

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND BUILDING PERMIT



This is to certify that <u>REMRAF, LLC – BAY AREA TITLE</u> <u>SERVICES</u> Located At 1707 CONGRESS ST

CBL: 219- A-003-001

Job ID: 2011-10-2523-ALTCOMM

has permission to Enlarge utility room, add exterior door access & 2nd floor fit up, replacing walls with beams & posts provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED. A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewey

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-10-2523-ALTCOMM	Date Applied: 10/14/2011		CBL: 219- A-003-001				
Location of Construction: 1707 CONGRESS ST (1711)	Owner Name: REMRAF, LLC		Owner Address: PO BOX 3041 PORTLAND, ME 04104			Phone:	
Business Name:	Contractor Name:		Contractor Address:			Phone:	
Lessee/Buyer's Name: Susan Knedler	Phone: 207-632-3149		Permit Type: BLDG - Building		Zone: R-P		
Past Use: Professional Offices	*		Cost of Work: 6000.00			CEO District:	
Professional Offices Same – Professional (1 st floor – enlarge util) add exterior door, 2 nd for title company		ity room &	Fire Dept: Signature:	Approved & Denied N/A J. futore	1 andetins	Inspection Use Group: Type: 58 TBC 2009 Signature:	
Proposed Project Description interior renovations & add extern			Pedestrian Activ	vities District (P.A.	D.)	1116/11	
Permit Taken By:			I,	Zoning Appro	oval		
		Special Zo	one or Reviews	Zoning Appeal	Historic P	reservation	
 This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building Permits do not include plumbing, septic or electrial work. Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work. 		Shoreland Wetlands Flood Zone Subdivision Site Plan MajMinMM		Miscellaneous Conditional Use Interpretation Approved Denied	e Does not Requires Approve Approve Denied	11/7/11	
		ahli	I Landihas	Date:	Date: 11	Andrenzy	

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the appication is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE	
RESPONSIBLE PERSON IN CHARGE O	OF WORK, TITLE	DATE	PHONE	

BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY) or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.
- Permits expire in 6 months. If the project is not started or ceases for 6 months.
- If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.

Close In Elec/Plmb/Frame prior to insulate or gyp

Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

Director of Planning and Urban Development Penny St. Louis

Job ID: 2011-10-2523-ALTCOMM

Located At: 1707 CONGRESS ST

CBL: 219- A-003-001

Conditions of Approval:

Zoning

- 1. This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.
- 2. ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.
- 3. This property shall remain as professional offices. Any change of use shall require a separate permit application for review and approval.

Building

- 1. Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.
- Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.
- 3. The transition to the exterior grade from the utility door is allowed to be a maximum of 7" per IBC, Sec.1003.5(1)

Historic

- 1. If possible, width of existing window opening shall not be increased with installation of door. If it is necessary to widen the opening to accommodate the door, the opening shall be centered on the window opening above.
- 2. Door to be 4-panel wood exterior door, painted. Panels to be recessed.
- 3. Acceptable exterior hardware specifications (from those options provided by the applicant):
 - Handle: Butte Knob, Durango Lever or Harrisburg Lever. (Butte Knob most compatible for building.) Finish: flat black or dark bronze
 - Deadbolt to correspond to shape of handle's backplate. Same finish as above.

Fire

- 1. All construction shall comply with City Code Chapter 10.
- Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
- 3. Fire extinguishers are required. Installation per NFPA 10.
- 4. The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance. Compliance letters are required.
- 5. A separate Fire Alarm Permit is required for new systems; or for work effecting more than 5 fire alarm devices; or replacement of a fire alarm panel with a different model.
- 6. A separate Suppression System Permit is required for all new suppression systems or sprinkler work effecting more than 20 heads.
- Sprinkler protection shall be maintained. Where the system is to be shut down for maintenance or repair, the system shall be checked at the end of each day to insure the system has been placed back in service.
- 8. Any cutting and welding done will require a Hot Work Permit from Fire Department.

