

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Please Read Application And Notes, If Any, Attached

Permit Number: 080923

PERMIT ISSUED

AUG 19 2008

This is to certify that CONGRESS STREET LLC / M Cimino, Inc.

has permission to Cross Insurance Canopy Replacement

AT 2319 CONGRESS ST

238A A003001

provided that the person or persons who accept this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Modification of inspection must be given and when permission proceeds before this building or part thereof is occupied or services closed-in. 4 HOUR NOTICE REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name

[Handwritten Signature]
8/19/08
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

Scanned

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

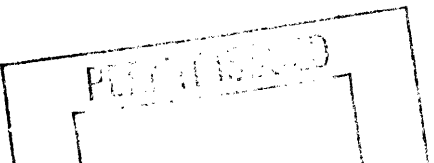
Permit No: 08-0923	Issue Date:	CBL: 238A A003001
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Location of Construction: 2319 CONGRESS ST	Owner Name: CONGRESS STREET LLC	Owner Address: PO BOX 1388	Phone:
Business Name: Cross Insurance	Contractor Name: C M Cimino, Inc	Contractor Address: 3 Warren Ave. Westbrook	Phone 2078548876
Lessee/Buyer's Name	Phone:	Permit Type: Additions - Commercial	Zone: IM

Past Use: Commercial - "Cross Insurance"	Proposed Use: Commercial - "Cross Insurance" - Cross Insurance Canopy Replacement	Permit Fee: \$2,880.00	Cost of Work: \$286,000.00	CEO District: 3
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: B/U Type: ZB TBC 2003	

Proposed Project Description: Cross Insurance Canopy Replacement	Signature: <i>Loren Cass</i>	Signature: <i>[Handwritten Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: Idobson	Date Applied For: 07/24/2008	Zoning Approval
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> OK w/condition Date: 8/11/08 <i>ABU</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>ABU</i>
			

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

- Footing/Building Location Inspection: Prior to pouring concrete or setting precast piers
- Re-Bar Schedule Inspection: Prior to pouring concrete
- Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling
- Underground electrical inspection prior to pouring concrete
- The final report of Special Inspections shall be submitted prior to the issuance of the Certificate of Occupancy
- Final inspection required at completion of work.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

[Handwritten Signature]

Signature of Applicant/Designee

8/19/08

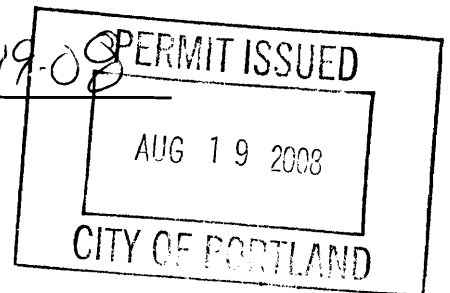
Date

[Handwritten Signature]

Signature of Inspections Official

8-19-08

Date



City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0923	Date Applied For: 07/24/2008	CBL: 238A A003001
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Location of Construction: 2319 CONGRESS ST	Owner Name: CONGRESS STREET LLC	Owner Address: PO BOX 1388	Phone:
Business Name: Cross Insurance	Contractor Name: C M Cimino, Inc	Contractor Address: 3 Warren Ave. Westbrook	Phone: (207) 854-8876
Lessee/Buyer's Name	Phone:	Permit Type: Additions - Commercial	

Proposed Use: Commercial - "Cross Insurance" - Cross Insurance Canopy Replacement	Proposed Project Description: Cross Insurance Canopy Replacement
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Ann Machado	Approval Date: 08/11/2008
Note: Replacing existing canopy. Square footage of slab & canopy will be smaller. The elevation will be lower. Ok to Issue: <input checked="" type="checkbox"/>			
1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.			
Dept: Building	Status: Approved with Conditions	Reviewer: Tammy Munson	Approval Date: 08/19/2008
Note: Ok to Issue: <input checked="" type="checkbox"/>			
1) An inspection of the installation of the steel and concrete and structural bracing shall be conducted by a licensed engineer and his/her certification shall be submitted to this office stating compliance with the approved plans.			
2) Separate permits are required for any electrical, plumbing, or HVAC systems. Separate plans may need to be submitted for approval as a part of this process.			
Dept: Fire	Status: Approved	Reviewer: Capt Greg Cass	Approval Date: 08/14/2008
Note: Ok to Issue: <input checked="" type="checkbox"/>			

