



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

<b>Address/Location of Construction:</b> 1685 Congress Street, Portland, ME 04102		
<b>Total Square Footage of Proposed Structure:</b>		2,600 sf renovation
<b>Tax Assessor's Chart, Block &amp; Lot</b> Chart#      Block#      Lot#  219            A            013	<b>Applicant Name:</b> Michael Charek <b>Address</b> 25 Hartley Street <b>City, State &amp; Zip</b> Portland, ME 04103	<b>Telephone:</b> 207-761-0556  <b>Email:</b> mcharek@me.com
<b>Lessee/Owner Name:</b> Portland (if different than applicant) Stroudwater Address: Assoc. LLC c/o Prospectus LLC 2 Brattle Street <b>City, State &amp; Zip:</b> Cambridge, MA 02138 <b>Telephone &amp; E-mail:</b> 617-868-0800	<b>Contractor Name:</b> Reagan & Co. (if different from Applicant) <b>Address:</b> 106 Merrill Street <b>City, State &amp; Zip:</b> Gray, ME 04039 <b>Telephone &amp; E-mail:</b> 207-329-3441 ereagan@maine.rr.com	<b>Cost Of Work:</b> \$ Const. \$72,000 Fee \$740 <b>C of O Fee:</b> \$ 75 <b>Historic Rev \$</b> _____ <b>Total Fees :</b> \$ 815
<b>Current use (i.e. single family)</b> Vacant		
<b>If vacant, what was the previous use?</b> Business		
<b>Proposed Specific use:</b> Business - office space for mortgage company		
Is property part of a subdivision? <input type="checkbox"/> If yes, please name _____		
<b>Project description:</b> Enter office remodeling and 2 Room 1 meeting room + 1 server room carpet + paint new kitchen		
<b>Who should we contact when the permit is ready:</b> Earle Reagan		
<b>Address:</b> 106 Merrill Road		
<b>City, State &amp; Zip:</b> Gray, ME 04039		
<b>E-mail Address:</b> ereagan@maine.rr.com		
<b>Telephone:</b> 207-329-3441		

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APR 24 2014  
Dept. of Building Inspections  
City of Portland, Maine

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

<b>Signature:</b> Michael R. Charek	<b>Date:</b> 4/21/14
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This is not a permit; you may not commence ANY work until the permit is issued.