



# PORTLAND MAINE

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*Penny St. Louis Littell- Director of Planning and Urban Development  
Marge Schmuckal, Zoning Administrator*

TO: CHAIR AND ZONING BOARD OF APPEALS

FROM: MARGE SCHMUCKAL

RE: 1994-2044 CONGRESS STREET – BROOKLAWN MEMORIAL PARK

DATE: JUNE 11, 2009

This memo is for some background information. This project was before the Board previously on December 6, 2007. The Board granted the conditional use appeal on the same date. The applicant also applied for a required site plan review and a building permit. Neither of which were completed. After six months the building permit expired. The granted conditional use expired after six months after the Board's approval as regulated under Section 14-474(e) & (f). Therefore the matter is again before the Board.

I would suggest that if the Board grants the conditional use before it, that it grant the conditional use for at least one year.