



# Certificate of Occupancy



## CITY OF PORTLAND, MAINE

Department of Planning and Urban Development  
Building Inspections Division

Location: 947 WESTBROOK ST

CBL: 199- A-001-002

Issued to: CITY OF PORTLAND

Date Issued: 3/2/2012

**This is to certify** that the building, premises, or part thereof, at the above location, built-altered-changed as to use under Building Permit No. 2011-11-2689-ALTCOMM, has had a final inspection, has been found to conform substantially to the requirements of the Building Code and the Land Use Code of the City of Portland, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

Down East Marketplace

APPROVED OCCUPANCY

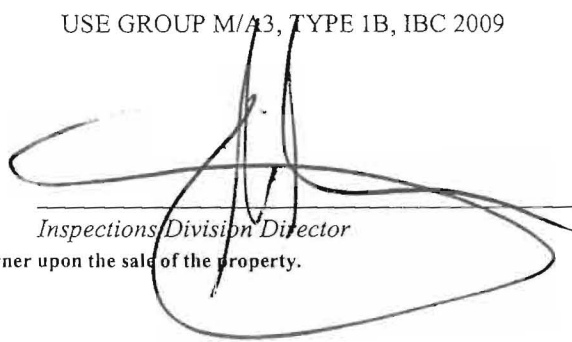
USE GROUP M/A3, TYPE 1B, IBC 2009

Approved:

3-2-2012

(Date)

  
Inspector

  
Inspections Division Director

Notice: This certificate identifies the legal use of the building or premises, and ought to be transferred from owner to owner upon the sale of the property.

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

# BUILDING PERMIT

This is to certify that CITY OF PORTLAND – DOWNEAST MARKET PLACE

Located At 1001 WESTBROOK ST

Job ID: 2011-11-2689-ALTCOMM

CBL: 199- A-001-002

has permission to Renovate new space in Airport for Down East Marketplace Tenant fit-up provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

\_\_\_\_\_  
Fire Prevention Officer

*[Signature]* 12/12/11  
\_\_\_\_\_  
Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD**

*closed*

SCANNED

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 (207) 874-8703, FAX: (207) 8716

Job No: 2011-11-2689-ALTCOMM	Date Applied: 11/9/2011	CBL: 199- A-001-002	
Location of Construction: 1001 WESTBROOK ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST PORTLAND, ME 04101	Phone:
Business Name: Downeast Market Place	Contractor Name: TBD -	Contractor Address:	Phone:
Lessee/Buyer's Name: The Paradies Shop - John Calvo	Phone: 5950 Fulton Industrial Blvd, Atlanta, GA 30336 - 404-494-3354	Permit Type: BLDG - Building	Zone: A-B
Past Use: Airport	Proposed Use: Same: Airport - tenant flip-up for the Down East Market Place in the retail area	Cost of Work: \$520,000.00	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved / conditions <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: M/AB Type: IB IBC-2009
		Signature: Capt. Purvine 12/5/11	Signature: JMB 12/12/11
Proposed Project Description: tenant fit-up		Pedestrian Activities District (P.A.D.)	

Permit Taken By: Lannie	<b>Zoning Approval</b>		
<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and work.</p>	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetlands <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan  <input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM Date: OK 11/10/11	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied  Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in Dist or Landmark <input type="checkbox"/> Does not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied  Date:
	<b>CERTIFICATION</b>		

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life* • [www.portlandmaine.gov](http://www.portlandmaine.gov)

Director of Planning and Urban Development  
Penny St. Louis

Job ID: 2011-11-2689-ALTCOMM

Located At: 947 WESTBROOK ST CBL: 199- A-001-002

## **Conditions of Approval:**

### **Building**

1. Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.
2. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.

