

City of Portland
Office of Code Compliance-Dept. of Permitting and Inspections
389 Congress Street Room 315
Portland, Maine 04101-3509

October 1, 2016

To Jeanie Bourke or whoever it may concern,

I am Ken Bartow d.b.a. as Ken the House Doctor and I have been hired by Glenn and Vrege Murray of 552 Brighton Ave. to repair/ replace their existing front entry porch.

A letter from the Murray's is included authorizing me to act on their behalf in this matter.

I have also included a copy of an e-mail exchange I had with CEO Jeanie Bourke from early August 2016.

Mr. Murray built this entry porch a number of years ago and never finished it.

- Because he never finished it the roof structure needs replacing.
- The railings were incomplete

Now we are proposing to repair and replace that which is needed. Please see attached sketches and pictures

- There are to be no changes to the size of the porch or its height.
- The existing roof structure to be replaced
- the number of posts to be reduced to just the outside corner posts with 1/2 posts integrated into the vinyl siding on the house providing the needed support on that end.
- We will be reusing the 2 X 8 deck frame and 6 X 6 posts as they are pressure treated and solid.
- The existing sono-tubes are fine and will be reused for support.
- The stairs are to be replaced as the rise is a bit to high (8") +- New stairs will be made adding an additional step with a rise approx. 6 1/2" +-. They will still sit nicely onto the concrete slab that is now at the bottom of the stairs.
- The railings that are there will be replaced with a powder coated steel railing made by the rail shop at American Concrete Industries. Please see included sketch from their shop. The guard rail and hand rail all one with the code compliant spacing.
- The existing decking and tread surface though in fine shape is to be replaced with a composite decking material.

The work is planned to begin in mid December with your permission.

The estimated cost of repairs per my contract #2016-2 with them is \$6,731.98

My check #33289 is enclosed in the amount of \$115.00 for the permit fee.

Should you need anything else please let me know.

Thank you.