R. Milon

General Building Permit Application

rec 1 1 2 124

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

(170		
Location/Address of Construction: 471	Congress Street	
Total Square Footage of Proposed Structure/A	Area Square Footage of Lot .172 a cre	Number of Stories
Tax Assessor's Chart, Block & Lot	Applicant *must be owner, Lessee or Buyer	r* Telephone:
Chart# Block# Lot#	Name Susan Knedler	(207)
219 A 3	Address POBOx 15432	
	City, State & Zip Portland MEOY	
Lessee/DBA (If Applicable)	Owner (if different from Applicant)	Cost Of \$
	Name REMRAF LLC	Work: \$ 5-6,000
	Address PO Box 3041	C of O Fee: \$
	City, State & Zip Portland ME 04104	Total Fee: \$
Is property part of a subdivision? <u>No</u> Project description: ① Enlarge Utlet fornaceD + add exterior door ② Remove two walls on seco Contractor's name: <u>TBD</u> Address: <u>City</u> , State & Zip_	nd Gloor, replace w/ beams.	to create open space
Who should we contact when the permit is read Mailing address: <u>POBox 15432</u> , 6		
Please submit all of the information		CT.
	automatic denial of your permit.	TOLINGER STOR CEIL
n order to be sure the City fully understands the may request additional information prior to the iss his form and other applications visit the Inspectio Division office, room 315 City Hall or call 874-8703.	suance of a permit. For further information o	r to download copies of
hereby certify that I am the Owner of record of the n hat I have been authorized by the owner to make this we of this jurisdiction. In addition, if a permit for wor uthorized representative shall have the authority to en- trovisions of the codes applicable to this permit.	application as his/her authorized agent. I agree to k described in this application is issued, I certify t	hat the Code Official's
ignature: Schueler	Date: 10/10/2011	
This is not a permit; you may	not commence ANY work until the permi	t is issue

Remraf LLC

The Olde Grange Hall at Stroudwater 1711 Congress Street, Portland, Maine 04102 Tel: 207.632.3149 & 207.712.0201

October 11, 2011

Jeanie Bourke, Code Enforcement Officer Planning & Urban Development Dept. City of Portland 389 Congress Street Portland, Maine 04101

RE: 1711 Congress Street

Dear Jeanie:

Enclosed please find the following:

- 1. General Building Permit Application;
- 2. Plot Plan showing the location of the building on the lot; and
- Two drawings of the existing first and second floor layout. Walls/doors/windows that we propose to remove are indicated in yellow and replacements are shown in red.

We are requesting a permit to make two changes to the interior:

First Floor: The exiting utility room houses two natural gas furnaces, ductwork leading to first and second floor, as well as the water system for the sprinklers, electrical panels and phone lines. Currently, access to this room is through the first floor tenant's space and the space is severely limited making repairs and improvements difficult.

We want to remove the existing wall in order to enlarge the room by approximately 30" so that these systems can be more orderly and easier to work on. We also want to replace the single-pane exterior window with an insulated door allowing access from the exterior of the building and eliminate access from first floor. The wall being removed is not a load-bearing wall.

Second Floor: I will be moving my office, Bay Area Title Services, into the second floor. We typically operate with an "open" floor plan allowing easy communication among staff members regarding files in progress. I want to remove a portion of two walls in the second floor hallway so that the four offices will be open. In place

of the walls being removed, we propose to install 8x8 wooden beams, left exposed, and either painted or stained. The wall closest to the parking lot is a loadbearing wall but will be amply supported by the 8x8 beams.

