Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 07/17/15

July 6, 2015
Ms. Tammy Munson
Inspections Division
City of Portland, Maine
389 Congress Street Portland, Maine 04101-3509

Subject: Tent/Canopy or Temporary Event Staging Permit
Maine Brewer's Guild "Summer Session" July 25, 2015
Thompson's Point Amphitheater
Thompson's Point, Portland

Dear Tammy:

On behalf of Forefront Events, LLC I am pleased submit this package of materials in support of a *Tent/Canopy or Temporary Event Staging Permit* application for Maine Brewer's Guild "Summer Session" beer tasting at the amphitheater at Thompson's Point with concerts on July 25, 2015.

The Summer Session event will take place on the concert venue site but will bring in it's own 30'x60' tent for exhibitors.

The following files are included:

1. **TentTempStagePermitApplication.pdf**: The electronic filing application form for the *Tent/Canopy or Temporary Event Staging Permit.*

2. **LS1 Life Safety Plan 2015.pdf**: Life Safety Plan for the amphitheater. This plan, developed in consultation with Mark Cummings of Fire Risk Management, Inc., addresses the life safety aspects of the venue's design and event management. This plan shall guide the planning and management of outdoor events at this venue on Thompson's Point.

3. **C1 Site Plan.pdf**: This drawing illustrates the venue layout for concerts, including: tent location and sizes, stage location and size, entrance and egress locations and sizes, venue perimeter fencing, and administrative, operational, and concessions infrastructure.

4. **C2 ParkingMap.pdf**: A "Parking and Pedestrian" map. In addition to the 700 parking spaces available on-site, we have agreements with off-site facilities that provide at a minimum an additional 1,300 spaces. A shuttle service will provide access to this off-site parking not within walking distance.

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5. **Q1-Q3 Certificates of Flammability** provided by Maine Bay Canvas, the provider and installer of the tents to be used. If you have further questions regarding the tents Maine Bay Canvas is providing Beer Camp, please contact Dan Govin at Maine Bay Canvas. His office phone number is 207- 878-8888.

6. **Q4 Stage**: The technical specifications for the stage model to be used, a Stageline SL320.

If you have any question regarding any of these materials please contact me.

Sincerely,

Jim Ahearne
Thompson's Point

Email • jim@thompsonspointmaine.com
Phone • 207-671-2046

Attachments