

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK **CITY OF PORTLAND**

Please Read
Application And
Notes, If Any,
Attached

BUILDING DEPARTMENT

PERMIT

Permit Number: 070956

PERMIT ISSUED

AUG 22 2007

This is to certify that 2320 CONGRESS STREET / Bailey Street Company Inc.

has permission to New Signage for First Financial New England Title Amvest Capital, LLC

AT 2320 CONGRESS ST

CITY OF PORTLAND 237 A009001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is altered or closed-in. NO WORK NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____

Department Name

Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 07-0956		Issue Date:		CBL: 237 A009001	
Location of Construction: 2320 CONGRESS ST		Owner Name: 2320 CONGRESS STREET LLC		Owner Address: 2320 CONGRESS ST	
Business Name:		Contractor Name: Bailey Sign Company Inc.		Contractor Address: 9 Thomas Drive Westbrook	
Lessee/Buyer's Name		Phone:		Permit Type: Signs - Permanent	
Past Use: Commercial - Office		Proposed Use: Commercial - Office - New Signage for First Financial, New England Title & Amvest Capital, LLC <i>freestanding sign.</i>		Permit Fee: \$174.00	
Proposed Project Description: New Signage for First Financial, New England Title & Amvest Capital, LLC		Cost of Work: \$174.00		CEO District: 3	
		FIRE DEPT: <i>NA</i> Signature: _____		INSPECTION: Use Group: <i>U</i> Type: <i>Sign</i> <i>IBC 2003</i> Signature: _____	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____			
Permit Taken By: Idobson		Date Applied For: 08/08/2007		Zoning Approval	
<ol style="list-style-type: none">This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.Building permits do not include plumbing, septic or electrical work.Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">PERMIT 130220 CITY OF PORTLAND 08/11/07</div>		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK w/ conditions</i> Date: <i>8/21/07</i> <i>ABN</i>		Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	
		Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <i>ABN</i> Date: _____			

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT

ADDRESS

DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

DATE

PHONE

City of Portland, Maine - Building or Use Permit 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716	Permit No: 07-0956	Date Applied For: 08/08/2007	CBL: 237 A009001
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Location of Construction: 2320 CONGRESS ST	Owner Name: 2320 CONGRESS STREET LLC		Owner Address: 2320 CONGRESS ST	Phone:
Business Name:	Contractor Name: Bailey Sign Company Inc.		Contractor Address: 9 Thomas Drive Westbrook	Phone (207) 774-2843
Lessee/Buyer's Name	Phone:		Permit Type: Signs - Permanent	

Proposed Use: Commercial - Office - New Freestanding sign for First Financial, New England Title & Amvest Capital, LLC	Proposed Project Description: New freestanding sign for First Financial, New England Title & Amvest Capital, LLC
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Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Ann Machado **Approval Date:** 08/21/2007

Note: _____ **Ok to Issue:** ☒

- 1) The sign must be a minimum of five feet from the property line.
- 2) Any LED display SHALL NOT continuously flash, nor continuously blink, and SHALL NOT scroll. Electronic message board signs SHALL NOT change messages more than once every twenty minutes. This City and State regulation SHALL BE strictly enforced.

Dept: Building **Status:** Approved with Conditions **Reviewer:** Tammy Munson **Approval Date:** 08/21/2007

Note: Ok to Issue: ☒

1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.

Comments:
8/17/2007-amachado: Spoke to Deanna at Bailey Signs. Needs to confirm in writing that the sign will be 5' from the property line.

8/17/2007-amachado: Spoke to Deanna at Bailey Signs. Needs to confirm in writing that the sign will be 5' from the property line.



Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- N/A Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- ☒ Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- ☒ A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- ☒ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- N/A Certificate of flammability required for awning or canopy.
- ☒ A UL# is required for lighted signs at the time of final inspection.
- ☒ Pre-application questionnaire completed and attached.
- N/A Photos of existing signage
- ☒ Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, \$9.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>2320 Congress Street</u>		
Tax Assessor's Chart, Block & Lot Chart# <u>287</u> Block# <u>A</u> Lot# <u>9</u>	Owner: <u>2320 Congress Street LLC.</u>	Telephone: <u>775-4200</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>Bailey Sign, Inc.</u> <u>9 Thomas Dr.</u> <u>Westbrook, ME 04094</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total Fee: \$ Awning Fee= cost of work Total Fee: \$

Who should we contact when the permit is ready: Deanna Emery phone: 774-2843x115

Tenant/allocated building space frontage (feet): Length: 160' Height: 20'
Lot Frontage (feet) 260' Single Tenant or Multi Tenant Lot multi

Current Specific use: Mortgage company & other offices
If vacant, what was prior use: offices
Proposed Use: _____

Information on proposed sign(s):
Freestanding (e.g., pole) sign? Yes ☒ No ☐ Dimensions proposed: 87" x 81" Height from grade: 13'9" = 69.33'
Bldg. wall sign? (attached to bldg) Yes ☐ No ☒ Dimensions proposed: _____

Proposed awning? Yes ☐ No ☒ Is awning backlit? Yes ☐ No ☐
Height of awning: _____ Length of awning: _____ Depth: _____
Is there any communication, message, trademark or symbol on it? Yes ☐ No ☐
If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.

