



# Administrative Authorization Application

Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: Embassy suites (KTB Hospitality)

PROJECT ADDRESS: 1050 Westbrook St. CHART/BLOCK/LOT: 210A A 005

APPLICATION FEE: 50. (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

Remove old wood shed and replace with masonry shed on frost wall

### CONTACT INFORMATION:

#### OWNER/APPLICANT

Name: KTB Hospitality, LLC  
Address: P.O.Box 1299  
  
Work #: 846-9257  
Cell #: 838-7654  
Fax #: 846-2216  
Home #: 846-9257  
E-mail: rbeaulie@maine.rr.com

#### CONSULTANT/AGENT

Name: Roger Beaulieu  
Address: \_\_\_\_\_  
  
Work #: same  
Cell #: same  
Fax #: same  
Home #: same  
E-mail: rbeaulie@maine.rr.com

**Criteria for an Administrative Authorization:**  
(see section 14-523(4) on pg .2 of this appl.)

**Applicant's Assessment**  
Y(yes), N(no), N/A

- |   |                |
|---|----------------|
| a) Is the proposal within existing structures?                    | <u>not all</u> |
| b) Are there any new buildings, additions, or demolitions?        | <u>yes</u>     |
| c) Is the footprint increase less than 500 sq. ft.?               | <u>yes</u>     |
| d) Are there any new curb cuts, driveways or parking areas?       | <u>no</u>      |
| e) Are the curbs and sidewalks in sound condition?                | <u>na</u>      |
| f) Do the curbs and sidewalks comply with ADA?                    | <u>na</u>      |
| g) Is there any additional parking?                               | <u>na</u>      |
| h) Is there an increase in traffic?                               | <u>na</u>      |
| i) Are there any known stormwater problems?                       | <u>no</u>      |
| j) Does sufficient property screening exist?                      | <u>yes</u>     |
| k) Are there adequate utilities?                                  | <u>yes</u>     |
| l) Are there any zoning violations?                               | <u>no</u>      |
| m) Is an emergency generator located to minimize noise?           | <u>na</u>      |
| n) Are there any noise, vibration, glare, fumes or other impacts? | <u>no</u>      |

Signature of Applicant:  
**Roger D. Beaulieu**

Date:  
**4/24/2013**

**IMPORTANT NOTICE TO APPLICANT:** The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.