Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

Christina Stacey - RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

From: Amanda Schultz <aschultz@prosign.net>
To: Christina Stacey <cstacey@portlandmaine.gov>
Date: 12/9/2015 8:28 AM
Subject: RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Christina,

The total height of the canopy icons including the chevrons is 4' 2.75".

Please let me know if you have any other questions.

Thank you.

Amanda Schultz
Project Management Assistant
Pro Signs
251 Boot Road
Downingtown, PA 19335
Office: (610) 518-5881 Ext. 141
Fax: (610) 518-5244

Website: www.prosign.net

Let's Connect! LinkedIn | Amanda Schultz

From: Christina Stacey [mailto:cstacey@portlandmaine.gov]
Sent: Tuesday, December 08, 2015 4:33 PM
To: Amanda Schultz <aschultz@prosign.net>
Subject: RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Amanda,

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

Thank you for sending. I will be working with Jean Fraser in the Planning Division on reviewing this waiver appeal. I had a question - do you have the vertical dimension of the Irving canopy signs including chevron ask because the normal maximum vertical dimension for canopy signs is 2', so if these are taller then that is another variance waiver.

Thanks,
Chris

>>> Amanda Schultz <aschultz@prosign.net> 12/7/2015 10:19 AM >>>

Christina,

Please see the revised sign permit application. The other one did not have a signature.

Thank you.

Amanda Schultz
Project Management Assistant
Pro Signs
251 Boot Road
Downingtown, PA 19335
Office: (610) 518-5881 Ext. 141
Fax: (610) 518-5244

Website: www.prosign.net

Let's Connect! LinkedIn I Amanda Schultz

From: Amanda Schultz
Sent: Monday, December 07, 2015 10:22 AM
To: 'Christina Stacey' <cstacey@portlandmaine.gov>
Subject: RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Christina,

Please find the attached documents:

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

- Revised permit drawings on a separate PDF file
- Building elevation drawing
- Revised appeal letter
- Revised Sign Permit application (we are requesting a lower square footage than the previous application)

Please advise if you need anything else from me.

Thank you.

Amanda Schultz
Project Management Assistant
Pro Signs
251 Boot Road
Downingtown, PA 19335
Office: (610) 518-5881 Ext. 141
Fax: (610) 518-5244

Website: www.prosign.net

Let's Connect! LinkedIn | Amanda Schultz

From: Amanda Schultz
Sent: Friday, December 04, 2015 2:35 PM
To: 'Christina Stacey' <cstacey@portlandmaine.gov>
Subject: RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Christina,

Thank you for your reply.

The variance check for $75.00 was sent out today.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

I am still waiting for revised drawings to send to you and I will revise the appeal letter to explain how this meets the Sign Waiver Criteria per your suggestion.

Thank you.

Amanda Schultz
Project Management Assistant
Pro Signs
251 Boot Road
Downingtown, PA 19335
Office: (610) 518-5881 Ext. 141
Fax: (610) 518-5244

Website: www.prosign.net

Let's Connect! LinkedIn | Amanda Schultz

From: Christina Stacey [mailto:cstacey@portlandmaine.gov]
Sent: Wednesday, December 02, 2015 10:56 AM
To: Amanda Schultz <aschultz@prosign.net>
Subject: RE: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Amanda,

Sorry, I must have forgotten to send the invoice before. Please find it attached.

In your revised drawings please be sure that you include building elevations for both the front and right. If you are able to create a rendering/mock-up of what the view from the street will look like, it would be helpful. Also, would you submit each page of the new plans as a separate PDF file?

As far as the appeal, this is handled by our Planning Division and in my experience it can take them several weeks to render a decision, and there is no guarantee it will be approved. Their decision is based on whether the proposal meets the sign waiver criteria (see attached document - Section 8(a)(iv) which is on pages 728-729). It does not appear that you've submitted any specific information on this, so I would recommend creating a letter explaining how you believe this proposal meets these criteria, point by point.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

Please let me know if you have other questions, otherwise I will be on the lookout for your updated plans.

Yours,
Chris

>>> Amanda Schultz <aschultz@prosign.net> 12/2/2015 10:28 AM >>>

Hi Christina,

Please see answers below in red:

1) A sign waiver appeal requires a fee of $75. Attached please find an invoice for that fee. It can be remitted either by mail or electronically by contacting buildinginspections@portlandmaine.gov or 207-874-8703. – I didn't see an invoice attached. Can you please resend?

2) What is the proposed height of the canopy logos, including the top & bottom chevrons? – The proposed height of the canopy icons with the top and bottom chevrons is 31.72 sq. ft. We will only have (2) now instead of (3).

3) Is it correct that the store building will only have the single "Rusty Lantern" sign with a total size of 9 sf? – The building will have a front sign of 30 sq. ft. and a right side sign of 10 sq. ft.

I have our design department revising the drawings that I will send to you.

Can you please advise once you receive the fee for the appeal when the permit will be approved?

Thank you.

Sincerely,

Amanda Schultz
Project Management Assistant
Pro Signs
251 Boot Road
Downingtown, PA 19335
Office: (610) 518-5881 Ext. 141
Fax: (610) 518-5244

Website: www.prosign.net

Let's Connect! LinkedIn | Amanda Schultz

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/24/15

From: Christina Stacey [mailto:cstacey@portlandmaine.gov]
Sent: Monday, November 30, 2015 11:51 AM
To: Amanda Schultz <aschultz@prosign.net>
Subject: Permit #2697 - Irving Oil, 2282 Congress St, Portland, ME

Hi Amanda,

I am in the process of reviewing your submitted sign permit application for the Irving Station at the above-referenced address. I had a few questions/requests as follows:

1) A sign waiver appeal requires a fee of $75. Attached please find an invoice for that fee. It can be remitted either by mail or electronically by contacting buildinginspections@portlandmaine.gov or 207-874-8703.
2) What is the proposed height of the canopy logos, including the top & bottom chevrons?
3) Is it correct that the store building will only have the single "Rusty Lantern" sign with a total size of 9 sf?

I think that is all for now. The sign waiver request will be decided by our Planning division so if they have additional questions we will let you know.

Thanks,
Chris

Christina Stacey
Zoning Specialist - Inspections Division
City of Portland
389 Congress St.
Portland, ME 04101
(207) 874-8695
cstacey@portlandmaine.gov