

**Ken Bartow**

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**From:** "Jeanie Bourke" <jmb@portlandmaine.gov>  
**Date:** Wednesday, August 03, 2016 8:42 AM  
**To:** "Ken Bartow" <kenbartowinc@gmail.com>  
**Subject:** Re: Do I need a permit

Good Morning Ken,

Yes, a permit is required for this project, primarily for the roof construction and the railings. There doesn't appear to be an original permit at this property for this work. Please submit an application with the required checklist documents and plans, see the link below. This project is also eligible for the Fast Track review process, if you choose to include the forms in the link below. I advise you to apply at your earliest convenience as we are experiencing a large volume of applications, therefore delaying the issuance of permits.

<http://me-portland.civicplus.com/DocumentCenter/Home/View/3661>

<http://me-portland.civicplus.com/DocumentCenter/View/2808>

Please contact our administrative staff with further processing questions at 874-8703 or [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

Thanks,  
Jeanie

*Jeanie Bourke*  
*Code Enforcement Officer/Plan Reviewer*

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On Wed, Aug 3, 2016 at 7:31 AM, Ken Bartow <[kenbartowinc@gmail.com](mailto:kenbartowinc@gmail.com)> wrote:

Ms. Bourke,

I have been asked to complete the entry porch that was started I believe around 10 years ago according to Mrs. Murray on the front of the Murray's home at 552 Brighton Ave. Mr. Murray started the project and then was unable to finish it. The posts and roof that he started need to be taken down and rebuilt but the deck and stair framing is fine. They have asked me to replace the current cedar decking with a composite decking. The deck is built on 8" Sono tubes which appear to be well done and solid. The deck surface is 33" off the ground so a railing will be installed which will most likely be a powder coated steel railing around the deck and down the stairs. The railing to be made and installed by American Concrete's Rail shop.

Do I need a permit for this work or is it ok for me to just proceed with the repairs/ completion? Would there be needed inspections? There is currently a light fixture below the roof above the door and that circuit would be reused in the ceiling of the completed porch. Due to my schedule the work would not be started any sooner

8/6/2016