

Portland, Maine



Yes. Life's good here.

Permitting and Inspections Department
Michael A. Russell, MS, Director

One- and Two-Family Addition/Alteration Checklist

(Including shed, deck, accessory structure, pool, change of use and amendment)

All applications shall include the following (please check and submit all required items):

- One- and Two-Family Additions/Alterations Checklist (this form)
- General Building Permit Application completed
- A plot plan drawn to scale, showing the shape and dimensions of the lot, shapes and dimensions of all existing and proposed structures including distance from property lines, location and dimension of all parking areas and driveways (required for any additions to the footprint or volume of the structure, any new or rebuilt structures or accessory detached structures)
- Proof of Ownership (e.g. deed, purchase and sale agreement) if the property was purchased within the past six months

Applications for pools shall also include the following:

- A complete set of plans with structural details, dimensions and a cross section showing the slope and depth ratios (for in-ground pools)
- Design specifications from the manufacturer (for above ground pools)
- Details of required barrier protection including the design of fencing, gates, latches, ladders or audible alarms (if applicable), and showing the location and construction detail for all features. This information can often be obtained from the manufacturer.

Applications for sheds for storage only and 200 square feet or less shall also include the following:

The length, width and height of the structure as described in:

- A copy of the brochure from the manufacturer; or
- A picture or sketch/plan of the proposed shed/structure

Applications for additions, alterations and detached accessory structures shall also include the following information per the IRC 2009 (As each project has varying degrees of complexity and scope of work for repairs, alterations and renovations, some information may not be applicable. Please check and submit only those items that are applicable to the proposed project.):

NOTE: All plan shall be drawn to a measurable scale (e.g., 1/4 inch = 1 foot) and include dimensions.

- Floor plans with dimensions - existing and proposed
- Elevations with dimensions - existing and proposed
- Foundation plan with footing/pier (sonotube) size and location
- Cross sections with framing material (foundation anchor size/spacing, rebar, drainage, damp proofing, floors, walls, beams, ceilings, rafters etc.)
- Detail new wall/floor/ceiling partitions including listed fire rated assemblies and continuity
- Window and door schedules including dimensions, and fire rating
- Stair details, including dimensions of rise/run, head room, guards/handrails, and baluster spacing
- Insulation (R-factors) of walls, ceilings and floors and the heat loss (U-factors) of windows
- Indicate location of egress windows and smoke/carbon monoxide detection
- Deck construction including pier layout, framing, fastenings, guards, handrails, and stair dimensions

Separate permits are required for internal & external plumbing, electrical installations, heating, ventilating and air conditioning (HVAC) systems and appliances.

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General Building Permit Application

Project Address: 36 GREELEY STREET Portland, ME 04102

Tax Assessor's CBL: 190 5016 001 Chart # Block # Lot # Cost of Work: \$ 500.-

Proposed use (e.g., single-family, retail, restaurant, etc.): single family

Current use: Covers an antique auto Past use, if currently vacant: DRIVEWAY

Commercial Multi-Family Residential One/Two Family Residential

Type of work (check all that apply):

- | | | |
|-----------------------------------------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------|
| <input checked="" type="checkbox"/> New Structure | <input type="checkbox"/> Fence | <input type="checkbox"/> Change of Ownership - Condo Conversion |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Pool - Above Ground | <input type="checkbox"/> Change of Use |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Pool - In Ground | <input type="checkbox"/> Change of Use - Home Occupation |
| <input type="checkbox"/> Amendment | <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Radio/Telecommunications Equipment |
| <input type="checkbox"/> Shed | <input type="checkbox"/> Replacement Windows | <input type="checkbox"/> Radio/Telecommunications Tower |
| <input type="checkbox"/> Demolition - Structure | <input type="checkbox"/> Commercial Hood System | <input type="checkbox"/> Tent/Stage |
| <input type="checkbox"/> Demolition - Interior | <input type="checkbox"/> Tank Installation/ | <input type="checkbox"/> Wind Tower |
| <input type="checkbox"/> Garage - Attached | <input type="checkbox"/> Replacement Tank Removal | <input type="checkbox"/> Solar Energy Installation |
| <input checked="" type="checkbox"/> Garage - Detached (more like a carport) | | <input type="checkbox"/> Site Alteration |

Project description/scope of work (attach additional pages if needed):

2 walls - Not solid - to hold a roof over an antique auto
No solid foundation - meant to be a temporary structure

Applicant Name: EVELYN LEE BINETTE Phone: (207) 774-8669

Address: 36 GREELEY ST. Portland, ME 04102 Email: none 239-1457 (Cell)

Lessee/Owner Name (if different): same Phone: () same

Address: _____ Email: none

Contractor Name (if different): same Phone: () _____

Address: _____ Email: _____

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Evelyn L. Binette Date: 8/24/17
This is a legal document and your electronic signature is considered a legal signature per Maine state law.

Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.



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Requirements for Electronic Submissions

In order to ensure the most expedient review of your application, please meet the requirements below for all electronic submissions:

- **Drawings sheets shall be submitted individually-- each PDF file shall contain no more than one drawing sheet.** Only PDF files are acceptable for plan review, and each file shall not exceed 5MB in size.*
- **Drawing files shall be named based on the drawing sheet number and name.** It is recommended to include a Category/Discipline letter (such as A for Architectural), a sheet number and a descriptive title (e.g., A1 Existing Exterior Elevation).
- **Revised file submissions must use the exact same file name as originally submitted.** The Electronic Plan Review software will recognize this submission as Version 2.
- **Supporting documents shall be submitted as an individual PDF file for each document (these documents may be multi-page PDF files) and named based on the document type** (e.g., "Deed", "Stormwater Report", "Permit Application", etc.). Searchable PDF files are requested for calculations, reports and other supporting documents.
- **A graphic scale or a scale to reference shall be included on each drawing sheet.**
- **Plans prepared by a design professional shall include a Code Analysis sheet**, referencing the Maine Uniform Building and Energy Code and Portland City Code, Chapter 10 – Fire Prevention and Protection, which includes National Fire Protection Association (NFPA) 1, Fire Code and NFPA 101, Life Safety Code. Chapter 10 of the City Code can be viewed at: <http://www.portlandmaine.gov/citycode/chapter010.pdf>.
- ✓ **Files shall be submitted via email to permitting@portlandmaine.gov.** The email subject line shall include the project address and type of permit. Multiple emails may be sent for one project if the files exceed the maximum file size.
- **Submissions should include all required documents and drawings as listed on the appropriate Submission Checklist sheet specific to the type of work being performed.**

For further information and to access PDF versions of this and other forms, visit the Permitting and Inspections Department online at <http://portlandmaine.gov/1728/Permitting-Inspections>.

*To download a free version of Adobe Acrobat Reader, please visit: <https://get.adobe.com/reader/>



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Electronic Signature and Fee Payment Confirmation

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: portlandmaine.gov/payyourpermit
- Over the phone at (207) 874-8703
- Drop off to Room 315, City Hall
- Mail to:

**City of Portland
Permitting and Inspections Department
389 Congress Street, Room 315
Portland, Maine 04101**

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is issued.

Applicant Signature: Evelyn Binette Date: 8/25/17

I have provided electronic copies and sent them on: _____ Date: _____

NOTE: All electronic paperwork must be delivered to permitting@portlandmaine.gov or with a thumb drive to the office.

If you or the property owner owes taxes or user charges on property within the City, payment arrangements must be made before a permit application is accepted.

Important Lead-Safe Building Practices & Resources

If you're working on homes, schools or day care centers built pre-1978, you now must be EPA Lead-Safe Certified.

Avoid risk of government fines and civil liability, plus gain competitive advantage as a lead-safe certified contractor.

Submit an application to certify your firm for five years. A one-day Renovation, Repair and Painting (RRP) class will also certify your renovators for five years.



