

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING DEPARTMENT

PERMIT

Permit Number: 030644

Please Read Application And Notes, if Any, Attached

This is to certify that Frances Warde Convent/Sister of Mercy Contractor/Sign Designer

has permission to Reface Existing 18" x 60" and 1/4" x 6" signs

AT 27 Capisic St L 194 B005001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and work on permit must be completed before this building or part thereof is occupied or enclosed-in. **HEAVY NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

- Fire Dept. _____
- Health Dept. _____
- Appeal Board _____
- Other _____
Department Name

[Handwritten Signature]
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-0644	Issue Date:	CBL: 194 B005001
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Location of Construction: 27 Capisic St	Owner Name: <i>Sister Margaret Wallace</i> Frances Warde Convent/Sisters of Providence	Contractor Name: Sign Design	Contractor Address: 37 Capisic St	Phone: 797-7861
Business Name:	Contractor Name: Sign Design	Contractor Address: 306 Warren Ave Portland	Phone: 2078562600	
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: <i>R3</i>	

Past Use: Elderly Housing	Proposed Use: Convent/Housing <i>retirement housing for elderly nuns per sister Mameen Wallace</i>	Permit Fee: \$42.50	Cost of Work: \$42.50	CEO District: 3
Proposed Project Description: Reface Existing 18" x 60" and 7 1/4" x 60" signs		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>U</i> Type: <i>[Signature]</i>	
		Signature:	Signature: <i>[Signature]</i> 7/18/03	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
		Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
		Signature: _____ Date: _____		

Permit Taken By: gad	Date Applied For: 06/05/2003	Zoning Approval		
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input checked="" type="checkbox"/> <i>NOT considered A change of use per Sister Mameen's explanation 7/17/03</i> <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MMD Date: <i>7/17/03</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>[Signature]</i>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

03-06 44p

45
42
7

Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

27-47 Capisic St.

Location/Address of Construction: <u>37 Capisic Street</u>		
Total Square Footage of Proposed Structure <u>12.5 sq.ft.</u>	Square Footage of Lot <u>30 x 500 ft = 1500 sq.ft.</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>194</u> Block# <u>B</u> Lot# <u>005</u>	Owner: <u>Eunice Frye Home</u> <u>Frances Wade Convent</u>	Telephone: <u>797-7861</u>
Lessee/Buyer's Name (if Applicable) <u>N/A</u>	Applicant name, address & telephone: <u>Sign Design Inc.</u> <u>P.O. Box 207</u> <u>Westbrook ME 04098</u>	Total s.f. of signage x \$1.00 per s.f. plus \$30.00 = Total Fee: <u>\$ 12.5</u> Awning Fee = Cost Of Work: \$ Total Fee: \$ <u>42.50</u>
Current use: <u>elder care</u>		
If the location is currently vacant, what was prior use: <u>N/A</u>		
Approximately how long has it been vacant: <u>N/A</u>		
Proposed use: <u>CONVENT</u>		
Project description: <u>Sign Re face</u>		
Contractor's name, address & telephone: <u>Sign Design Inc.</u>		
Who should we contact when the permit is ready: <u>DOUG</u>		
Mailing address:		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>856-2600</u>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: <u>6/10/03</u>
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This is NOT a permit, you may not commence ANY work until the permit is issued.



Sign Contractors

P.O. Box 207
Westbrook, ME 04098
(207) 855-2600 * FAX: (207) 855-7600
1-800-849-8037
signdesk@maine.rr.com
A Full Service Sign Company

RE: Frances Warde Convent 37 Capisic St. Portland

To Whom It May Concern:

As the owner (or owner representative) of the property located at:

37 Capisic Street
Portland ME.
(Old Eunice Frye Home)

I authorize Sign Design Inc. to install signs/sign face replacements as detailed on attached paperwork.

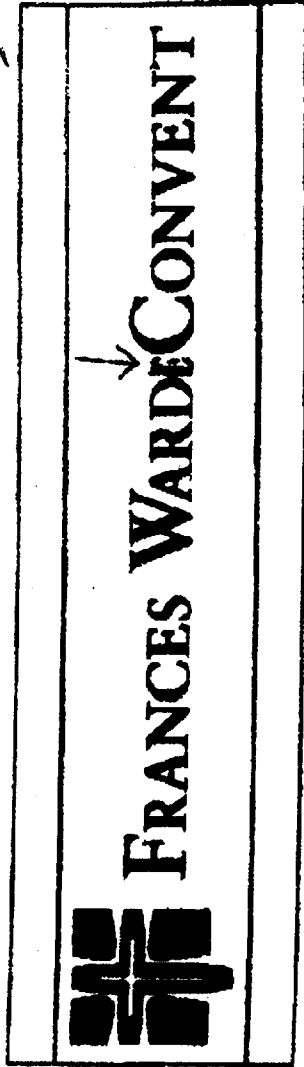
Sister Jean Little, RSM
Signature

6/3/03
Date

Sister Jean Little, RSM
Print Name

092-6108 Church Rd.

