

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED

Permit No: 01-400	Issue Date: JAN 3 2002	CBL: 18 B018001
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Location of Construction: 39 Colonial Rd	Owner Name: Sheehy Gretchen A	Owner Address: 39 Colonial Rd	Phone: 207-775-6021
Business Name: n/a	Contractor Name: no contractor/self	Contractor Address: n/a n/a	Phone:
Lessee/Buyer's Name: n/a	Phone: n/a	Permit Type: Change of Use - Dwellings	Zone: R-5

Past Use: Single Family	Proposed Use: Change of Use; Single Family to Art Studio / Office Space for personal business.	Permit Fee: \$84.00	Cost of Work: \$10,000.00	CEO District: 3
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FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied N/A	INSPECTION: Use Group: R-3 Type: SB BOA 1999
Signature: [Signature]	Signature: [Signature]

Proposed Project Description:
Home Occupation/Interior Reno for Artist Studios

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

Action: Approved Approved w/Conditions Denied

Signature: [Signature] Date:

Permit Taken By: gg	Date Applied For: 11/13/2001	Zoning Approval
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied
	Date: [Signature] 12/14/01	Date: 1/3/02	Date: [Signature]

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

01 1400

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>39 Colonial Road, Portland ME</u>		
Total Square Footage of Proposed Structure <u>Attic approx. 700 sq. Feet</u>	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <u>185</u> Block# <u>B</u> Lot# <u>018</u>	Owner: <u>Gretchen Sheehy</u>	Telephone: <u>207/7756021</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>Gretchen Sheehy</u> <u>39 colonial Rd.</u> <u>Portland ME 04103</u>	Cost Of Work: \$ 10,000.00 <u>10,000.00</u> Fee: \$ <u>84.00</u>
Current use: <u>Art Studio Space/office - Laundry room</u>		<u>Single Family Duplex</u>
If the location is currently vacant, what was prior use: <u>Attic</u>		
Approximately how long has it been vacant: _____		
Proposed use: <u>Art Studio - office - laundry room</u> <u>Change of Use</u>		
Project description: <u>insulation and Dry wall existing walls</u> <u>add Bathroom and carpet and lino update wiring</u> <u>utility sink and washer and dryer</u>		
Contractor's name, address & telephone: <u>Gretchen Sheehy</u>		
Who should we contact when the permit is ready: <u>Gretchen Sheehy</u>		
Mailing address: <u>39 colonial Road</u> <u>Portland ME 04103</u>		
		Phone: <u>7756021</u>

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Gretchen Sheehy</u>	Date: <u>11/13/01</u>
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This is not a permit, you may not commence ANY work until the permit is issued

11/13
Gayle

Application ID Number: 1-1400

Department: Zoning

Status: Not Applicable

Reviewer: Marge Schmuckal

Comments: 39 Colonial Rd

Approval Date: 12/14/2001

Issue On Date: 12/03/2001

OK to Issue Permit Name: Marge Schmuckal Date: 12/14/2001 Page: 1

Conditions Section:

This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

Separate permits shall be required for any new signage, under the home occupation guidelines.

This property shall remain a single family dwelling with a home occupation. Any change of use shall require a separate permit application for review and approval.

This is NOT an approval for an additional dwelling unit. You SHALL NOT add any additional kitchen equipment FOR A SEPARATE DWELLING UNIT, including, but not limited to items such as stoves, microwaves, refrigerators, or kitchen sinks, etc. Without special approvals. It is understood thru the description you submitted, that some of the kitchen-like equipment that you have present is for the use of your home occupation only. This is not a separate unit for lease or rent.

Issue Date: 12/03/2001 By: dgc Update Date: 12/14/2001 By: mes

November 30, 2001

Ms. Marge Schmuckal
Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, ME 04101

Dear Ms. Schmuckal:

Thank you for taking the time to meet with me, it was very helpful. Here is the letter we discussed:

I am requesting, as we discussed in writing, a permit to allow me the use of my residence at 39 Colonial Road for Home Occupation. I intend to serve as an Artist, working under the name Phyein. I am a multi-media artist, incorporating ceramics, metals and stone and paint with hand carved furniture and frames. I will also be offering computer graphics and design, illustration and consulting.

In effect my work will be that of an artist, an acceptable home occupation listed under item (2) section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets criteria listed under item (1) of the same.

