



# General Building

If you or the property owner owes real estate c  
within the City, payment arrangements m



Address/Location of Construction: 56 Powslad	
Total Square Footage of Proposed Structure: 3	
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot#	Applicant Name: Address: 56 P City, State & Zip: Portland, ME
Lessee/Owner Name : (if different than applicant) Address:  City, State & Zip:  Telephone & E-mail:	Contractor Name: (if different from applicant) Address: 75 E City, State & Zip: Portland, ME Telephone & E-mail: 8662640761
Date: 11/25/13	
Total Fees : \$ _____	
Current use (i.e. single family) <u>Storage</u>	
If vacant, what was the previous use? _____	
Proposed Specific use: <u>Storage</u>	
Is property part of a subdivision? <b>NO</b> If yes, please name _____	
Project description: Shed	
Who should we contact when the permit is ready: Wilma c Waller	
Address: 56 Powslad St	
City, State & Zip: Portland, ME 04102	
E-mail Address: raptor660h1@yahoo.com	
Telephone: 2073322720	

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Wilma C Waller      Date: 11-14-13

This is not a permit; you may not commence ANY work until the permit is issued.



# Shed / Access Permit Applica

(Residential single story detached stru  
(Commercial & multifamily detached structures not ex



All of the following information is required and m  
you prepare your application package will ensure  
expedite the permitting process.

The Maine Home Construction Contracts Act requires that :  
in materials or labor must be based on a written contract unl  
contract is available on the City's website at <http://www.port>  
the Inspection Office, Room 315 of Portland City Hall or cal

Inspections Division

One complete application packet includes:

Date: 11/25/13

- The application page filled out in its entirety and sig
- A plot plan detailing the shape and dimension of the property, footprint of the existing and proposed structure(s), and the distance from the actual property lines on all 4 sides of all structures. (Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.)
- All documents and plans to be submitted as electronic files (PDF format as required)
- Proof of ownership is required if it is inconsistent with the assessors records
- Supply one of the following which includes the length, width and height of the shed:
  - a. A copy of the brochure from the manufacturer showing a picture of the shed.
  - b. A picture or sketch of the proposed shed (this could be printed from the manufacturer's website).

**Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

*Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 every additional \$1000.00 cost*

**This is not a Permit; you may not commence any work until the Permit is issued.**

This document is also available on line at:

<http://www.portlandmaine.gov/planning/buildingpermitapplications.asp>



Strengthening a Remarkable City

Jeff Levine, AICP, Director  
Director of Planning and Urban Development



Inspections Division

11/25/13

Date: \_\_\_\_\_

**Electronic Signature and**

Notice: Your electronic signature is

By digitally signing the attached document(s), you are certifying that the document and your electronic signature is considered valid and also signifying your intent on paying your fees by the method noted below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.
- I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: wilma c waller

Date: 11-14-13

I have provided digital copies and sent them on:

Date: 11-14-13

NOTE: All electronic paperwork must be delivered to [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov) or by physical means ie; a thumb drive or CD to the office.