Comments:

8/11/2008-amachado: Left message for Barbara to see if she thought it needed a siteplan exemption. She called me back & said that it didn't trigger siteplan exemption, so she does not need to review it.



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>2331 CONGRESS ST.</u>		
Total Square Footage of Proposed Structure/Area <u>500 SF</u>		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>238A A 003</u>	Applicant * must be owner, Lessee or Buyer* Name <u>CROSS INSURANCE</u> Address <u>74 GILMAN RD.</u> City, State & Zip <u>BANGOR, ME 04401</u>	Telephone: <u>947-7345</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant): Name Address <u>JUL 24 2008</u> City, State & Zip	Cost Of Work: \$ <u>286,000⁰⁰</u> C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>BUSINESS - INSURANCE OFFICES</u> If vacant, what was the previous use? _____ Proposed Specific use: _____ Is property part of a subdivision? <u>NO</u> If yes, please name _____ Project description: <u>CROSS INSURANCE CANOPY REPLACEMENT</u>		
Contractor's name: <u>C.M. CIMINO, INC.</u> Address: <u>3 WARREN AVE.</u> City, State & Zip <u>WESTBROOK, ME 04092</u> Telephone: <u>207-854-8876</u> Who should we contact when the permit is ready: <u>ANTHONY CIMINO</u> Telephone: <u>207-838-1000</u> Mailing address: <u>SAME AS ABOVE</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Anthony J. Cimino Date: 7/24/08

This is not a permit; you may not commence ANY work until the permit is issue



New Commercial Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

One (1) complete Set of construction drawings must include:

Note: Construction documents for costs in excess of \$50,000.00 must be prepared by a Design Professional and bear their seal.

- Cross sections w/framing details
- Detail of any new walls or permanent partitions
- Floor plans and elevations
- Window and door schedules
- Foundation plans with rebar specifications and required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separations
- Insulation R-factors of walls, ceilings, floors and U-factors of windows as per the IEBC 2003
- Complete the Accessibility Certificate and The Certificate of Design
- A statement of special inspections as required per the IBC 2003
- Complete electrical and plumbing layout.
- Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review.
- Reduced plans or electronic files in PDF format are required if originals are larger than 11" x 17".
- Per State Fire Marshall, all new bathrooms must be ADA compliant.

Separate permits are required for internal & external plumbing, HVAC and electrical installations.

Nine (9) copies of the minor (< 10,000 sf) or major (> 10,000 sf) site plan application is required that includes:

- A stamped boundary survey to scale showing north arrow, zoning district and setbacks to a scale of $\geq 1" = 20'$ on paper $\geq 11" \times 17"$
- The shape and dimension of the lot, footprint of the proposed structure and the distance from the actual property lines. Photocopies of the plat or hand draw footprints not to scale will not be accepted.
- Location and dimensions of parking areas and driveways, street spaces and building frontage
- Finish floor or sill elevation (based on mean sea level datum)
- Location and size of both existing utilities in the street and the proposed utilities serving the building
- Existing and proposed grade contours
- Silt fence (erosion control) locations

Fire Department requirements.

The following shall be submitted on a separate sheet: **ON DRAWING SHEETS.**

- Name, address and phone number of applicant **and** the project architect.
- Proposed use of structure (NFPA and IBC classification)
- Square footage of proposed structure (total and per story)
- Existing and proposed fire protection of structure.
- Separate plans shall be submitted for
 - a) Suppression system
 - b) Detection System (separate permit is required)
- A separate Life Safety Plan must include:
 - a) Fire resistance ratings of all means of egress
 - b) Travel distance from most remote point to exit discharge
 - c) Location of any required fire extinguishers
 - d) Location of emergency lighting
 - e) Location of exit signs
 - f) NFPA 101 code summary
- Elevators shall be sized to fit an 80" x 24" stretcher.