- (a) My home occupation will occupy approximately 250 sq. ft (10%) of floor area of the residence
- (b) No goods will be stored displayed or be visible from outside the residence
- (c) Storage of the material necessary to perform my occupation are minimal and included in the 250 square feet of floor space mentioned above
- (d) There will be no external signage related to my home occupation
- (e) No exterior alterations to the residence are necessary
- (f) Since I will not be meeting clients at my residence, no additional parking is necessary
- (g) No objectionable effects will result from my home occupation
- (h) I will not require the services of any employees
- (i) Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation
- (j) No vehicles even nearing a gross vehicle weight of 6,000 pounds are necessary for my home occupation

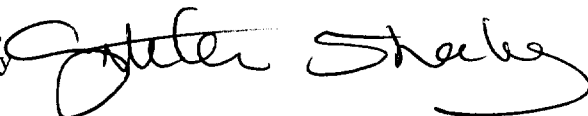
As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of a floor plan showing dimensions and area of the home occupation space. It includes a laundry facility for my use. And a television area for my children so that they can be near by. A sink has been added for use with my work in clean up and water for paint and processes that require use of water, it is also used in my laundering of clothing for myself and my children. I have installed a stove for use with melting wax for molds and firing of low fire clays. A refrigerator is necessary part of my home occupation as I store tempera paints which are egg based in it. I also put oil laden pallets in the cold storage allowing me to prolong the use of these materials. I have not prepared food in the area nor will Food be prepared or stored in this area.

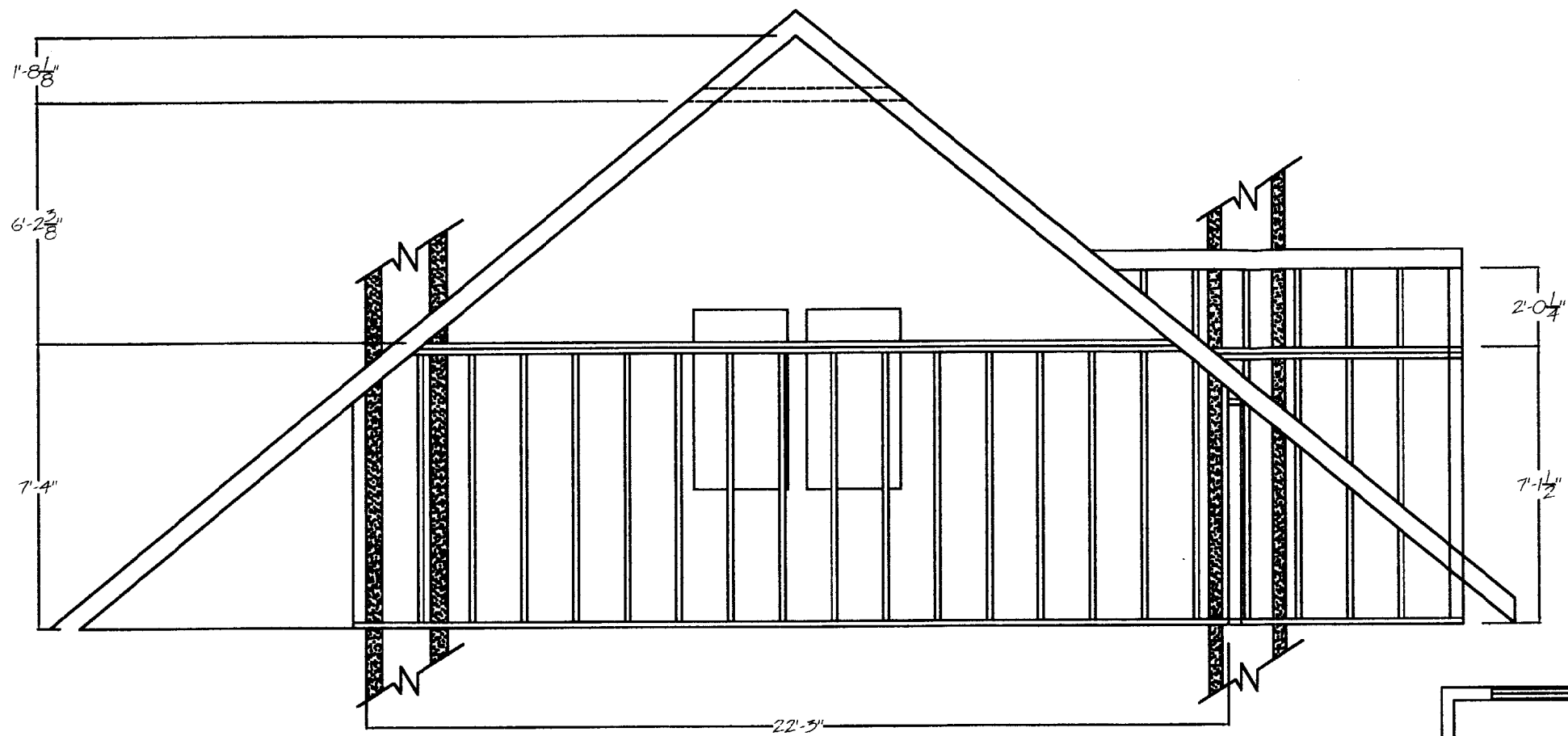
I have enclosed copies of my tax returns for the last 2 years. This is not a new occupation for me. I have also included my tax id information which shows Phyein registered to 39 Colonial Road.

