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Director of Planning and Urban Development
Penny St. Louis Littell

Division Director of Inspections Services
Tammy Munsen

May 27, 2009

Bhupinder Singh &
Tejunder Jit
68 Crestview Drive
South Portland ME 04106

Certified 7008 0500 0001 4587 9003

RE: 27 Stevens Ave
Portland Maine.
CBL 188 A008
Illegal Use

Dear Ms. Jit and Mr. Singh:

The use of 27 Stevens Avenue as a two unit is prohibited. This is a third Notice of Violation of this violation. An inspection of the building is scheduled for June 5th. You must remove one dwelling unit and return the property to its legal use. To bring this property into compliance you need to vacate the unit, remove the kitchen and open up the stairway to the second floor.

The following is a timeline of events regarding this matter.

- **March 14, 2008** Tammy Munson inspected 27 Stevens Avenue and determined that it was being used as a two unit.
- **April 11, 2008** Ann Machado sent you a letter requesting the second unit be vacated, the 2nd kitchen be removed and the stairway to second floor be opened up.
- **August 4, 2008** Ann Machado sent you a second letter requesting the second unit be vacated, the 2nd kitchen be removed and the stairway to second floor be opened up.
- **September 22, 2008** Tammy Munsen posted this building against occupancy until it was brought into compliance.
- **May 20, 2009** Suzanne Hunt responding to a trash complaint spoke to the tenant on the first floor and was informed that the trash on second floor porch belonged to the second floor tenant.
- **May 26, 2009** Suzanne Hunt, responding to a request for a General Assistance Voucher inspection, requested an inspection of the entire building and was told by Mannie, self identified as owner's brother and representative, that no one available had keys to entire building.

The Use of 27 Stevens is required to be made compliant with all City of Portland Codes and Zoning Ordinances,

The use of 27 Stevens Avenue as a two unit is prohibited. This is the third Notice of Violation of this violation. An inspection of the building is scheduled for June 5th. You must remove one dwelling unit and return the property to its legal use. To bring this property into compliance you need to vacate the unit, remove the kitchen and open up the stairway to the second floor.

On Friday June 5th if the building is found to be non compliant this matter will be immediately referred to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the code and in title 30-A M.R.S.A. ss 4452.

Sincerely

Suzanne Hunt
Code Enforcement Officer City of Portland