



January 10, 2014

Dear Neighbor:

On behalf of the City of Portland's Department of Public Services (DPS), this letter is to notify you of a public informational meeting and permit filing for the proposed Capisic Pond Enhancement project located in the City of Portland's Capisic Pond Park, on the north side of Capisic Street, west of Stevens Avenue, in the Rosemont Neighborhood.

Public Informational Meeting

Meeting Location: Deering High School Cafeteria, 370 Stevens Avenue, Portland, Maine

Meeting Date: Tuesday, January 21, 2014

Meeting Time: 6:30PM-8:00PM

Applicant Name: City of Portland, Department of Public Services, c/o Nathaniel Smith,
Project Manager

Applicant Address: 55 Portland Street, Portland ME 04101

Applicant Telephone: 207-874-8801

The City of Portland Code of Ordinances requires that for projects applying for Level III Site Plan Approval, property owners within 500 feet of the proposed development, and residents on an "interested parties list" be invited to participate in a neighborhood meeting. In addition, under Section 10.B. of Chapter 2 of the Maine Department of Environmental Protection (DEP) Rules Concerning the Processing of Applications and Other Administrative Matters, an applicant for Natural Resource Protection Act Permits is required to hold a public informational meeting prior to filing that application. State regulations require that property owners directly adjoining the project property be invited to participate in the public informational meeting.

The purpose of the meeting is for the Applicant to inform the public of the project and its anticipated environmental impacts and to educate the public about the opportunities for public comment on the project. A sign-in sheet will be circulated and minutes of the meeting will be taken.

Project Information

The Capisic Pond Enhancement Project proposes to remove cattails and sediments from historically open water areas via mechanical excavation to provide stratigraphic and habitat diversity for the pond; to enhance the aesthetic, recreational, and educational opportunities of the park; and to allow the pond to remain classified as a moderate-value Inland Waterbird and Waterfowl Habitat by the Maine Department of Inland Fisheries and Wildlife.

Additional improvements include water quality enhancements at the Rockland Avenue outfall, including stabilization of the channel below the Rockland Avenue Outfall, which discharges stormwater flow into Capisic Pond, and the installation of an underground in-line trash and sediment control structure uphill of the outfall.



Permit Applications

A Level I Site Alteration Application for the Rockland Avenue Outfall work and a Level III Preliminary Site Plan Application for the Capisic Pond Enhancement work have been filed with the City of Portland. A Permit By Rule for the Rockland Avenue Outfall work and an Individual Permit for the Capisic Pond Enhancement work will be filed with the Maine DEP in compliance with the Natural Resource Protection Act. A "Notice of Intent to File" with the Maine DEP is attached to this letter.

If you should have any questions, please contact Lauren Swett at (207) 774-2112.

Sincerely,

WOODARD & CURRAN INC.

A handwritten signature in cursive script that reads "Lauren Swett".

Lauren Swett, PE
Project Engineer

LJS/aea
225672.77

Enclosure: Maine DEP Notice of Intent to File

Note:

Under Section 14-32(C) and 14-524c of the City Code of Ordinances, an applicant for a Level III development, subdivision of over five lots/units, or zone change is required to hold a neighborhood meeting within 30 days of submitting a preliminary application or 21 days of submitting a final site plan application, if a preliminary plans was not submitted. The neighborhood meeting must be held at least seven days prior to the Planning Board public hearing on the proposal. Should you wish to offer additional comments on this proposed development, you may contact the Planning Division at 874-8721 or send written correspondence to the Planning and Urban Development Department, Planning Division 4th Floor, 389 Congress Street Portland, ME 04101 or by email: to bab@portlandmaine.gov



PUBLIC NOTICE:
NOTICE OF INTENT TO FILE

Please take notice that

City of Portland, Department of Public Services, c/o Nathaniel Smith, Project Manager

55 Portland Street, Portland ME 04101, (207)874-8801

is intending to file a Natural Resources Protection Act permit application with the Maine Department of Environmental Protection pursuant to the provisions of 38 M.R.S.A. §§ 480-A thru 480-BB on or about January 31, 2014.

The application is for:

Enhancement work in and around Capisic Pond, including the removal of cattails and sediments from historically open water areas via mechanical excavation to provide stratigraphic and habitat diversity for the pond, to enhance the aesthetic, recreational, and educational opportunities of the park, and to allow the pond to remain classified as a moderate-value Inland Waterbird and Waterfowl Habitat by the Maine Department of Inland Fisheries and Wildlife;

at the following location:

Capisic Pond, located within the City of Portland's Capisic Pond Park, on the north side of Capisic Street, west of Stevens Avenue.

A request for a public hearing or a request that the Board of Environmental Protection assume jurisdiction over this application must be received by the Department in writing, no later than 20 days after the application is found by the Department to be complete and is accepted for processing. A public hearing may or may not be held at the discretion of the Commissioner or Board of Environmental Protection. Public comment on the application will be accepted throughout the processing of the application.

The application will be filed for public inspection at the Department of Environmental Protection's office in Portland during normal working hours. A copy of the application may also be seen at the municipal offices in Portland, Maine.

Written public comments may be sent to the regional office in Portland, where the application is filed for public inspection:

MDEP, Southern Maine Regional Office, 312 Canco Road, Portland, Maine 04103