Thank you for your assistance in this matter.

Sincerely yours,
Gretchen Sheehy
207/775-6021

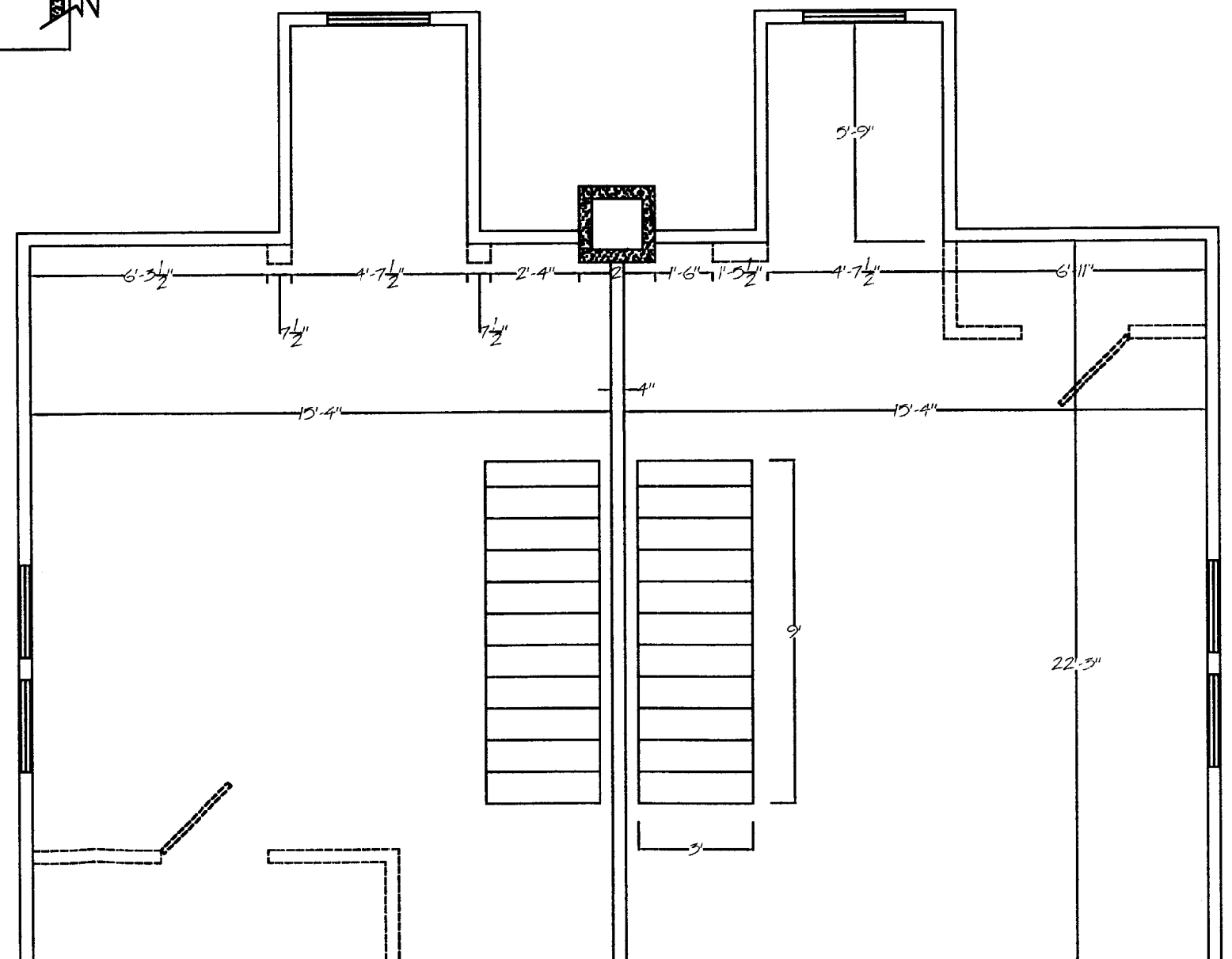