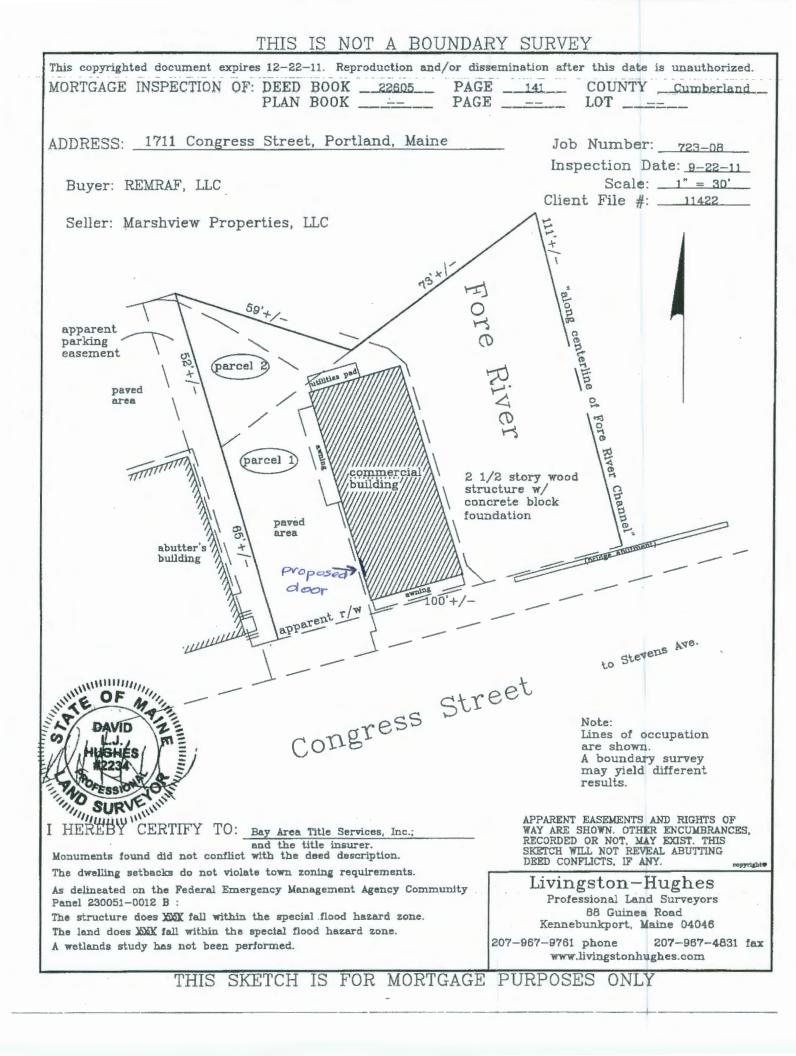
Please let me know if you have any questions.

Sincerely,

Kueles

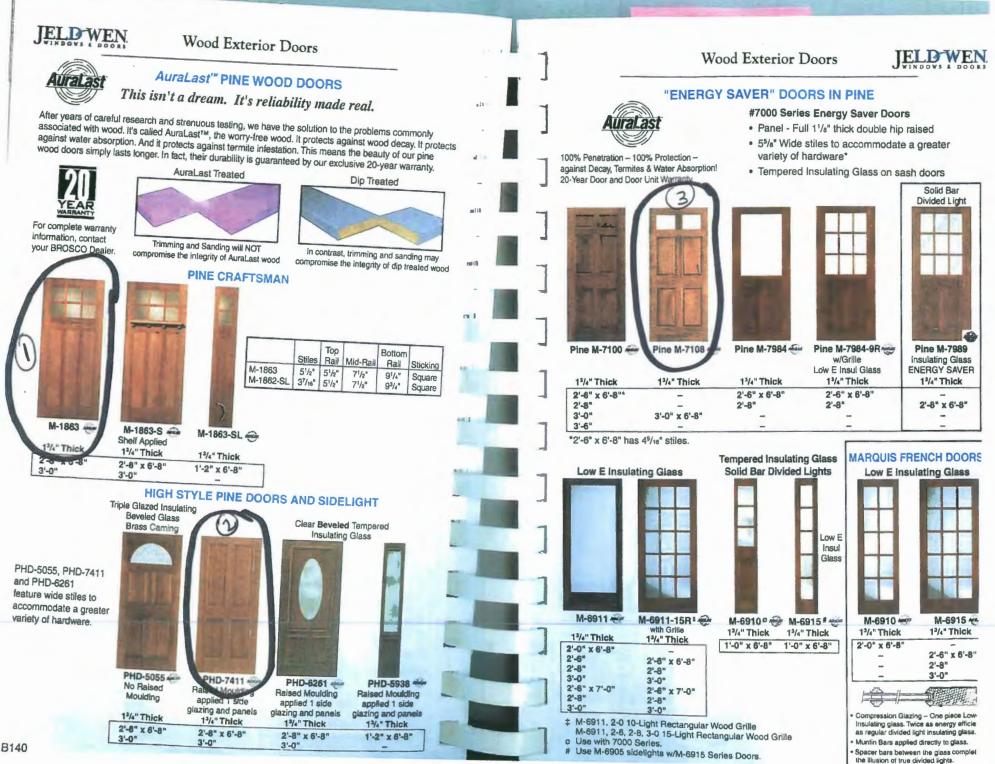
Susan Gage Knedler

Enclosures (4)



