November 12, 2015

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 01/11/16

Ms. Jeanie Bourke
Code Enforcement Officer, Plan Reviewer
City of Portland
Planning & Urban Development Dept./Inspections Division
389 Congress Street, Rm. 315
Portland, ME 04101

RE: Building Permit Application: City of Portland Public Services Department - Water Resources Division Offices at 109 District Road

Jeanie:

Enclosed please find a completed New Commercial Building Permit Application and supporting documents for the project noted above.

The project involves the placement of two one story modular office buildings totaling 4,032 s.f. at the City's existing facilities at 109 District Street adjacent to the existing former sludge storage shed building currently being used to store Water Division equipment and trucks as well as sand and gravel. The site is also currently used as a snow dump for City snow removal operations.

This project represents the first phase of a multi-year master plan to move the Water Resources Division which oversees waste water, storm drainage and street maintenance operations, to the site. The modular office buildings are a temporary solution to meet immediate space needs for personnel until a bay of the shed building can be renovated to create permanent office space for the division.

The site is located in the IM Industrial-Moderate Impact Zone. The proposed buildings will be placed on a reinforced paved pad located on an existing paved area and they will be tied to existing utilities at the site.

Attached drawings prepared by Schiavi Leasing (the manufacturer) provide construction details of the modulars and proposed foundations with tie downs. As the building layouts are quite straight forward -each containing two open office spaces with direct access to two exits to the outside, I have assumed a Life Safety Plan is not necessary.

Feel free to contact me if you have any questions or need additional information to facilitate your review.

Sincerely,

Stephen Weatherhead, Senior Associate
Winton Scott Architects