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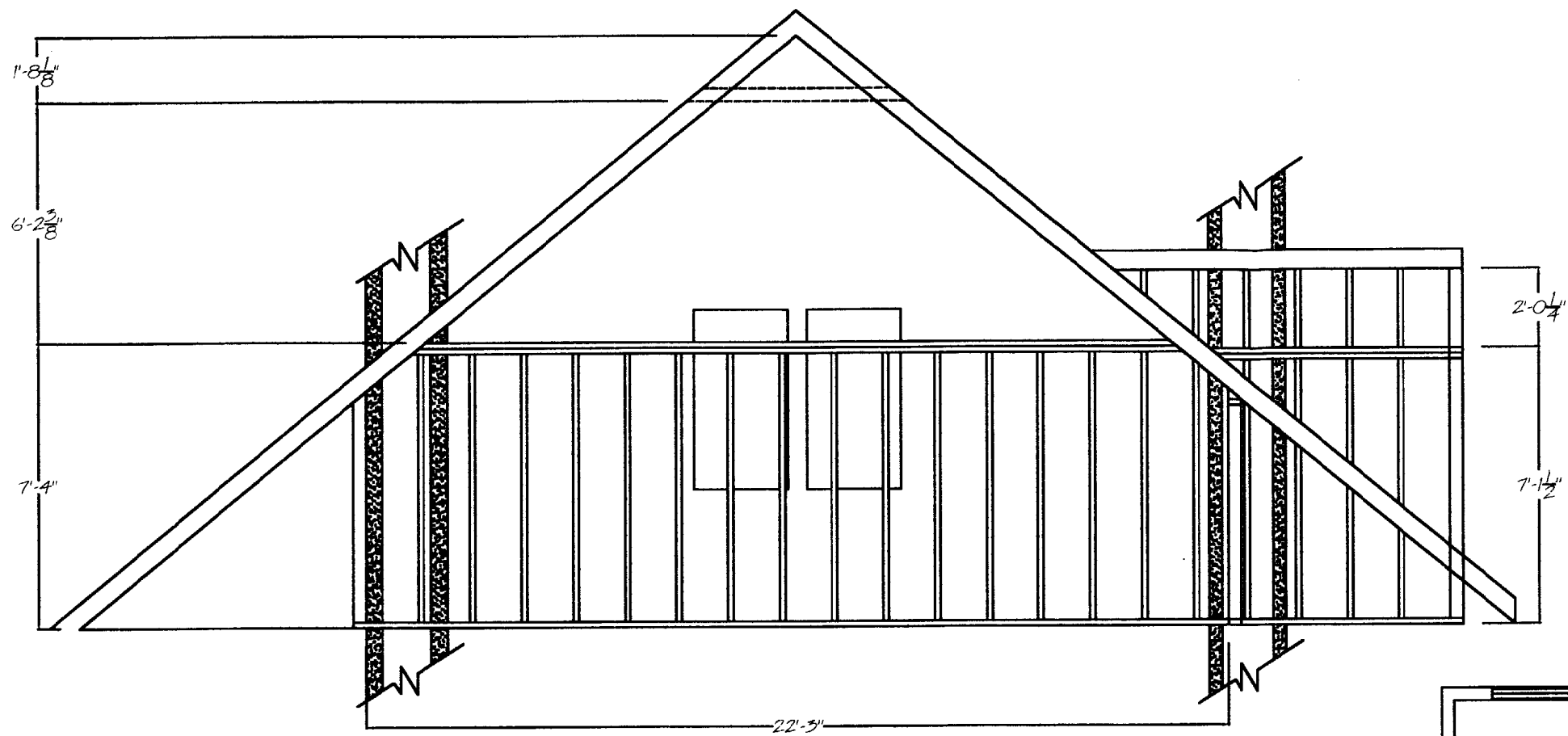
ELEVATION / SECTION