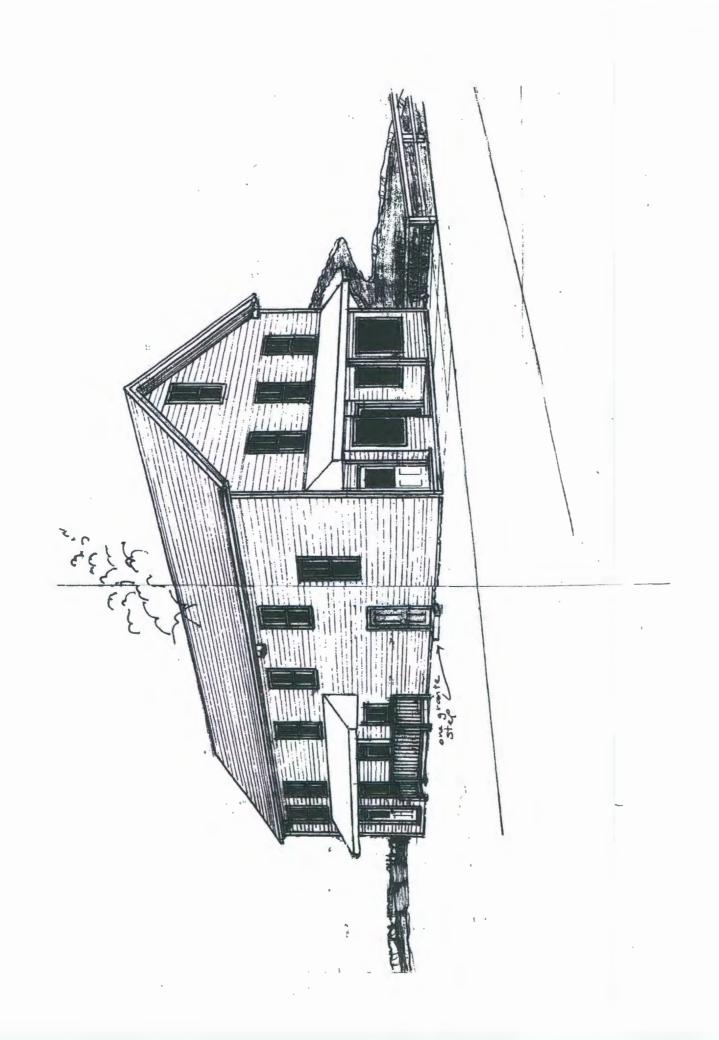
ORIGINAL DOCUMENT PRINTED ON CHEMICAL REAC		
RICHARD D. KNEDLER SUSAN GAGE KNEDLER	BANGOR SAVINGS BANK Bangor, ME	1076
P.O. BOX 15432 PORTLAND, MAINE 04112-5432 (207)712-0201 OR (207)632-3149	52-7438/2112	10/12/11
PAY TO THE City of Portland Eighty and No/100		\$ 80.00 DOLLARS
MEMO Building Permit 1711 Congress Street	Stephu	der prover and

"001076" :211274382: "2010070932"