For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.



Certificate of Design Application

SRG ENGINEERING, INC.
PO BOX 925
GRAY, ME 04039

From Designer:

STEVEN R GRANT

Date:

7-22-08

Job Name:

CROSS INSURANCE CANOPY REPLACEMENT

Address of Construction:

2331 CONGRESS ST.

2003 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year IBC 2003 Use Group Classification (s) BUSINESS GROUP B

Type of Construction TYPE IIB

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2003 IRC NO

Is the Structure mixed use? NO If yes, separated or non separated or non separated (section 302.3) N/A

Supervisory alarm System? Yes Geotechnical/Soils report required? (See Section 1802.2) NO

Structural Design Calculations

N/A Submitted for all structural members (106.1 - 106.11)

Design Loads on Construction Documents (1603)

Uniformly distributed floor live loads (7603.11, 1807)

Floor Area Use

Loads Shown

N/A
(CANOPY)

Wind loads (1603.1.4, 1609)

1609.1.1 Design option utilized (1609.1.1, 1609.6)

100 Basic wind speed (1809.3)

II, 1.00 Building category and wind importance Factor, I_w table 1604.5, 1609.5)

B Wind exposure category (1609.4)

0.00 Internal pressure coefficient (ASCE 7)

0.00 Component and cladding pressures (1609.1.1, 1609.6.2.2)

20.0 psf Main force wind pressures (7603.1.1, 1609.6.2.1)

Earth design data (1603.1.5, 1614-1623)

ELF Design option utilized (1614.1)

I Seismic use group ("Category")

S_D = .37 S₀ = 0.16 Spectral response coefficients, S_D & S_0 (1615.1)

D Site class (1615.1.5) (Assumed)

N/A Live load reduction

0 Roof live loads (1603.1.2, 1607.11)

P_s = 60 psf + D_{NR} Roof snow loads (1603.7.3, 1608)

60 Ground snow load, P_g (1608.2)

60 If $P_g > 10$ psf, flat-roof snow load P_f

1.2 If $P_g > 10$ psf, snow exposure factor, C_e

1.0 If $P_g > 10$ psf, snow load importance factor, I_f

1.2 Roof thermal factor, C_t (1608.4)

N/A Sloped roof snowload, P_s (1608.4)

C Seismic design category (1616.3)

OMF Basic seismic force resisting system (1617.6.2)

R=3 C_d=3 Response modification coefficient, R and

deflection amplification factor C_d (1617.6.2)

ELP Analysis procedure (1616.6, 1617.5)

0.5 k_{ip} SOSEMIC Design base shear (1617.4, 16175.5.1)

2.0 psf WIND Flood loads (1803.1.6, 1612)

(N/A) Flood Hazard area (1612.3)

(N/A) Elevation of structure

Other loads

(N/A) Concentrated loads (1607.4)

(N/A) Partition loads (1607.5)

(N/A) Misc. loads (Table 1607.8, 1607.6.1, 1607.7, 1607.12, 1607.13, 1610, 1611, 2404)

per Robert Foster, Architect



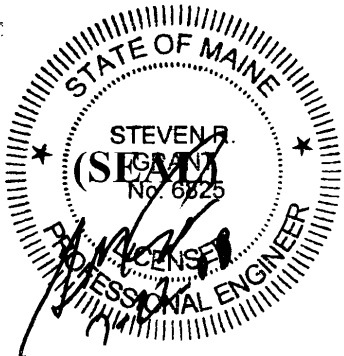
Certificate of Design

Date: July 22, 2008

From: STEVEN R. GRANT, PE

These plans and / or specifications covering construction work on:
CROSS INSURANCE CANOPY REPLACEMENT

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the **2003 International Building Code** and local amendments.