### **Fire**

1. All construction shall comply with City Code Chapter 10.
2. Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
3. Fire extinguishers are required. Installation per NFPA 10.
4. The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance. Compliance letters are required.
5. A separate Fire Alarm Permit is required for new systems; or for work effecting more than 5 fire alarm devices; or replacement of a fire alarm panel with a different model.
6. A separate Suppression System Permit is required for all new suppression systems or sprinkler work effecting more than 20 heads.
7. Sprinkler protection shall be maintained. Where the system is to be shut down for maintenance or repair, the system shall be checked at the end of each day to insure the system has been placed back in service.
8. Any cutting and welding done will require a Hot Work Permit from Fire Department.

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

Close In Elec/Plmb/Frame prior to insulate or gyp

Certificate of Occupancy Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

# DEAN & ALLYN, INC.

FIRE PROTECTION • SPECIAL HAZARD

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116 LEWISTON ROAD  
P.O. BOX 709 • GRAY ME 04830  
TEL 207/657-5846 • FAX 207/657-5847

March 1, 2012

Horizon Retail Construction, Inc.  
1500 Horizon Drive  
Sturtevant, WI 53177

Re: Down East Marketplace – Portland Jetport

To Whom It May Concern,

This letter is to confirm that the fire protection system at the above referenced location has been installed and tested in accordance with NFPA #13, City Portland and Maine State Fire Marshal's requirements.

Very truly yours,

*Tim White*

Tim White  
Superintendent

# FIRE ALARM TEST/INSTALLATION ACKNOWLEDGEMENT

20 Thomas Drive  
Westbrook, ME 04092  
P 207-842-6440 F 207-842-6439

BOOK #	SEQ. #
CALL #	

DISTRICT	SERVICE AT CUSTOMER NUMBER	SITE AND PROJECT NO.	TR ARRIVAL DATE	TR COMP DATE	NON-BILL	SVC. CODE	MIN	TRACT
147			02/29/2008	03/12				
NAME		INSP. DATE		CUSTOMER P.O.		AND/OR CUSTOMER CONTACT NAME (PRINT)		
Dorland Jettart (Central Station)		02/12						
ADDRESS (OR ATTN. OF)		SERVICE CODE		LBR - REG.		TRAV - REG.		LBR - OT
		WARRANTY CODE		LBR - REG.		TRAV - REG.		LBR - OT
ADDRESS		TLP CODE		LBR - REG.		TRAV - REG.		LBR - OT
CITY		STATE		ZIP		RESOLUTION CODE		MILES
								ARRIVAL
								DEPARTURE

CONTROL PANEL										
MANUFACTURER		MODEL NO.		SERIAL NO.		WIRING DIAG. NO.		SEQUENCE NO.		
Simplex		4100ES								
TYPE OF SIGNALING				POWER SOURCE			CIR. BRKR. LOCATION		NO	
<input type="checkbox"/> GENERAL ALARM <input type="checkbox"/> SELECTIVE SIGNALS <input type="checkbox"/> CODED <input type="checkbox"/> PRE-SIGNAL							<input type="checkbox"/> Y <input type="checkbox"/> N		<input type="checkbox"/> Y <input type="checkbox"/> N	
BATTERIES				TROUBLE CONDITIONS			RESPONSE TO: ZONE TROUBLE		SIGNAL TROUBLE	
<input type="checkbox"/> NOTE # _____    VOLTAGE WITH CHARGER <input type="checkbox"/> NORM    _____ VOLTS				<input type="checkbox"/> NORM <input type="checkbox"/> NOTE # _____			<input type="checkbox"/> NORM <input type="checkbox"/> NOTE # _____		<input type="checkbox"/> NORM <input type="checkbox"/> NOTE # _____	
<input type="checkbox"/> NOTE # _____    VOLT WITHOUT CHARGER <input type="checkbox"/> N/A    _____ % CHARGED							AC/OP POWER LOSS		EARTH GROUND	
CUSTOMER OPERATING INSTRUCTIONS PROVIDED TO:				STR TRAIL SIGNATURE			TR #			
CUSTOMER SIGNATURE				TEL NO. ( )			FIRE ALARM LICENSE NO. - STATE CERTIFICATION NO.			
SEE NOTATION NO.				THE SIMPLEXGRINNELL-SUPPLIED EQUIPMENT FOR THIS SYSTEM WAS TESTED AND FOUND OPERATIONAL. THE WARRANTY BEGINS ON			MONTH		DAY	
							YEAR		SIGNALS SOUNDED PER CUSTOMER REQUEST	
							<input type="checkbox"/> Y <input type="checkbox"/> N		CUST INIT.	