Wrought Steel Levers & Knobs







Sideplate Locks

Lost Wax Cast Bronze





), ⁻¹ y Flat Black



Silver Patina



Flat Black



Deep Burgundy Sandcast Bronze



yar br

Deep Burgundy



Deep Burgundy



S″

Silver Patina



dar ann

Flat Black

Deadbolts

Regular



Polished Brass



Satin Nickel





French Antique

Pewter





Polished Chrome

Brass #8



Satin Nickel



Flat Black



Oil Rubbed Bronze





Flat Black



Rust Rosette Styles

Flat Black



0

Satin Steel

Satin Steel

Rust Standard Features of all Emtek Deadbolts





Deadbolts



Knoxville



Satin Nickel



Saratoga

Satin Nickel



Oil Rubbed Bronze

Rectangular

Polished Brass



Polished Brass

Oil Rubbed Bronze

Arts and Crafts



Oil Rubbed Bronze



Satin Nickel



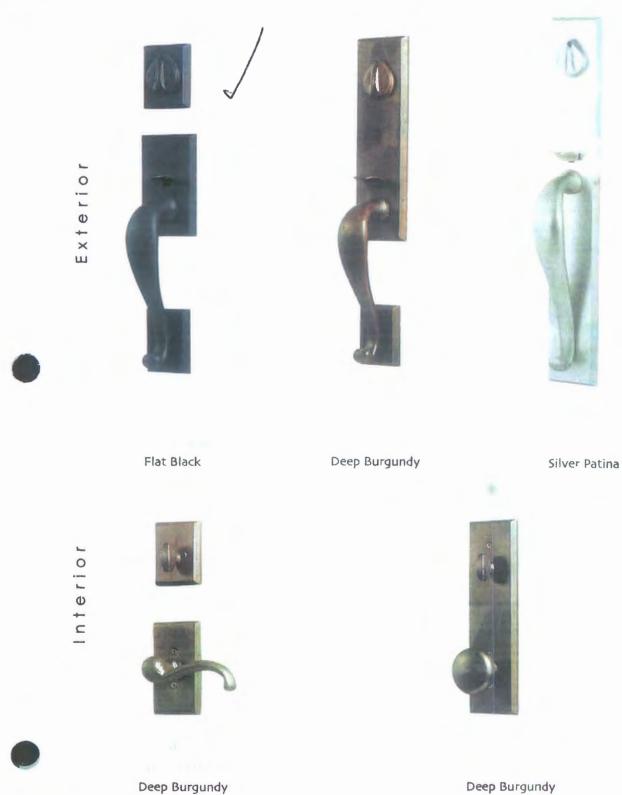
Satin Nickel

Square Flat Black

Flat Black

Bronze Entrysets





Deep Burgundy

Choose any knob or lever for the inside.

Jeanie Bourke - Re: 1171 Congress Street

From:	Jeanie Bourke
To:	Chris Pirone; Susan Knedler
Date:	1/13/2012 2:08 PM
Subject:	Re: 1171 Congress Street
CC:	Benjamin Wallace

Hi Sue,

Thanks for clarifying my questions on the existing egress and number of stories. As per our discussion, all of the items below that Chris sited are in line with the IBC code. The only exception is that the building code does not require a fire alarm system.

Jeanie

>>> "Susan Knedler" <sknedler@bayareatitle.com> 1/12/2012 8:20 PM >>> Chris, thank you for your response. I hope you don't feel that I have been pestering you but moving this month would have meant substantial savings by not paying yet another month's rent at my current location.

We will contact a fire alarm company immediately to start that process.

Jeanie, please confirm that following the guidelines outlined in the answers above would not contradict any provisions of the Portland building code. I look forward to your response.

Thank you.

Sue Knedler

Please excuse the brevity of this message and any and all typos as it was sent from my iPhone

On Jan 12, 2012, at 5:21 PM, "Chris Pirone" < cpp@portlandmaine.gov> wrote:

I am sorry for the delay in getting back to you. Here are my answers based on Fire Code. I can not speak for building code which will be handled by Jeanie Bourke; who is copied on this email.

1. The hallway does not need to be isolated on both ends because it will be the same tenant occupying the two floors and the sprinkler system.

2. The swing of the french door does not matter based on the sprinkler system, the amount of occupants and the designated "EXIT" in the rear enclosed 60 minute stair.

3. Based on NFPA 101 2009 a supervised fire alarm system will be required. A fire alarm permit will be required to be submitted by a certified alarm company separate from the building permit.

4. Swing of this door will not matter based on the sprinkler system, occupant load and the other egress.

Captain Chris Pirone Portland Fire Department Fire Prevention Bureau 380 Congress Street Portland, ME 04101 (t) 207.874.8405 (f) 207.874.8410

>>> "Susan Knedler" <<u>sknedler@bayareatitle.com</u>> 1/5/2012 11:13 PM >>>

Dear Chris:

First of all, both Rick and I want to thank you for taking time to walk through our building with us on January 3 and explain the various aspects of the Fire Code that apply to the site.

Based on our conversation, we discussed the following items that required some follow-up on your part based upon your research of the Code and the various permits that have been issued in the past for the building:

- Did you have a chance to confirm that the hallway in the top half story does not need to be isolated on both ends of the hallway with a fire door?? You will recall that there is now an existing fire door at the end of that hallway at the rear of the building.
- 2. The swing of the proposed "French door" in the hallway on second floor needs to be determined. I believe you stated that the swing would depend upon the number of people who would need that as an exit route in the event of a fire. Since it would be only my employees who would be using either the French door or the door leading to the back hallway, that number would be a maximum of 7. The public will not have access to the "inner" office space.
- 3. Have you had an opportunity to research whether we will be allowed to install local fire and CO detectors vs. a complete fire alarm system? You left us with the impression that, because the building already has a sprinkler system and the usage was not being changed, we will be allowed to make use of "localized" detectors.
- 4. The swing of the front door at ground level leading to Congress Street needs to be determined. While this door most likely will not be replaced for quite some time, I would like to know in advance if it is mandatory that it swing out because it will take a bit of searching to find a door that will be satisfactory to the Historical Preservation Board and still be useful for my purposes. I personally would prefer that it be an "in swing" door simply because of the weather that comes across Congress Street toward the building. I've been there when it is raining hard and was thankful for the awning but when I opened the door, the wind took control and the door was naturally exposed to the elements more than necessary.

