

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND BUILDING PERMIT



**This is to certify that**

CONGRESS STREET LLC /C M Cimino, Inc

**Located at**

2331 CONGRESS ST

**PERMIT ID:** 2012-65686

**CBL:** 238A A003001

has permission to **Interior renovations - add 1 conference room, 3 offices spaces & additional doors associated w/ renovations**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

\_\_\_\_\_  
**Fire Prevention Officer**

  
\_\_\_\_\_  
**Code Enforcement Officer / Plan Reviewer**

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
THERE IS A PENALTY FOR REMOVING THIS CARD**

**PERMIT ID:** 2012-65686

**Located at:** 2331 CONGRESS ST

**CBL:** 238A A003001

<b>Location of Construction:</b> 2331 CONGRESS ST	<b>Owner Name:</b> CONGRESS STREET LLC	<b>Owner Address:</b> PO BOX 1388	<b>Phone:</b>
<b>Business Name:</b> Cross Insurance	<b>Contractor Name:</b> C M Cimino, Inc	<b>Contractor Address:</b> 3 Warren Ave. Westbrook	<b>Phone</b> (207) 854-8876
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial	

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No:

2012-65686

Issue Date:

CBL:

238A A003001

<b>Location of Construction:</b> 2331 CONGRESS ST	<b>Owner Name:</b> CONGRESS STREET LLC	<b>Owner Address:</b> PO BOX 1388 BANGOR, ME 04402		<b>Phone:</b>
<b>Business Name:</b> Cross Insurance	<b>Contractor Name:</b> C M Cimino, Inc	<b>Contractor Address:</b> 3 Warren Ave. Westbrook ME 04092		<b>Phone:</b> (207) 854-8876
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Alterations - Commercial		<b>Zone:</b> IM
<b>Past Use:</b> Commercial Office	<b>Proposed Use:</b> Commercial Office	<b>Permit Fee:</b> \$340.00	<b>Cost of Work:</b> \$32,000.00	<b>CEO District:</b> 6
<b>Proposed Project Description:</b> Interior renovations - add 1 conference room, 3 offices spaces & additional doors associated w/ renovations		<b>FIRE DEPT:</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A 2/21/13 Signature: <i>[Signature]</i>		
		<b>INSPECTION:</b> Use Group: <i>B</i> Type: <i>2</i> <i>MURBEC 2009</i> Signature: <i>JMB 1/24/13</i>		
		<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b> Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____		

Permit Taken By:

ldobson

Date Applied For:

12/26/2012

**Zoning Approval**

- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input checked="" type="checkbox"/> Date: <i>OK 12/31/12</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>S</i>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE

# City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 2012-65686	Issue Date:	CBL: 238A A003001
--------------------------	-------------	----------------------

Location of Construction: 2331 CONGRESS ST	Owner Name: CONGRESS STREET LLC	Owner Address: PO BOX 1388 BANGOR, ME 04402	Phone:
Business Name: Cross Insurance	Contractor Name: C M Cimino, Inc	Contractor Address: 3 Warren Ave. Westbrook ME 04092	Phone: (207) 854-8876
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: IM
Past Use: Commercial Office	Proposed Use: Commercial Office	Permit Fee: \$340.00	Cost of Work: \$32,000.00
Proposed Project Description: Interior renovations - add 1 conference room, 3 offices spaces & additional doors associated w/ renovations		FIRE DEPT: 2/21/13 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A	INSPECTION: Use Group: B Type: Z MURBEC 2009
		Signature: [Signature] Signature: JMB 1/24/13	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: Date:	

Permit Taken By: ldobson	Date Applied For: 12/26/2012	Zoning Approval		
<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>		Special Zone or Reviews	Zoning Appeal	Historic Preservation
		<input type="checkbox"/> Shoreland  <input type="checkbox"/> Wetland  <input type="checkbox"/> Flood Zone  <input type="checkbox"/> Subdivision  <input type="checkbox"/> Site Plan  Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Variance  <input type="checkbox"/> Miscellaneous  <input type="checkbox"/> Conditional Use  <input type="checkbox"/> Interpretation  <input type="checkbox"/> Approved  <input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Not in District or Landmark  <input type="checkbox"/> Does Not Require Review  <input type="checkbox"/> Requires Review  <input type="checkbox"/> Approved  <input type="checkbox"/> Approved w/Conditions  <input type="checkbox"/> Denied
		Date: OK 12/31/12	Date:	Date:

## CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

# General Building Permit Application

**If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction: <u>2331 CONGRESS ST. PORTLAND, ME.</u>		
Total Square Footage of Proposed Structure/Area		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart#                  Block#                  Lot#	Applicant *must be owner, Lessee or Buyer* Name <u>CROSS INSURANCE</u> Address <u>2331 CONGRESS ST.</u> City, State & Zip <u>PORTLAND, MAINE</u>	Telephone: <u>(207) 780-1677</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>30,613.<sup>00</sup></u> C of O Fee: \$ _____ Total Fee: \$ <u>340.<sup>00</sup></u>
Current legal use (i.e. single family) <u>OFFICE SPACE</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>INSURANCE COMPANY</u> Is property part of a subdivision? <u>NO</u> If yes, please name _____ Project description: <u>INTERIOR RENOVATION - ADD 1 CONFERENCE ROOM</u> <u>3 OFFICES AND SOME</u> <u>ADDITIONAL DOORS</u>		
Contractor's name: <u>C.M. CIMINO INC.</u> Address: <u>3 WARREN AVENUE</u> City, State & Zip <u>WESTBROOK, MAINE 04092</u> <u>(207) 854-8876</u> Telephone: Who should we contact when the permit is ready: <u>ANTHONY CIMINO</u> <u>(207) 854-8876</u> Telephone: Mailing address: <u>3 WARREN AVE., WESTBROOK, MAINE 04092</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the undersigned work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to submit to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Authorizes the proposed work and  
to confirm to all applicable  
that the Code Official's  
able hours to enforce the

**Signature:**

Date:

**This is not a permit; you may not commence ANY work until the permit is issued.**