Along!
Please add on e to Ward - the rect looks good!
(Check on route)
Renda,
Merrill



18"



7 1/4"

88 1/4"

This Design is Property Of

Sign Design, Inc.

Customer: SISTERS OF MERCY
Project: STJOE comp. 1
Date: 5-20-03

Approved:

IMPROMVED SIGN W/ FIBER
3" TUB ON TOP & BOTTOM OF SIGN
WHITE BACKGROUND W/ BURGUNDY GRAPHICS
TO BE MOUNTED TO EXISTING POLES

Post-It Fax Note	7671	D85-22-03	1.00	1
To: Daisy		From: Sr. Mercedes Wallace		
Co: Dept.		Co:		
Phone #		Phone #		
267-856-7600		267-997-0146		

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 37 Capisic St ZONE: R-3

CBL: _____

SINGLE TENANT LOT? YES NO _____ MULTI TENANT LOT? YES _____ NO
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES _____ NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES NO _____ DIMENSIONS PROPOSED: See Print
BLDG. WALL SIGN? (attached to bldg) YES _____ NO DIMENSIONS PROPOSED: _____

Sign Re face

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES NO _____ DIMENSIONS: Same
BLDG. WALL SIGN(attached to bldg) ? YES _____ NO DIMENSIONS: _____
AWNING? YES _____ NO DIMENSIONS: _____

LOT FRONTAGE (FEET): 300 +/-
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): 1/100

AWNING YES _____ NO IS AWNING BACKLIT? YES _____ NO

HEIGHT OF AWNING: _____ LENGTH OF AWNING: _____ DEPTH: _____

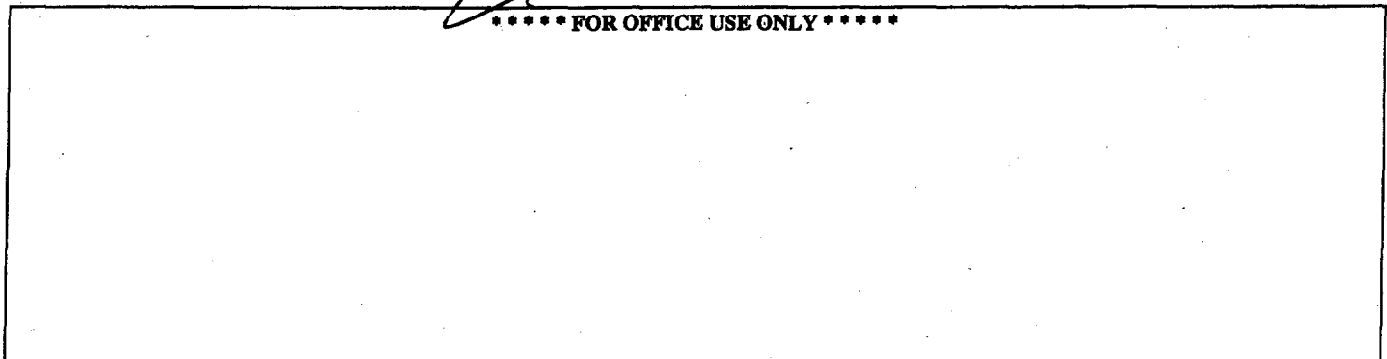
IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES _____ NO _____

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? _____ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 6/25/03

***** FOR OFFICE USE ONLY *****



CHECKLIST FOR SIGN/AWNING APPLICATION

Applicants for a sign or awning permit are required to submit the following information to the Code Enforcement Office at the time of application:

- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way. Amount must equal \$400,000.00.
- Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- A sketch plan of lot, indicating location of buildings, driveways, and any abutting streets or rights of way, lengths of building frontages, street frontages, and all existing setbacks. Indicate on the plan all existing and proposed signs with their dimensions and specific locations.
- A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, and construction method, as well as specifics of installation/attachment.
- Certificate of Flammability required for awning or canopy at time of application.
- UL# required for lighted signs at the time of Final Inspection. Failure to provide this information will invalidate the Sign Permit.
- Pre-Application Questionnaire completed and attached. Photos of existing signage attached.

**Permit Fee for signage or awning-with-signage:
\$30.00 plus \$1.00 per square foot of sign.**

**Permit Fee for awning-without-signage is based on cost of work:
\$30.00 for the first \$1,000.00, plus \$7.00 for each additional \$1,000.00.**