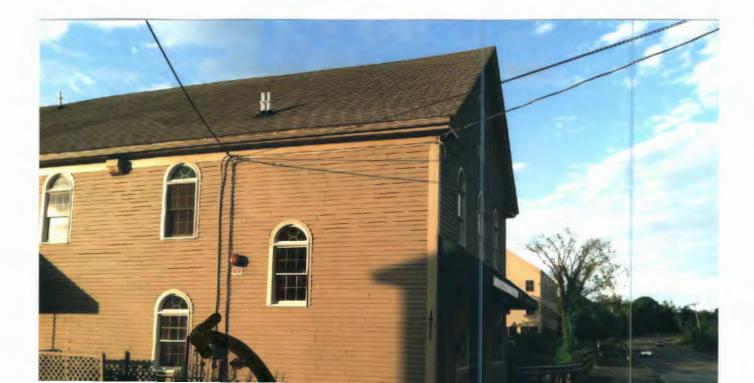
We look forward to hearing from you at your earliest convenience - we want to continue moving forward in obtaining a CO and establishing a firm "move in" date.

Sincerely,

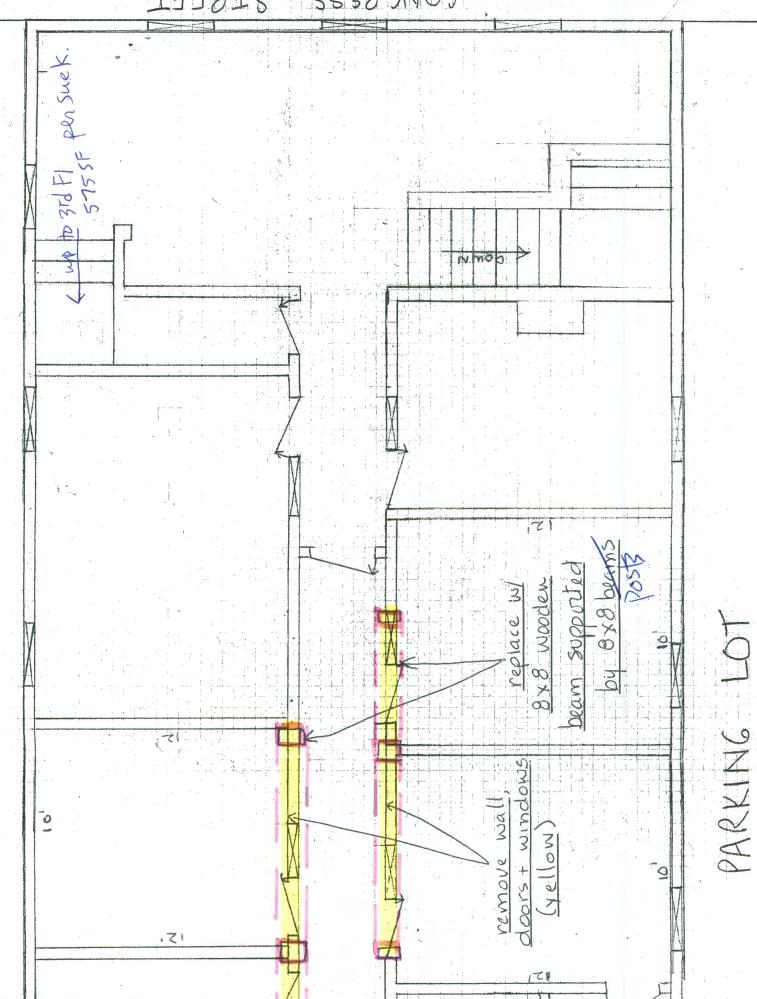
Sue



proposed door to access Utility room



CONGRESS STREET



DAF NUCK