AUXILIARY FUNCTIONS									
ANNUNCIATOR			DOOR HOLDERS			ELEVATOR FIRE RECALL			
MFRG. SERIAL			DOOR RELEASE DEVICES, INCLUDING CLOSERS AND LATCHES			RECALL TO PRIMARY FLOOR			
MODEL			<input type="checkbox"/> NORM <input type="checkbox"/> QTY <input type="checkbox"/> NOTE # <input type="checkbox"/> N/A			<input type="checkbox"/> NORM <input type="checkbox"/> NOTE # <input type="checkbox"/> N/A			
TYPE			VOLTAGE			RECALL TO ALTERNATE FLOOR			
<input type="checkbox"/> INCAND. <input type="checkbox"/> GRAPHIC <input type="checkbox"/> CRT <input type="checkbox"/> LED <input type="checkbox"/> DROP			NO. OF ZONES			<input type="checkbox"/> NORM <input type="checkbox"/> NOTE # <input type="checkbox"/> N/A			
AUX FUNCTIONS			UNUSED PTS.			ELEVATORS RESTART FROM FIRE SVC. SHUTDOWN AUTOMATICALLY			
<input type="checkbox"/> LAMP TEST <input type="checkbox"/> REMOTE RESET <input type="checkbox"/> DRILL SW <input type="checkbox"/> REMOTE ACK			ADDITIONAL NOTES.			<input type="checkbox"/> Y <input type="checkbox"/> N			
SPECIAL LIST ANY UNIQUE FUNCTIONS CONSIDERATIONS TO BE AWARE OF BEFORE TESTING									
CITY CONNECTION OR			CITY RESPONSE TO ALARM			OFFICIAL CONTACTED			
CENTRAL STATION MONITORING			CITY RESPONSE TO TROUBLE			TIME OF DAY			
LOCAL FIRE DEPT./CENTRAL STATION			F.D. BUS. PHONE NO./CENTRAL STATION			OUT OF SERVICE   IN SERVICE			
Portland PD						1. Re-installed devices in the office 2. + tested 3.			

MPX/TPR CHECKLIST								PERIPHERAL/PARTS USED				THE NUMBER OF PERIPHERAL DEVICES TESTED IS:		
MODEL NO.	THE FOLLOWING TRANSpondERS FAILED THE TEST			ITEM	PRODUCT I.D.	QTY.	INV. LOC./SEQ.	NC	USG.	UNIT PRICE	TOTAL NO OF DEVICES	No. Tested	I okay X See below	
NO. OF XPNDRS TESTED	LOCATION	NOTE #		1							1	1		
POWER SUPPLY VOLTAGE NOTE #	LOCATION	NOTE #		2										
<input type="checkbox"/> NORM														
CHARGER VOLTAGE NOTE #	LOCATION	NOTE #		3										
<input type="checkbox"/> NORM														
GROUND FAULT NOTE #	LOCATION	NOTE #		4										
<input type="checkbox"/> Y <input type="checkbox"/> N														
BATTERIES VOLTAGE NOTE #	LOCATION	NOTE #		5										
<input type="checkbox"/> NORM														
POINTS TESTED	NOTE #	LOCATION	NOTE #	6										
<input type="checkbox"/> NORM														
OTHER	NOTE #	LOCATION	NOTE #	7										
<input type="checkbox"/> Y <input type="checkbox"/> N														
PRINTERS	NOTE #	CRT'S	NOTE #	8										
<input type="checkbox"/> Y <input type="checkbox"/> N		<input type="checkbox"/> Y <input type="checkbox"/> N												