Signature: [Handwritten Signature]

Title: Principal

Firm: SRG ENGINEERING, INC.

Address: PO BOX 925
GRAY, ME 04039

Phone: 207-657-7323

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov



Certificate of Design

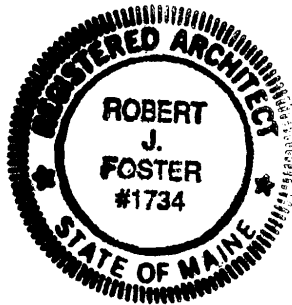
Date: 7/21/08

From: ROBERT J. FOSTER ARCHITECT

These plans and / or specifications covering construction work on:

CROSS INSURANCE CANOPY REPLACEMENT

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the *2003 International Building Code* and local amendments.



(SEAL)

Signature: [Handwritten Signature]

Title: ARCHITECT

Firm: -

Address: 36 GROVESIDE RD.

PORTLAND, ME 04102

Phone: 761-3822

For more information or to download this form and other permit applications visit the Inspections Division on our website at www.portlandmaine.gov



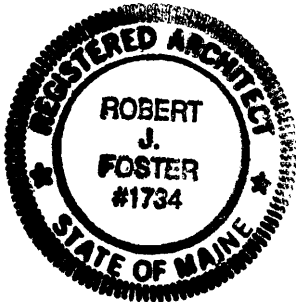
Accessibility Building Code Certificate

Designer: ROBERT J. FOSTER - ARCHITECT

Address of Project: 2331 CONGRESS ST.

Nature of Project: ENTRY CANOPY REPLACEMENT

The technical submissions covering the proposed construction work as described above have been designed in compliance with applicable referenced standards found in the Maine Human Rights Law and Federal Americans with Disability Act. Residential Buildings with 4 units or more must conform to the Federal Fair Housing Accessibility Standards. Please provide proof of compliance if applicable.



(SEAL)

Signature: [Handwritten Signature]

Title: ARCHITECT

Firm: —

Address: 36 GROVESIDE RD.
PORTLAND, ME 04102

Phone: 761-3822

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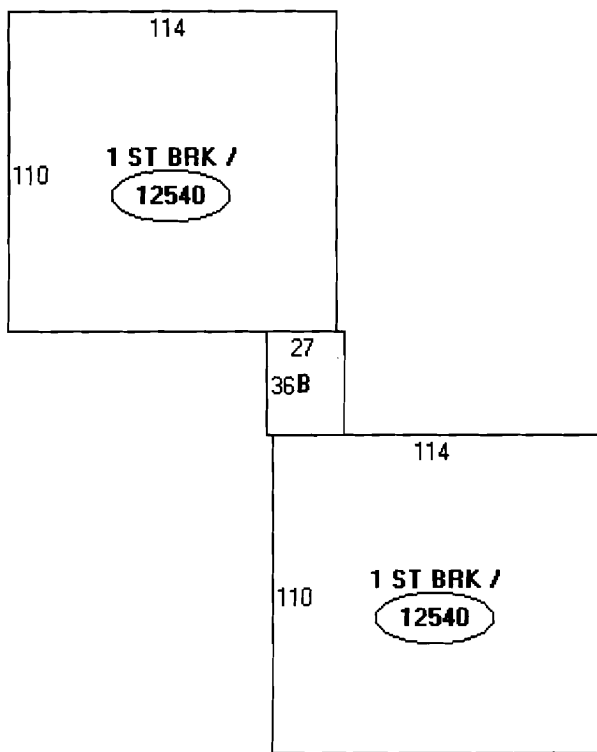


City of Portland
GIS



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City of Portland
389 Congress St.
Portland, Maine
04101



Descriptor

A: 1 ST BRK
12540 sqf

B: CANOPY
972 sqft

C: 1 ST BRK
12540 sqf