

Jeanie Bourke  
Code Enforcement Officer/LPI/Plan Reviewer

Team Leader

City of Portland  
Permitting and Inspections Department  
389 Congress St. Rm 315  
Portland, ME 04101  
[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)  
(207)874-8715

On Wed, Jul 25, 2018 at 2:43 PM, Anderson, Scott <[sanderson@verrilldana.com](mailto:sanderson@verrilldana.com)> wrote:

Hi Jeanie,

I hope you're having a fun Summer. This is a blast from your past—a building permit for a new Verizon Wireless building on Congress Street that was issued earlier this year. I've attached the approved plan and our proposed revision. As part of this change we're going to:

1. Move the back-up generator inside;
2. Reduce the HVAC units from 4 to 2;
3. Add a second door on the right hand side of the structure; and
4. The roof will be metal, not shingles.

Thus, the changes will actually result in a reduction in the footprint of the outside improvements, and there will be no changes to the building size, driveway/parking areas, plantings, light, dust etc. Also, noise levels will be quieter as the generator is inside and the number of HVAC units has been reduced.

I've talked to Ann Machado and the planning staff, and we do not need to go back to the ZBA or submit an application to amend our site plan approval. I assume that because we're moving the generator inside you will all need to update your review of the fire protection plan, but I wanted to check in with you to see whether that is the case, or whether we should simply submit as-builts that show these changes.

Please let me know. Thanks!

Scott

**Scott D. Anderson, Partner**

One Portland Square

Portland, ME 04112-0586

Office: (207) 253-4540

Cell: (207) 595-0705

Bio: [verrilldana.com/sanderson](http://verrilldana.com/sanderson)

**Verrill Dana**  
Attorneys at Law

**Jeanie Bourke** <jmb@portlandmaine.gov>  
To: "Anderson, Scott" <sanderson@verrilldana.com>  
Cc: "Tingley, Monica" <mtingley@verrilldana.com>

Fri, Jul 27, 2018 at 1:18 PM

Hi Scott,

Yes, thanks having a great summer, hope you are too.

As far as the list of proposed changes to the approved design, we will consider these as, as built modifications and the revised plans and details can be directly submitted to me to review and file with the permit documents.

Best,  
Jeanie

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**Anderson, Scott** <sanderson@verrilldana.com>  
To: Jeanie Bourke <jmb@portlandmaine.gov>  
Cc: "Tingley, Monica" <mtingley@verrilldana.com>

Fri, Jul 27, 2018 at 2:21 PM

Thanks, Jeanie. Just to confirm, so we don't need to file an application to amend, but instead need only submit the as-built plans after construction? Thanks!

**Scott D. Anderson**, Partner

One Portland Square  
Portland, ME 04112-0586  
Office: (207) 253-4540  
Cell: (207) 595-0705  
Bio: [verrilldana.com/sanderson](http://verrilldana.com/sanderson)



**From:** Jeanie Bourke [mailto:[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)]  
**Sent:** Friday, July 27, 2018 1:19 PM  
**To:** Anderson, Scott <[sanderson@verrilldana.com](mailto:sanderson@verrilldana.com)>  
**Cc:** Tingley, Monica <[mtingley@verrilldana.com](mailto:mtingley@verrilldana.com)>

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**Jeanie Bourke** <jmb@portlandmaine.gov>  
To: "Anderson, Scott" <sanderson@verrilldana.com>

Tue, Jul 31, 2018 at 9:21 AM

Hi Scott,

Kind of, no amendment, but the as built plans need to be submitted to me prior to inspections, for purview and for the file record.

Thanks,  
Jeanie

*Jeanie Bourke*  
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**Anderson, Scott** <[sanderson@verrilldana.com](mailto:sanderson@verrilldana.com)>  
To: Jeanie Bourke <[jmb@portlandmaine.gov](mailto:jmb@portlandmaine.gov)>

Tue, Aug 7, 2018 at 10:39 AM

Thanks, Jeanie. I'm not sure what the construction schedule is, but I will let Verizon know that they can proceed with the revised plans, and will make sure the as built are submitted to you prior to submitting them to inspections. Thank you again for your help with this—I know you are all crazy busy right now.

Cheers,

Scott

**Scott D. Anderson, Partner**

One Portland Square  
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Office: (207) 253-4540  
Cell: (207) 595-0705  
Bio: [verrilldana.com/sanderson](http://verrilldana.com/sanderson)

**Verrill Dana**<sub>LLP</sub>  
Attorneys at Law

**From:** Jeanie Bourke [<mailto:jmb@portlandmaine.gov>]  
**Sent:** Tuesday, July 31, 2018 9:22 AM  
**To:** Anderson, Scott <[sanderson@verrilldana.com](mailto:sanderson@verrilldana.com)>

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**To:** Anderson, Scott <[sanderson@verrilldana.com](mailto:sanderson@verrilldana.com)>  
**Cc:** Tingley, Monica <[mtingley@verrilldana.com](mailto:mtingley@verrilldana.com)>

**Subject:** Re: [1531 Congress St.](#), BP# 2017-00260 plan review comments

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