Information on existing and previously permitted sign(s):
Freestanding (e.g., pole) sign? Yes ☐ No ☒ Dimensions proposed: _____
Bldg. wall sign? (attached to bldg) Yes ☐ No ☒ Dimensions proposed: _____
Awning? Yes ☐ No ☒ Sq. ft. area of awning w/communication: _____

*** Note: All Previous Signage has been removed for building renovations**

A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Deanna Emery / BSI Date: 8/8/07

This is not a permit; you may not commence ANY work until the permit is issued.

IM - freestanding - multi-laned
70' max
15' high max
5' setback
OK - 69.38 ft
- 13'9" given

87" x 81"
103" x 97" = 9991" = 69.38 ft

WRITTEN CONSENT AND AGREEMENT relating to a certain sign proposed to be erected at/on a building located at 2320 Congress Street in Portland MAINE
(Street Address) (City & State)

2320 Congress Street LLC being the owner of the premises hereby
(Property Owner)

gives consent to the erection of a certain sign by Bailey Sign, Inc. of Westbrook, ME. Over a public sidewalk or on a building from said premises as described in application to the Division of Inspection/Codes Services of City of Portland for permit to cover erection
(City of Permit Acquisition)
of said sign:

And said consideration of the issuance of said permit 2320 Congress Street, LLC.
(Property Owner)

owner of said premises, in event said sign shall cease to serve the purpose for which it was erected or shall become dangerous and in event the owner of said sign shall fail to remove said sign or make it permanently safe in case the sign still serves the purpose for which it was erected, hereby agrees for himself/herself or itself, for his/her heirs, its successors, and his/hers or its assigns, to completely remove said sign within ten (10) days of notice from said Inspector of Buildings that said sign is in such condition and order from him/her to remove it.

In witness whereof, the owner of said premises has signed this consent and agreement this

1st day of August 2007
(Day) (Month) (Year)

2320 Congress Street, LLC

85, [Signature]
(Property Owner)
Paul K. Brown

[Signature]
(Witness)
John J. Fleming

From: "Deanna Emery" <demery@baileysign.com>
To: <amachado@portlandmaine.gov>
Date: 8/20/2007 10:38:02 AM
Subject: Fist Financial Sign Permit

Good Morning Ann,

Attached is an updated drawing of the proposed sign for First Financial Mortgage at 2320 Congress Street. Per our phone conversation regarding the required setback regulation, the setback has been changed to 38' from the centerline of Congress Street, essentially 5' from the property line. Please let me know if there are any questions. Could you please let me know when the permit will be available for pick-up? As always, our client is anxious to get this project started. Thank you very much!

Deanna Emery

Bailey Sign, Inc.

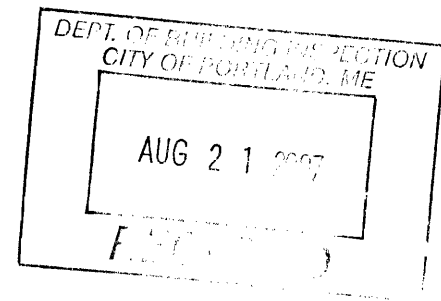
9 Thomas Dr.

Westbrook, ME 04092

tel: (207) 774-2843 ext.115

fax: (207) 774-1193

demery@baileysign.com



No virus found in this outgoing message.

Checked by AVG Free Edition.

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CC: "Bruce Bailey" <bruceb@baileysign.com>

STREET SIDE OF SIGN

PLOT PLAN
N.T.S.

8'-1"

COLOR TO BLEED UNDER RETAINER

**First Financial
Mortgage**

775-4200

www.firstinmaine.com

New England Title LLC | **Amvest
Capital, LLC**

**HOME LOANS
AS LOW AS
5.59%**

GRANITE POST CAPS

4" NUMERALS

1'-8"

2320

3" HT. BRICKS AND MORTAR
TO MATCH EXISTING BUILDING MATERIALS
16" + SQUARE BRICK POST
10'-10" HT OF BRICKWORK

CEMENT BASE

END VIEW

(1) D.F. INTERNALLY ILLUMINATED S

BRICKWORK BY OTHERS
MOUNTING SUPPORTS/REVEALS: TO MA

4" NUMERALS: 1/4" CUT OUT SINTRA PA

TOTAL SQ. FT. ALLOWED IS 70
SHOWN HERE. TOTAL SQ. FT. PER FACE

MAXIMUM HEIGHT ALLOWED 15'-0"
SHOWN HERE AT 13'-9"

(1) D.F. 5'-3" X 8'-1" X ____" INTE

CABINET & 2 1/4" RETAINER: WHITE

FACE: WHITE LEXAN
B/G: WHITE
FFMC COPY: 3M TRANS. HOLLY GREEN V
NET LLC COPY: 3M TRANS BRIGHT BLUE (F

(2) S.F. 3'-4" X 8'-0" X 8" ELECTRC

CABINETS: BLACK
19 MM LED / FULL COLOR WITH GRAPHIC
TEMPERATURE SENSOR & ELECTRIC EYE

13'-9"

5'-3"

3'-4"

5'-2"

9"

ELECTRICAL LOCATED BUILDING SIDE SIDE OF SIGN
SEE NOTES

