



CITY OF PORTLAND

September 20, 1999

237-A-012

Anke Read-Segerius
OEST Associates
343 Gorham Road
South Portland, ME 04106

Re: Courtyard Marriott Hotel at 2282 Congress Street

Dear Anke:

Thank you for the resubmitted plans in response to Jim Wendell's comments of September 2. Representatives from Public Works, Zoning, and Fire reviewed the submissions and requested the following items:

- A computer-generated image showing views of the free-standing signs from Congress Street and the Maine Turnpike. We are concerned with the size and scale of the signage, in particular, Sign # 1 at 35 ft in height.
- A letter from a bank indicating potential willingness to undertake the proposed development. (This letter does not have to indicate a commitment.)
- A letter from the FAA regarding proposed height of building in relation to flight paths.
- A letter from the hotel management stating that they commit to the maintenance schedule for the Vortech stormwater treatment unit, with an annual cleanout at a minimum, and will follow the specifications of the manufacturer.
- The City Traffic Engineer is reviewing the traffic summary conducted by Wilbur Smith Associates.

The hotel is scheduled for a October 12 public hearing with the Planning Board. I will send over an agenda as soon as it is available.

Please call if you have any questions.

Sincerely,

Sarah Hopkins
Senior Planner

cc: Alexander Jaegerman, Chief Planner
✓ Marge Schmuckal, Zoning Administrator
Penny Littell, Associate Corporation Counsel
Larry Ash, Traffic Engineer