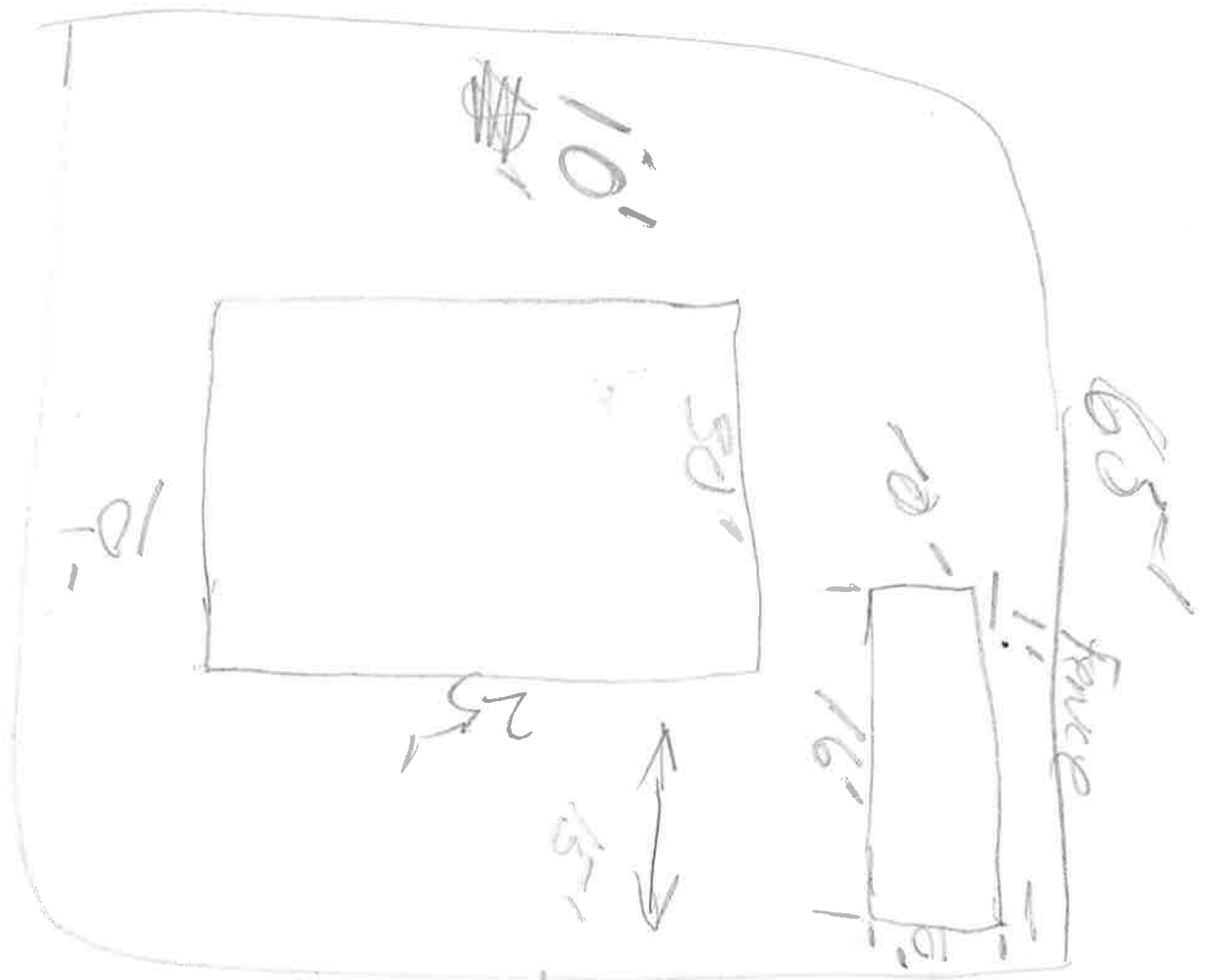
Lead is toxic to adults and especially to children living in a home. Improper removal of lead paint may also poison the person removing it and their family.

- ✓ Keep others, especially children and pregnant women, out of the work area.
- ✓ Keep all dust contained inside the work space. Create barriers between the work area and living space.
- ✓ Protect yourself and your workers from dust and debris.
- ✓ Clean up dust in lead-safe ways.

