



Ann Machado <amachado@portlandmaine.gov>

570 Brighton Ave - Permit #2017-00172

3 messages

Ann Machado <amachado@portlandmaine.gov>
To: hello@laurameyer.me

Wed, Feb 15, 2017 at 1:26 PM

Laura -

I'm following up on the voicemail that I left you. I'm the zoning administrator and I am reviewing your change of use application permit for zoning compliance.

Your application was a little confusing. You say that the current use of the space is business office but then you say the proposed specific use is "change of use from retail to service". I'm not sure exactly what you mean by service.

The current legal use of the building for the second floor along Brighton Ave is office. It is my understanding that you are an acupuncturist. I assume that you are licensed to do this which would make the use of your space a professional office. Although the previous use was a business office, it was still an office and a professional office is still an office so we do not require a change of use permit. It appears that you are not proposing any work, so once again no permit is required.

Please let me know if you have any questions.

Ann

Ann Machado
Zoning Administrator
Permitting and Inspections Department
City of Portland, Maine
(207) 874-8709

hello@laurameyer.me <hello@laurameyer.me>
To: Ann Machado <amachado@portlandmaine.gov>

Wed, Feb 15, 2017 at 1:38 PM

Hi Ann,

I just left you a phone message back. Yes, I am licensed. It sounds like whoever I spoke with in Zoning previously was mistaken then that I need a change of use permit from retail to service. "Change of use from retail to service" were the words they used.

If I'm all set as is, then that is wonderful. Would I be able to get the \$100 fee I paid refunded, by chance?

Thank you for your help, Laura Meyer, [L.Ac.](#)

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Laura Meyer, [L.Ac.](#), MTCM, Diplo. Ac.
Licensed Acupuncturist & Herbalist

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Ann Machado <amachado@portlandmaine.gov>
To: hello@laurameyer.me

Thu, Feb 23, 2017 at 9:56 AM

Laura -

Sorry that I did not get back to you right away. I'm sorry that you were giving incorrect information. You do not need a permit because the previous use of the second floor space that you are occupying was office and it is remaining as an office use (professional office). You will need to apply for a sign permit if you are going to install a sign.

Since you were advised to apply for a change of use permit, but it is not required, you can receive a full refund. You need to send me an email stating that you are withdrawing the p[ermit and requesting a refund. Please state who the check should be made out to and what address it should be mailed to.

Let me know if you ave any questions.

Thank you.

Ann

Ann Machado
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