FAILURES AND SYSTEM DEVIATIONS FROM NFPA STANDARDS:									
<input checked="" type="checkbox"/> None <input type="checkbox"/> As Follows (describe fully)									
PROBLEM CODE					CORRECTIVE ACTION				
CLOSE DATE					SERV. COMPL.				
RELATED TR					RELATED CALL #				
RSN									

AUTHORITY HAVING JURISDICTION



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <b>Portland Int Jetport - 1001 Westbrook Street, Portland, Maine 04102</b>		
Total Square Footage of Proposed Structure/Area		Square Footage of Lot <b>1,690</b>
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <b>199      A      001 002</b>	Applicant * <b>must</b> be owner, Lessee or Buyer* Name <b>The Paradies Shop</b> Contact: <b>John Calvo</b> Address <b>5950 Fulton Industrial Blvd.</b> City, State & Zip <b>Atlanta, GA 30336</b>	Telephone: <b>404-494-3354</b>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <b>520,000.00</b> C of O Fee: \$ <b>N/A</b> Total Fee: \$ <b>5,220</b>
Current legal use (i.e. single family) <u>Mercantile</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>Retail</u> Is property part of a subdivision? <u>No</u> If yes, please name _____ Project description: <u>Interior build out of retail space in existing shell provided by airport.</u> <u>New partitions, flooring, ceiling, electrical and mechanical work required. No plumbing required.</u>		
Contractor's name: <u>TBD</u> Address: _____ City, State & Zip _____ Telephone: _____ Who should we contact when the permit is ready: <u>Webb Melissa</u> Telephone: _____ Mailing address: <u>2495 East Commercial Blvd Fort Lauderdale</u> <b>954-533-7240</b> <b>119</b>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit. **3335**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: **11/07/2011**

This is not a permit; you may not commence ANY work until the permit is issue





# Certificate of Design Application

From Designer: Cortland Morgan Architects  
 Date: 11/07/2011  
 Job Name: Down East Marketplace  
 Address of Construction: 1001 Westbrook Street, Portland, Maine 04102

## 2003 International Building Code

Construction project was designed to the building code criteria listed below:

Building Code & Year 2006 Use Group Classification (s) Group M - Mercantile

Type of Construction Commercial Interior Fit out

Will the Structure have a Fire suppression system in Accordance with Section 903.3.1 of the 2003 IRC YES

Is the Structure mixed use? NO If yes, separated or non separated or non separated (section 302.3) \_\_\_\_\_

Supervisory alarm System? NO Geotechnical/Soils report required? (See Section 1802.2) NO

### Structural Design Calculations

N/A Submitted for all structural members (106.1 - 106.11)

### Design Loads on Construction Documents (1603)

Uniformly distributed floor live loads (7603.11, 1807)

Floor Area Use	Loads Shown

### Wind loads (1603.1.4, 1609)

\_\_\_\_\_ Design option utilized (1609.1.1, 1609.6)  
 \_\_\_\_\_ Basic wind speed (1809.3)  
 \_\_\_\_\_ Building category and wind importance Factor,  $I_w$   
 table 1604.5, 1609.5)  
 \_\_\_\_\_ Wind exposure category (1609.4)  
 \_\_\_\_\_ Internal pressure coefficient (ASCE 7)  
 \_\_\_\_\_ Component and cladding pressures (1609.1.1, 1609.6.2.2)  
 \_\_\_\_\_ Main force wind pressures (7603.1.1, 1609.6.2.1)

### Earth design data (1603.1.5, 1614-1623)

\_\_\_\_\_ Design option utilized (1614.1)  
 \_\_\_\_\_ Seismic use group ("Category")  
 \_\_\_\_\_ Spectral response coefficients,  $S_D$ s &  $S_{D1}$  (1615.1)  
 \_\_\_\_\_ Site class (1615.1.5)