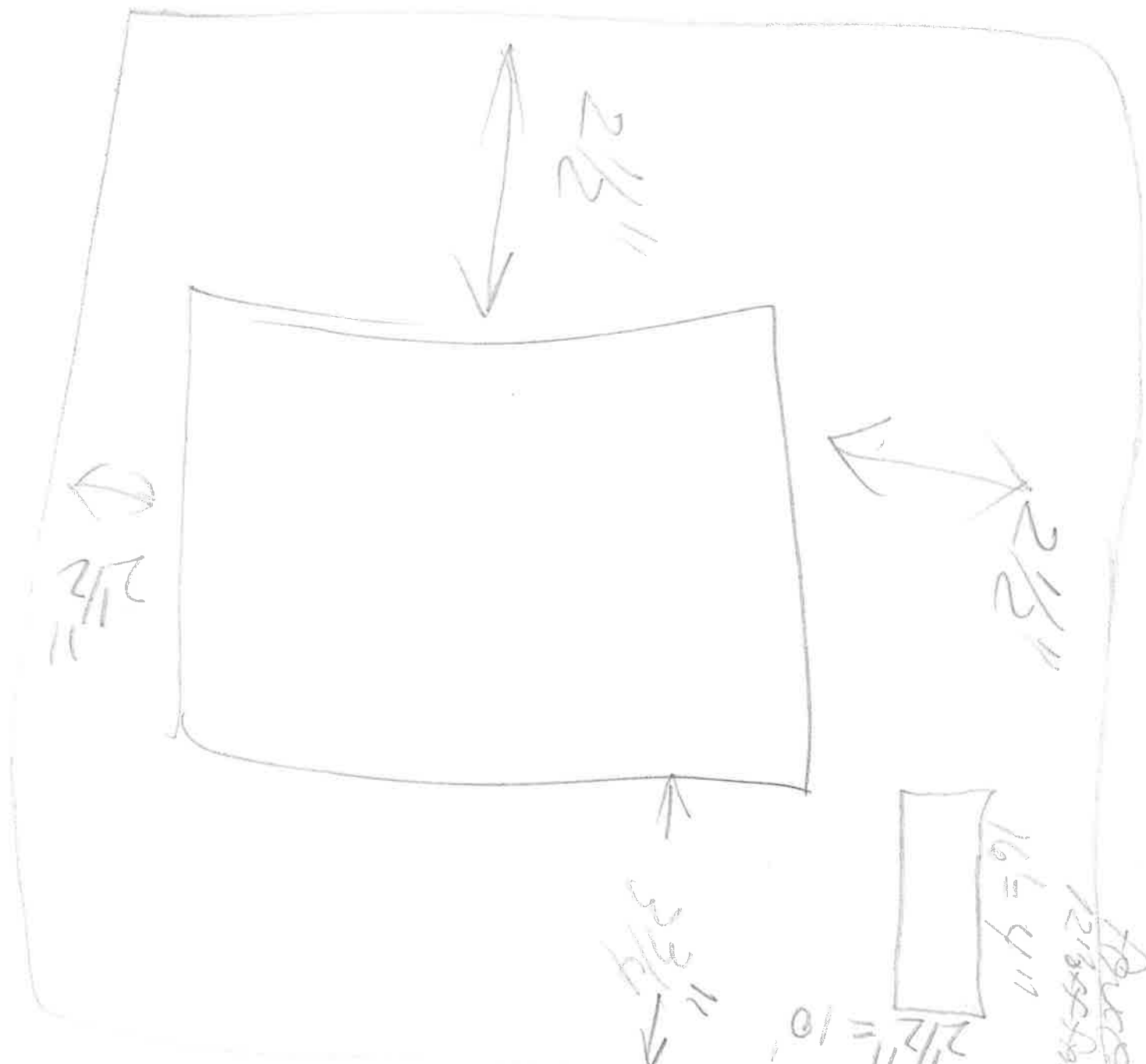
RESOURCES

Maine DEP (general lead information)..... www.state.me.us/rwm/lead; (800) 452-1942
Renovation Repair Painting Classes (RRP)... www.maine.gov/dep/rwm/trainingcal.shtml
Information for Landlords..... www.maine.gov/dep/rwm/lead/landlords.html

This program is made possible with funding from the Lead Poisoning Prevention Fund, State of Maine.



Evelyn's Car Port
 10' wide 16' long
 45'



Above
 2 1/2" space
 16 = 4"

Evelyn's Car Port
 10' wide 16' long

047513

EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS, that DONALD M. BOOTH of Cumberland, County of Cumberland, and State of Maine; DOUGLAS W. BROWN of South Portland, County of Cumberland and State of Maine; OMAR D. CROTHERS of Falmouth, County of Cumberland, and State of Maine and RAYMOND R. WHITE of Westbrook, County of Cumberland and State of Maine (the "Grantors") in consideration of ONE DOLLAR AND OTHER VALUABLE CONSIDERATION, paid by EVELYN BINETTE of Portland, Maine (the "Grantee"), the receipt whereof the Grantors do hereby acknowledge, do hereby grant to said EVELYN BINETTE, her heirs and assigns,

The right to enter upon a strip of land approximately 10 feet wide and approximately fifty feet long, situated at 49 Sewall Street in the City of Portland, County of Cumberland and State of Maine, at any and all times for the purpose of parking one non-commercial passenger vehicle and for access to the rear door of the house at 36 Greeley Street in the City of Portland, County of Cumberland, State of Maine, for so long as 36 Greeley Street is used as a single family residence, said strip of land being more particularly described as follows:

Beginning at a point on the northerly sideline of Greeley Street, said point being the southeasterly corner of land now or formerly of Evelyn Binette; thence S 15°-25'-00" W 25.00 feet to the centerline of said Greeley Street; thence S 74°-36'-00" E across the land of the Grantor 10.00 feet to a point; thence, N 15°-24'-00" E across the land of the Grantor 65.00 feet more or less to a point; thence, northwesterly to the northeasterly corner of land now or formerly of Evelyn Binette; thence, S 15°-24'-00" W along land now or formerly of Evelyn Binette 50.00 feet more or less to the point of beginning.

Being a portion of the premises conveyed to the Grantors by deed of Donald M. Booth, Douglas W. Brown and Omar D. Crothers dated August 12, 1985 and recorded in the Cumberland County Registry of Deeds, Book 6893, Page 200 and deed of Edward F. Gillis dated August 14, 1985 and recorded in the Cumberland County Registry of Deeds, Book 6893, Page 203.

By acceptance of this deed, Evelyn Binette, her heirs and assigns agree to release, hold harmless and indemnify the Grantors, Orthopaedic Associates and Fore River Realty Associates, their officers and directors, their successors and assigns, from any and all liability arising from the use of said strip of land, and Grantee agrees that Grantors, their successors and assigns, shall not be responsible for any maintenance of the strip of land subject to this easement.

Maine National Bank joins in this deed for the sole purpose of releasing the above described premises from the operation of mortgage to Grantors, dated August 14, 1985 and recorded in the Cumberland County Registry of Deeds in Book 6893, Page 206.

Norstar Bank joins in this deed ~~for~~^{FOR} the sole purpose of releasing the above described premises from operation of mortgage to Grantors dated June 18, 1987 and recorded in the Cumberland County Registry of Deeds in Book 7835, Page 315.

IN WITNESS WHEREOF, the said DONALD M. BOOTH, DOUGLAS W. BROWN, OMAR D. CROTHERS and RAYMOND R. WHITE have hereunto set their hands and seals and Maine National Bank has caused this instrument to be signed and sealed by John F. Hennessey, its Vice President, duly authorized, and Norstar Bank has caused this instrument to be signed and sealed by Sterling G. Williams, its Vice President, duly authorized,

Signed, Sealed and Delivered in presence of

WITNESS:

Sandra T. Putnam

DM Booth
Donald M. Booth

Sandra T. Putnam

Douglas W. Brown
Douglas W. Brown

Sandra T. Putnam

Omar D. Crothers
Omar D. Crothers

Sandra T. Putnam

Raymond R. White
Raymond R. White

MAINE NATIONAL BANK

J. Gordon Scull J.

By: John F. Hennessey
Its: Vice President

NORSTAR BANK

J. Gordon Scull J.

By: Sterling G. Williams
Its: Vice President

STATE OF MAINE
COUNTY OF CUMBERLAND, ss.

September 1, 1988

Then personally appeared before me Omar D. Crothers and

acknowledged the above referenced instrument to be his free act and deed.