LEGEND: Solid line = as built
Dashed line = new construction



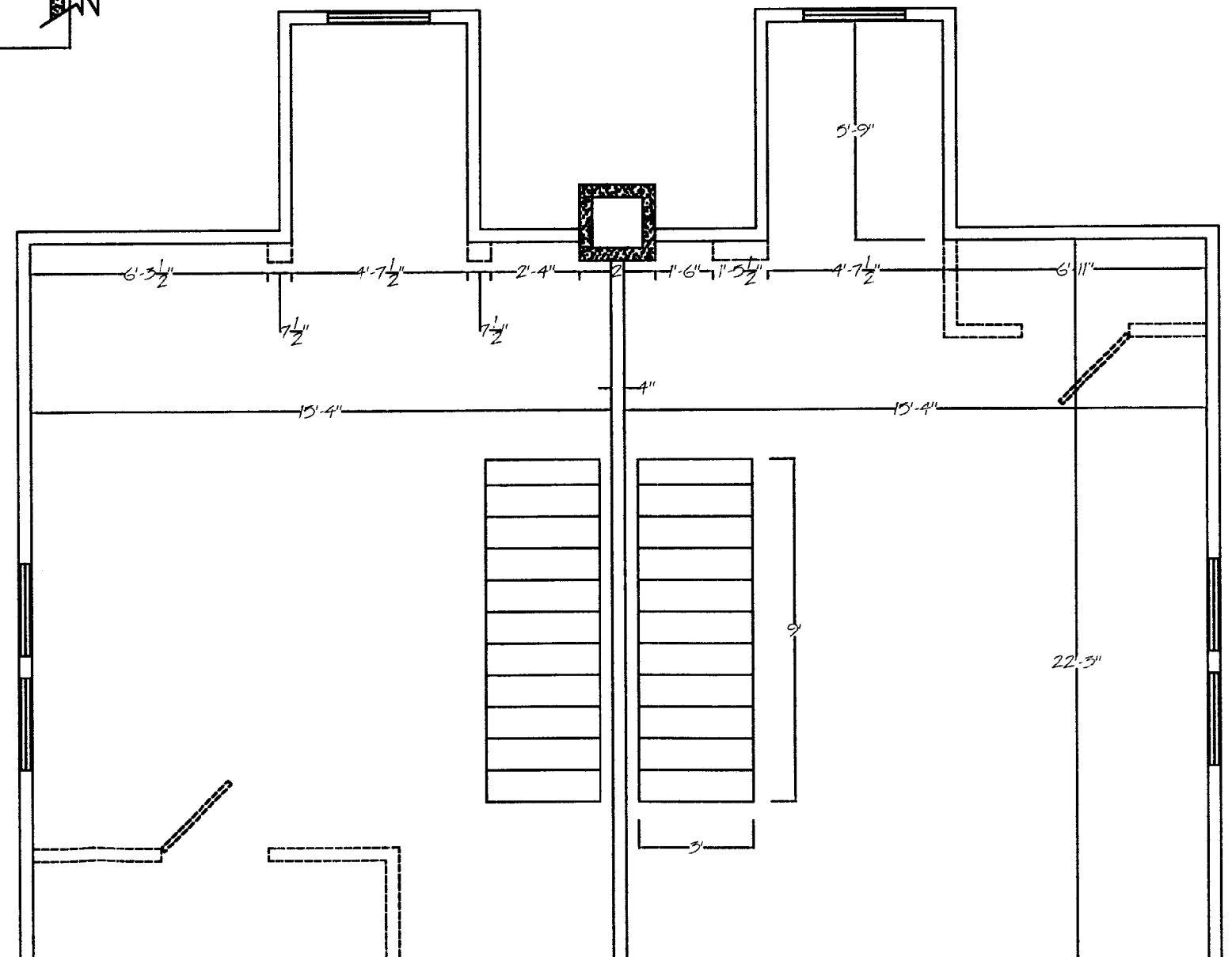
Handwritten signature

PROJECT: Gretchen Sheehy
DATE: 11/9/2001
SCALE: N.T.S.
TITLE: As built, attic, 39 Colonial Rd. Portland



ELEVATION / SECTION

LEGEND: Solid line = as built
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Handwritten signature

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SCALE: N.T.S.
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