\_\_\_\_\_ Live load reduction  
 \_\_\_\_\_ Roof *live* loads (1603.1.2, 1607.11)  
 \_\_\_\_\_ Roof snow loads (1603.7.3, 1608)  
 \_\_\_\_\_ Ground snow load,  $P_g$  (1608.2)  
 \_\_\_\_\_ If  $P_g > 10$  psf, flat-roof snow load  $P_f$   
 \_\_\_\_\_ If  $P_g > 10$  psf, snow exposure factor,  $C_e$   
 \_\_\_\_\_ If  $P_g > 10$  psf, snow load importance factor,  $I_s$   
 \_\_\_\_\_ Roof thermal factor,  $C_t$  (1608.4)  
 \_\_\_\_\_ Sloped roof snowload,  $P_s$  (1608.4)  
 \_\_\_\_\_ Seismic design category (1616.3)  
 \_\_\_\_\_ Basic seismic force resisting system (1617.6.2)  
 \_\_\_\_\_ Response modification coefficient,  $R_d$  and  
 deflection amplification factor  $C_d$  (1617.6.2)  
 \_\_\_\_\_ Analysis procedure (1616.6, 1617.5)  
 \_\_\_\_\_ Design base shear (1617.4, 1617.5.1)

### Flood loads (1803.1.6, 1612)

\_\_\_\_\_ Flood Hazard area (1612.3)  
 \_\_\_\_\_ Elevation of structure

### Other loads

\_\_\_\_\_ Concentrated loads (1607.4)  
 \_\_\_\_\_ Partition loads (1607.5)  
 \_\_\_\_\_ Misc. loads (Table 1607.8, 1607.6.1, 1607.7,  
 1607.12, 1607.13, 1610, 1611, 2404)



# Commercial Interior & Change of Use Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

## One (1) complete set of construction drawings must include:

Note: Construction documents for costs in excess of \$50,000.00 must be prepared by a Design Professional and bear their seal.

- Cross sections w/framing details
- Detail of any new walls or permanent partitions
- Floor plans and elevations
- Window and door schedules
- Complete electrical and plumbing layout.
- Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment or other types of work that may require special review
- Insulation R-factors of walls, ceilings, floors & U-factors of windows as per the IECC 2003
- Proof of ownership is required if it is inconsistent with the assessors records.
- Reduced plans or electronic files in PDF format are required if originals are larger than 11" x 17".
- Per State Fire Marshall, all new bathrooms must be ADA compliant.

Separate permits are required for internal and external plumbing, HVAC & electrical installations.

For additions less than 500 sq. ft. or that does not affect parking or traffic, a site plan exemption should be filed including:

- The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines.
- Location and dimensions of parking areas and driveways, street spaces and building frontage.
- Dimensional floor plan of existing space and dimensional floor plan of proposed space.

A Minor Site Plan Review is required for any change of use between 5,000 and 10,000 sq. ft. (cumulatively within a 3-year period)

## Fire Department requirements.

The following shall be submitted on a separate sheet:

- Name, address and phone number of applicant **and** the project architect.
- Proposed use of structure (NFPA and IBC classification)
- Square footage of proposed structure (total and per story)
- Existing and proposed fire protection of structure.
- Separate plans shall be submitted for
  - a) Suppression system
  - b) Detection System (separate permit is required)
- A separate Life Safety Plan must include:
  - a) Fire resistance ratings of all means of egress
  - b) Travel distance from most remote point to exit discharge
  - c) Location of any required fire extinguishers
  - d) Location of emergency lighting
  - e) Location of exit signs
  - f) NFPA 101 code summary
- Elevators shall be sized to fit an 80" x 24" stretcher.

For questions on Fire Department requirements call the Fire Prevention Officer at (207) 874-8405.

**Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost

**This is not a Permit; you may not commence any work until the Permit is issued.**



# Certificate of Design

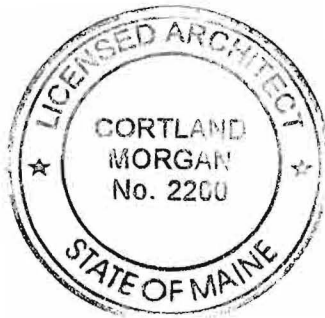
Date: 11/07/2011

From: Cortland Morgan

These plans and / or specifications covering construction work on:

Down East Marketplace at the Portland International Jetport

Have been designed and drawn up by the undersigned, a Maine registered Architect / Engineer according to the *2003 International Building Code* and local amendments.



(SEAL)

Signature: 

Title: Architect

Firm: Cortland Morgan Architect

Address: 1001 Westbrook Street

Portland, Maine 04102

Phone: 817-635-5696

For more information or to download this form and other permit applications visit the Inspections Division on our website at [www.portlandmaine.gov](http://www.portlandmaine.gov)



2495 East Commercial Boulevard  
 Fort Lauderdale . Florida . 33308  
 P. 954 . 533 . 7240

TRANSMITTAL

DATE.	11.08.2011	ENCLOSED.
PROJECT NUMBER.	3186	<input type="checkbox"/> Design Presentation <input checked="" type="checkbox"/> Compact Disc <input checked="" type="checkbox"/> Letter <input type="checkbox"/> Photos <input checked="" type="checkbox"/> Prints <input type="checkbox"/> Samples <input type="checkbox"/> Shop Drawings <input type="checkbox"/> Specifications <input type="checkbox"/> Brochures <input type="checkbox"/> Other
PROJECT NAME.	Down East Marketplace	
COMPANY.	Portland International Jetport	
ATTENTION.	Lannie	
ADDRESS.	389 Congress Street Room 315 Portland, Maine 04101  Tele: (207) 874-8693	

COPIES	DESCRIPTION
1	Full size set 100% Construction Documents for Down East Marketplace
1	CD with full size pdf's of 100% CD's
1	General Building Permit Application
1	Certificate of Design Application
1	Accessibility Building Code Certificate
1	Certificate of Design
	Note: Permitting fee in the amount of \$5,220 to be paid by Credit Card.
	Contact Melissa Kazor, Project Manager @ 954-533-7240 ext. 119

Remarks: Contact PDTI @ 954-533-7240 ext. 199 for permit fee payment  
 From: Melissa Kazor  
 Copies To: Darla Eschenbach, The Paradies Shops and Cuyler Feagles, Portland Intl Jetport





711 N. Fielder Road ■ Arlington, TX 76012 ■ T: 817.635.5696 ■ F: 817.635.5699

December 12, 2011

Owner Name: The Paradies Shops  
Project Name: Down East Marketplace

Re: **Response to Comments**

Attn: Jeanie Bourke

This letter is in response to the Building Department comments for the above referenced project.

**Comment:**

The wrong codes are listed on the cover

**Response:**

The correct codes are as follows:

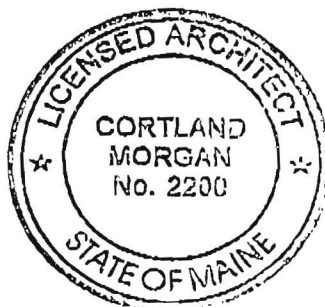
- Building 2009 IBC
- Mechanical 62.1 and 90.1 ASHRAE
- Electrical 2011 NEC
- Fire 2009 NFPA

The cover sheet will be updated with REV1 listed as Bldg. Dept. Comments.

Please contact our office if you should have any additional questions.

Regards,

Cortland Morgan, AIA  
Architect



CC: The Paradies Shops (Owner), John Calvo and  
Melissa Kazor (Project Manager), PDT International