Before me,

SEAL

Rebecca J. Brown
Notary Public

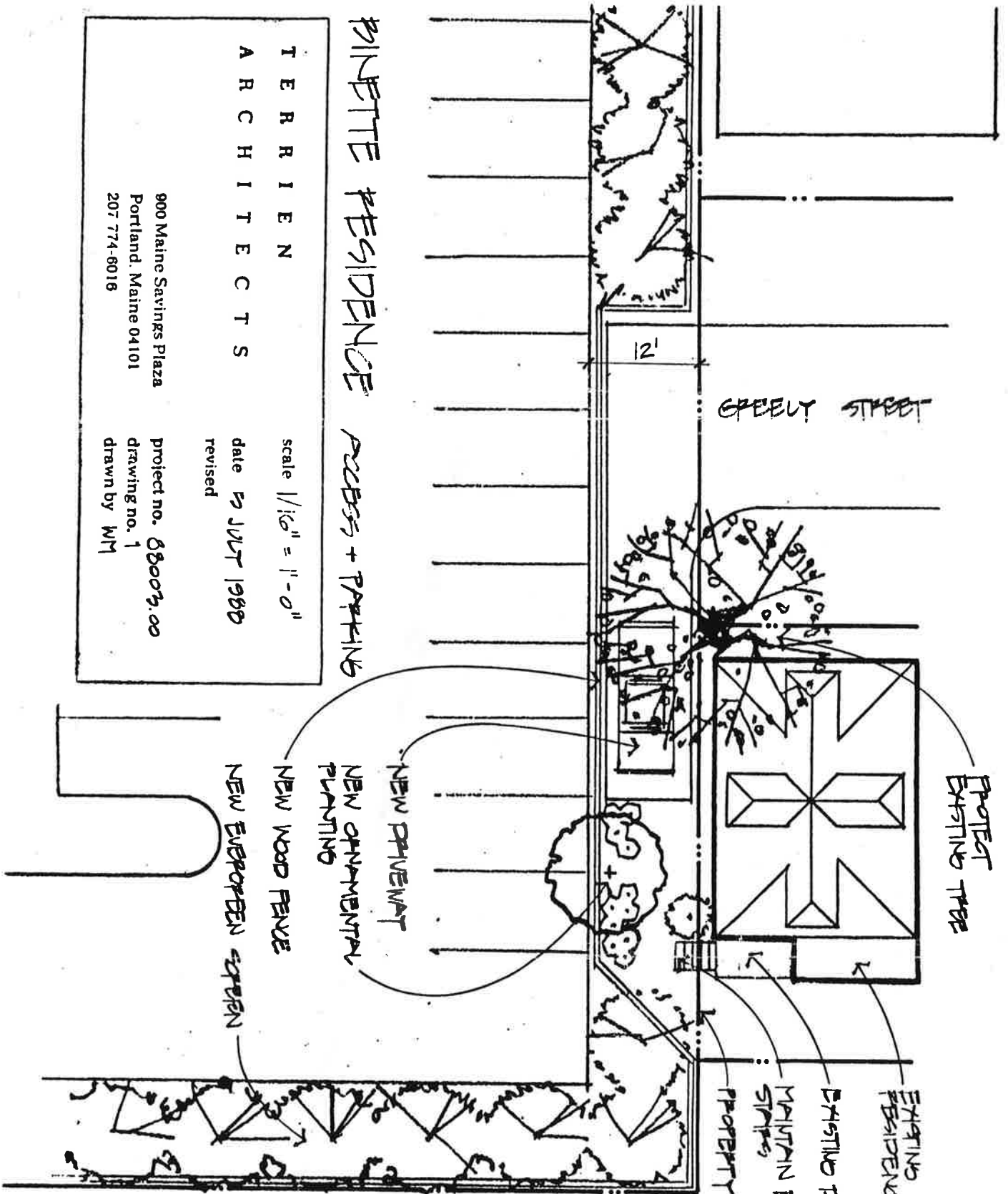
Rebecca J. Brown
Printed Name

REBECCA J. BROWN
NOTARY PUBLIC, MAINE
MY COMMISSION EXPIRES JUNE 25, 1993

RINETTE RESIDENCE

ACCESS + PARKING

T E R R I E N
 A R C H I T E C T S
 900 Maine Savings Plaza
 Portland, Maine 04101
 207 774-6016
 scale 1/16" = 1'-0"
 date 29 JULY 1988
 revised
 project no. 880073.00
 drawing no. 1
 drawn by WM



RECEIVED
 RECORDER REGISTRY OF DEEDS
 1988 SEP 14 PM 1:35
 CUMBERLAND COUNTY
 James J. Walsh

(Side yard)

30 feet or 6 inches

10 ft
to
fence
or 2 1/2 inches

← 24 feet → or 5 inches

16 ft or 2 1/2 inches
(Back yard)

OWNER'S
home

(Side yard)

12 feet
or 3"

Entrance

Porch

Can Foot

10 ft wide
or 2 1/2 inches
16 ft long
or 4"

Address

36 Greeley St.

Portland, Me 04102

Submitted by Roslyn & Binette Cawner

9-6' 2x4 CAR
Port
9-7' 2x4
16' Plates 2x4

9-2x8 Rafters
9'6" Long

5-3/4" 4x8 AvanTech
2x4 + 2x6 Around
roof trim. (Dubble)

Inside has vertical
bracing. both sides.

3/4 T+G Pine Sheathing

Supplies used at
36 Greeley St. Portland
ME
owner - Evelyn J. Binette 04102