

## SECTION 01630 - SUBSTITUTIONS AND PRODUCT OPTIONS

### PART 1 GENERAL

#### 1.01 DESCRIPTION

- A. Substitution procedures during the bid period shall be followed to provide equality of bids. Substitutions approved by the Architect will be issued by addendum during the bid period. Substitutions not approved by addendum shall not be included in the bid. The Architect and Owner will not consider substitutions submitted after bids are received. Contractors submitting substitutions after bids are received will not be given additional compensation for rejected submittals.

#### 1.02 SUBSTITUTIONS

- A. Submit two copies of request for substitution. Include in the request:
  - 1. Complete data substantiating compliance of proposed substitution with Contract Documents.
  - 2. For Products:
    - a. Product identification including manufacturer's name and address.
    - b. Manufacturer's Literature:
      - (1) Product description.
      - (2) Performance and test data.
      - (3) Reference standards.
    - c. Samples.
    - d. Name and address of similar projects on which product was used, and date of installation.
  - 3. Itemized comparison of product substitution with product specified.
  - 4. Changes in construction schedule.
  - 5. Accurate cost data on proposed substitution in comparison with product specified.
- B. In Making Request for Substitution, the Contractor Represents:
  - 1. He has investigated proposed product or method and determined that it is equal or superior in all respects to that specified.
  - 2. He will provide the same or greater guarantee for substitution as for product specified.
  - 3. He will coordinate installation of accepted substitution into work, making such changes as required for work to be completed.
  - 4. He waives all claims for additional costs related to substitution in which it becomes apparent before, during or after installation.
  - 5. Requested substitution is compatible with other portions of the Work. All sizes, dimensions, locations for connections to other items as designed, clearances from building structure and other equipment have been verified and is acknowledged in the substitution request
  - 6. Contractor requesting substitution shall bear additional costs to all parties due to his substitution, including Architect's fees.

- C. Substitutions will not be considered if:
  - 1. They are indicated or implied on shop drawings or project submittals without formal request.
  - 2. Acceptance will require substantial revision of Contract Documents.
  - 3. Not readily serviceable in the area or may cause the Owner to stock extra parts.
  
- D. Substitutions not approved before the last addendum is distributed shall not be considered in the Base Bid.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION

SUBSTITUTION REQUEST FORM

Project: \_\_\_\_\_ Substitution Request Number: \_\_\_\_\_

To: \_\_\_\_\_ From: \_\_\_\_\_

Re: \_\_\_\_\_ Date: \_\_\_\_\_

Specification Title: \_\_\_\_\_ Description: \_\_\_\_\_

Section: \_\_\_\_\_ Page: \_\_\_\_\_ Article/Paragraph: \_\_\_\_\_

Proposed Substitution: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Trade Name: \_\_\_\_\_ Model No. \_\_\_\_\_

Attached data includes product description, specifications, drawings, cost data, and performance and test data adequate for evaluation of the request: applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitutions will require for its proper installation.

Attached data includes a detailed itemized comparison list of product substitution with product specified.

The Undersigned certifies:

1. Has investigated proposed Product and determined that it meets or exceeds the quality level of the specified product.
2. Will provide the same warranty for the Substitution as for the specified Product.
3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner. All sizes, dimensions, locations for connections to other items as designed, clearances from building structure and other equipment have been verified.
4. Will remove substitution and pay all costs if differences discovered later that were not identified on the substitution request are found that make the substitution unacceptable with no additional cost to Owner.
5. Waive claims for additional costs or time extension that may subsequently become apparent.
6. Will reimburse Owner and Architect/Engineer for review or redesign services associated with substitution.
7. They are authorized to sign this form for the product manufacturer, and commit to the terms of Section A Substitutions and Product Options,® and this substitution request form.

Submitted By: \_\_\_\_\_

Signed By: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

A/E-s REVIEW AND ACTION

- Submission approved - Make submittals in accordance with Specification Section 01330.
- Submission approved as noted - Make submittals in accordance with Specification Section 01330.
- Submission rejected - Use specified materials.
- Submission request received too late - Use specified materials.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_.

Supporting Data Attached:  Drawings  Product Data  Samples  Tests  Reports  
 Comparison list  Other \_\_\_\_\_