

June 25, 2014

Ms. Marge Schmuckal, Zoning Administrator
Department of Urban Development
City of Portland
389 Congress St.
Portland, Maine 04101

Dear Ms. Schmuckal,

I am requesting a permit to allow me the use of my future residence at 93 Rivers Edge Drive for a home occupation. I am a licensed clinical psychologist - which appears to be an acceptable home occupation as it is listed in line (9) of item (b) under section 14-410 of the zoning document that came with this application. I have a very select & discreet part time private practice. My clientele are all adult professional individuals who are very mature & respectful, and who come and go one at a time quietly, more than an hour apart (no groups, no families, no children). The following is an explanation of how my home occupation meets the criteria listed under item (a) of the document referenced above.

- 1.) My home occupation will occupy approximately 315 square feet (approximately 12.3% of the total floor area of the residence)
- 2.) There are no goods or materials associated with my home occupation (other than client files) - hence there will be no outside storage/visible displays of goods or materials visible from the outside.
- 3.) The only materials associated with my home occupation are client files, which take up very little storage space (one closet), and will not be stored in the garage.
- 4.) I do not have an exterior sign, but if I were ever to utilize one, it would be according to the rules & limitations (non-illuminated, less than 2 square feet in size, and affixed to the building)
- 5.) There will be no exterior alterations to the residence.
- 6.) Off street parking is provided at the residence.
- 7.) The home occupation consists of adult individuals quietly coming and going one at a time, and talking with me behind closed doors... Hence it will not produce any offensive noise, vibration, smoke, dust, particulate, odor, heat, humidity, glare, or other objectionable effects.
- 8.) There will be no employees in this home occupation.
- 9.) No traffic will be generated by the home occupation in greater volumes that would normally be expected in a residential neighborhood. I will be living alone in the residence and working from home, hence the only real traffic coming and going will be my individual clients more than an hour apart. And since I have a limited part time private practice, my client numbers are relatively low and hence will not generate a material increase in the overall

traffic in the neighborhood. Additionally, I only see clients during business hours (and never on the weekends).

- 10.) There is no vehicle associated with my home occupation. My car (for personal use) will be in the garage, so only one client car will be in the driveway at a time.

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of the purchase and sale agreement (as I will not have official ownership of the property until July 18th 2014), as well as a copy of the lot plans & floor plans of the residence identifying the portion to be used for the home occupation. Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amelia Hassler".

Amelia Hassler