



Alex Jaegerman, FAICP  
Division Director, Planning Division

April 10<sup>th</sup>, 2014

David Latulippe, Manager  
Portland Property Holdings, LLC  
2 Main Street  
Topsham, Maine 04086

RE: Request for Extension of the Level III Site Plan Approval granted on May 14, 2013  
Project Name: Commercial Development including gas station and convenience store with ATM  
Project ID: 2013-086 CBL: 237-A-012  
Address: 2282 Congress Street, Portland  
Joint Applicants: C J Developers, Inc. and Portland Property Holdings, LLC  
Planner: Jean Fraser

Dear David:

Thank you for your letter dated April 8<sup>th</sup>, 2014 requesting a one-year extension of the May 14<sup>th</sup>, 2013 Level III (Site Plan and Traffic Movement Permit) approval for a commercial development including gas station and convenience store with ATM at 2282 Congress Street. I understand that your request is based on the fact that the process of finalizing the agreements with a tenant was delayed and that construction is now scheduled to start this summer.

In my capacity as Planning Division Director for the City of Portland and under the provision of Section 14-532 (c) Expiration of site plan approval, I am granting your request to extend your approval to May 14<sup>th</sup>, 2015. If you have any questions, please contact Jean Fraser at (207) 874 8728.

Sincerely,

Alexander Jaegerman, FAICP  
Planning Division Director

CC.

Jeff Levine, AICP, Director of Planning and Urban Development  
Alexander Jaegerman, FAICP, Planning Division Director  
Barbara Barhydt, Development Review Services Manager  
Jean Fraser, Planner  
Philip DiPierro, Development Review Coordinator, Planning  
Marge Schmuckal, Zoning Administrator, Inspections Division  
Tammy Munson, Inspections Division Director  
Jonathan Rioux, Inspections Division Deputy Director  
Jeanie Bourke, Plan Reviewer/CEO, Inspections Division  
Lannie Dobson, Administration, Inspections Division  
Brad Saucier, Administration, Inspections Division  
Michael Bobinsky, Public Services Director  
Katherine Earley, Engineering Services Manager, Public Services  
Bill Clark, Project Engineer, Public Services  
David Margolis-Pineo, Deputy City Engineer, Public Services

Doug Roncarati, Stormwater Coordinator, Public Services  
Greg Vining, Associate Engineer, Public Services  
Michelle Sweeney, Associate Engineer  
John Low, Associate Engineer, Public Services  
Rhonda Zazzara, Field Inspection Coordinator, Public Services  
Mike Farmer, Project Engineer, Public Services  
Jane Ward, Administration, Public Services  
Jeff Tarling, City Arborist, Public Services  
Jeremiah Bartlett, Public Services  
Captain Chris Pirone, Fire Department  
Danielle West-Chuhta, Corporation Counsel  
Thomas Errico, P.E., TY Lin Associates  
David Senus, P.E., Woodard and Curran  
Rick Blackburn, Assessor's Department  
Approval Letter File

**Portland Property Holdings, LLC**  
**2 Main Street**  
**Topsham, Maine 04086**  
**207-865-4323**

April 8, 2014

Ms. Alex Jaegerman  
City of Portland Planning Department  
City of Portland  
389 Congress Street  
Portland, ME 04101

Re: Request for Extension of the Level III Site Plan and Traffic Movement Permit  
granted on May 14, 2013  
Commercial Development including gas station and convenience store with ATM  
2282 Congress Street, Portland, ME – Proj. ID: 2013-086

Dear Alex:

In accordance with Zoning Ordinance provision 14-532, (c), 1., b., Portland Property Holdings, LLC hereby request a one year extension of the Level III Site Plan and traffic Movement Permit that was approved by the Planning Board on May 14, 2013. We are finalizing our agreements with our tenant and hope to start construction this summer.

Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,



David Latulippe  
Manager