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Planning & Urban Development Department
Gregory A. Mitchell, Acting Director

Planning Division
Alexander Jaegerman, Director

February 3, 2012

William Thompson
Andrew Morrell
BH2M
28 State Street
Gorham, ME 04038

Dear Mr. Thompson and Mr. Morrell:

The Planning Division received a Level I Minor Residential application on January 30, 2012. The application is incomplete. In order to process the application, you will need to submit the materials for a building permit and pay the application fee.

Secondly, the proposal includes the extension of Pomeroy Street which requires a Level II Site Plan Review. Please submit a Level II application along with all required information and fees.

The material you have submitted is on hold at the Planning Division. I recommend that you pick up the applications and complete them for re-submittal.

Sincerely,

Barbara Barhydt

Barbara Barhydt
Development Review Program Manager

cc: Alexander Jaegerman, Planning Division Director
Tammy Munson, Inspections Division Director
Danielle West-Chuhta, Corporation Counsel
Marge Schmuckal, Zoning Administrator