

# **ALLIED/COOK**


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## **CONSTRUCTION**

Planners • Managers • Design/Builders  
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### **MEMORANDUM**

To: Mike Nugent

From: John Brockington 

Date: July 18, 2006

Re: Contractor's Statement of Responsibility  
Woodard & Curran Office Addition  
41 Hutchins Drive  
Portland, Maine

In accordance with 2003 IBC, Section 1705.3, Allied/Cook acknowledges awareness of the requirements contained in the quality assurance plan per the Statement of Special Inspections prepared by Keith Brenner of Harriman Associates dated 5/19/06.

Allied/Cook acknowledges that control will be exercised through on site inspection to obtain conformance with the construction documents prepared by Harriman Associated dated 5/15/06.

Project Superintendent, Bill Hart, will be responsible for the coordination of independent inspections, code enforcement inspections and daily on site review of work being done in conformance with the approved construction documents. Daily reports are kept on the site during the course of construction to record work activities and site inspections. In addition, the Owner, Architect and Contractor will receive independent inspection reports for appropriate support documentation as outlined in the Statement of Special Inspections.

Cc: Matt McClenahan  
Jon Boyd  
Steve Etzel  
Bill Hart  
Dan Cook