plans with the Building Department Approved stamp shall be maintained on site for inspection.