



Permitting and Inspections Department
Michael A. Russell, MS, Director

Ann Machado, Zoning Administrator

June 28, 2017

Charles Gould
39 Mitton Street
Portland, ME 04102

Re: 39 Mitton Street – 191 B001 – R-5 Residential Zone – illegal deck

Dear Mr. Gould,

It has come to the attention of our office that a deck has been built on the left side of the building at your property at 39 Mitton Street without a permit. Permit #2017-00918 was submitted on 6/12/2017 to “replace the middle portion of the rear foundation wall”. As part of the zoning review of a permit, I review the information on the assessor’s website including the sketch and picture, the City’s GIS Zoning and Parcel Map Viewers, Google Earth and the building file. The picture of the property on the assessor’s website, the City’s GIS viewer and Google Earth all show a deck on the left side of the building, but there is no permit in the building file for the deck. Since there is no building permit for the deck, it is not legal.

You have thirty days from the date of this letter to bring your property into compliance. You either need to submit an after the fact building permit for the deck or you need to remove it. I have enclosed the One and Two Family Addition/Alteration Checklist and permit application if you decide to permit the deck.

You have the right to appeal my decision pursuant to section 14-472. If you wish to exercise your right to appeal, you have thirty (30) days from the date of this letter in which to appeal. If you should fail to do so, my decision is binding and not subject to appeal. Please contact me for the necessary paperwork if you decide to file an appeal, or if you have any questions.

Sincerely,

Ann B. Machado
Zoning Administrator
Permitting and Inspections Department
City of Portland, Maine
207. 874.8709
amachado@portlandmaine.gov