

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: 496 Woodfords		Owner: Tim Soley		Phone:	Permit No: 970309
Owner Address:		Lessee/Buyer's Name: Allison Beck		Phone: 774-6629	Business Name: Tree Trunk-Toys
Contractor Name:		Address:		Phone:	
Past Use: Retail		Proposed Use: Retail w/accessory use		COST OF WORK: \$	PERMIT FEE: \$5.00
				FIRE DEPT. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: Type:
Proposed Project Description: Change of Use - Retail to retail w/accessory use of assembly of product		Signature: [Signature]		Signature:	
Permit Taken By: Vicki Dover		Date Applied For: 4/10/97		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: Date:	

**PERMIT ISSUED**  
Permit Issued  
APR 16 1997  
**CITY OF PORTLAND**

Zone: CBL: [Signature]  
Zoning Approval:  
Special Zone or Reviews:  
 Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan maj  minor  mm

**Zoning Appeal**  
 Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**  
 Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**  
 Approved  
 Approved with Conditions  
 Denied  
Date: [Signature]

**PERMIT ISSUED WITH REQUIREMENTS**

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT Allison Beck ADDRESS: 40 Ludlow St., Portland 04103 DATE: April 10, 1997 PHONE:

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

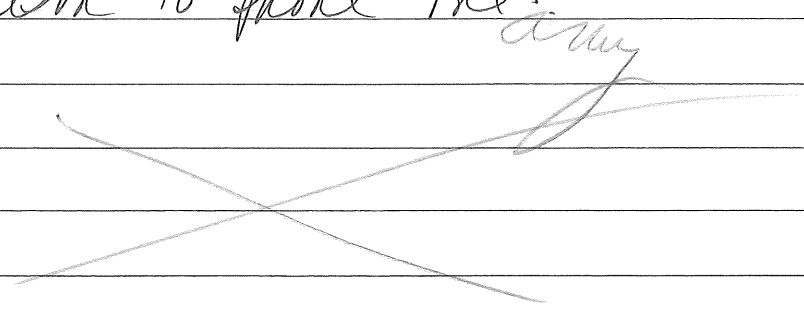
White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

**CEO DISTRICT** #4

COMMENTS

4/23/97 Allison moved all equipment from space to relocate and set up retail space. She'll contact me one week prior to final set-up.

5/29/97 message from Allison to phone me.



Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

Location of Construction: <u>496 Woodfords</u>		Owner: <u>Tim Soley</u>		Phone:		Permit No: <b>970309</b> <b>PERMIT ISSUED</b> Permit Issued: <b>APR 16 1997</b> <b>CITY OF PORTLAND</b>	
Owner Address:		Lessee/Buyer's Name: <u>Allison Beck</u>		Phone: <u>774-6629</u>			Business Name: <u>Tree Truck-Toys</u>
Contractor Name:		Address:		Phone:			
Past Use:  <u>Retail</u>		Proposed Use:  <u>Retail w/accessory use</u>		COST OF WORK: \$			PERMIT FEE: \$ <u>25.00</u>
				FIRE DEPT. <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied Signature: <u>[Signature]</u>		INSPECTION: Use Group: Type: Signature:	
Proposed Project Description:  <u>Change of Use - Retail to retail w/accessory use of assembly of product</u>				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied: <input type="checkbox"/> Signature: _____ Date: _____		Zoning Approval: <u>OK with conditions</u> Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <u>NS 4/16/97</u> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: <u>Vicki Dover</u>		Date Applied For: <u>4/10/97</u>				Zone: <u>B-1</u> CBL: <u>184-D-015</u> Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Mail to: Allison Beck  
40 Ludlow  
Portland 04103

**PERMIT ISSUED WITH REQUIREMENTS**  
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Allison Beck  
 SIGNATURE OF APPLICANT Allison Beck  
40 Ludlow St., Portland 04103  
 ADDRESS: DATE: April 10, 1997 PHONE: \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT #4  
M. Leary  
A Powers

LAND USE - ZONING REPORT

ADDRESS: 496 Woodford DATE: 4/16/97

REASON FOR PERMIT: Change of use to Allow retail sales with limited  
Accessory Assembly of product B-1

BUILDING OWNER: Tim Selig C-B-L: \_\_\_\_\_

PERMIT APPLICANT: Allison Beck

APPROVED: with conditions DENIED: \_\_\_\_\_

#7 & #9

CONDITION(S) OF APPROVAL

1. During its existence, all aspects of the Home Occupation criteria, Section 14-410, shall be maintained.
2. The footprint of the existing \_\_\_\_\_ shall not be increased during maintenance reconstruction.
3. All the conditions placed on the original, previously approved, permit issued on \_\_\_\_\_ are still in effect for this amendment.
4. Your present structure is legally nonconforming as to rear and side setbacks. If you were to demolish the building on your own volition, you will not be able to maintain these same setbacks. Instead you would need to meet the zoning setbacks set forth in today's ordinances. In order to preserve these legally non-conforming setbacks, you may only rebuild the garage in place and in phases.
5. This property shall remain a single family dwelling. Any change of use shall require a separate permit application for review and approval.
6. Our records indicate that this property has a legal use of \_\_\_\_\_ units. Any change in this approved use shall require a separate permit application for review and approval.
7. Separate permits shall be required for any signage.
8. Separate permits shall be required for future decks and/or garage.
9. Other requirements of condition Retail shall remain the principal

Use: \_\_\_\_\_  
\_\_\_\_\_

Marge Schmuckal Marge Schmuckal, Zoning Administrator,  
Asst. Chief of Code Enforcement

# BUILDING PERMIT REPORT

DATE: 4/10/97 ADDRESS: 490 Woodbark St  
REASON FOR PERMIT: change of use  
BUILDING OWNER: Tim Selig  
CONTRACTOR: —  
PERMIT APPLICANT: Allison Bell APPROVAL: \*13 \*16 \*19 \*24 DENIED

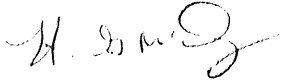
## CONDITION(S) OF APPROVAL

1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
3. Precaution must be taken to protect concrete from freezing.
4. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
5. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of ½ inch gypsum board or the equivalent applied to the garage means of ½ inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
6. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993) U.L. 103.
7. Guardrail & Handrails A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect.
8. Headroom in habitable space is a minimum of 7'6".
9. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread, 7" maximum rise.
10. The minimum headroom in all parts of a stairway shall not be less than 80 inches.
11. Every sleeping room below the fourth story in buildings of use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft.
12. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units.
13. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's.
14. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling, or by providing automatic extinguishment.
15. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 19, 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):
  - In the immediate vicinity of bedrooms
  - In all bedrooms
  - In each story within a dwelling unit, including basementsIn addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required)

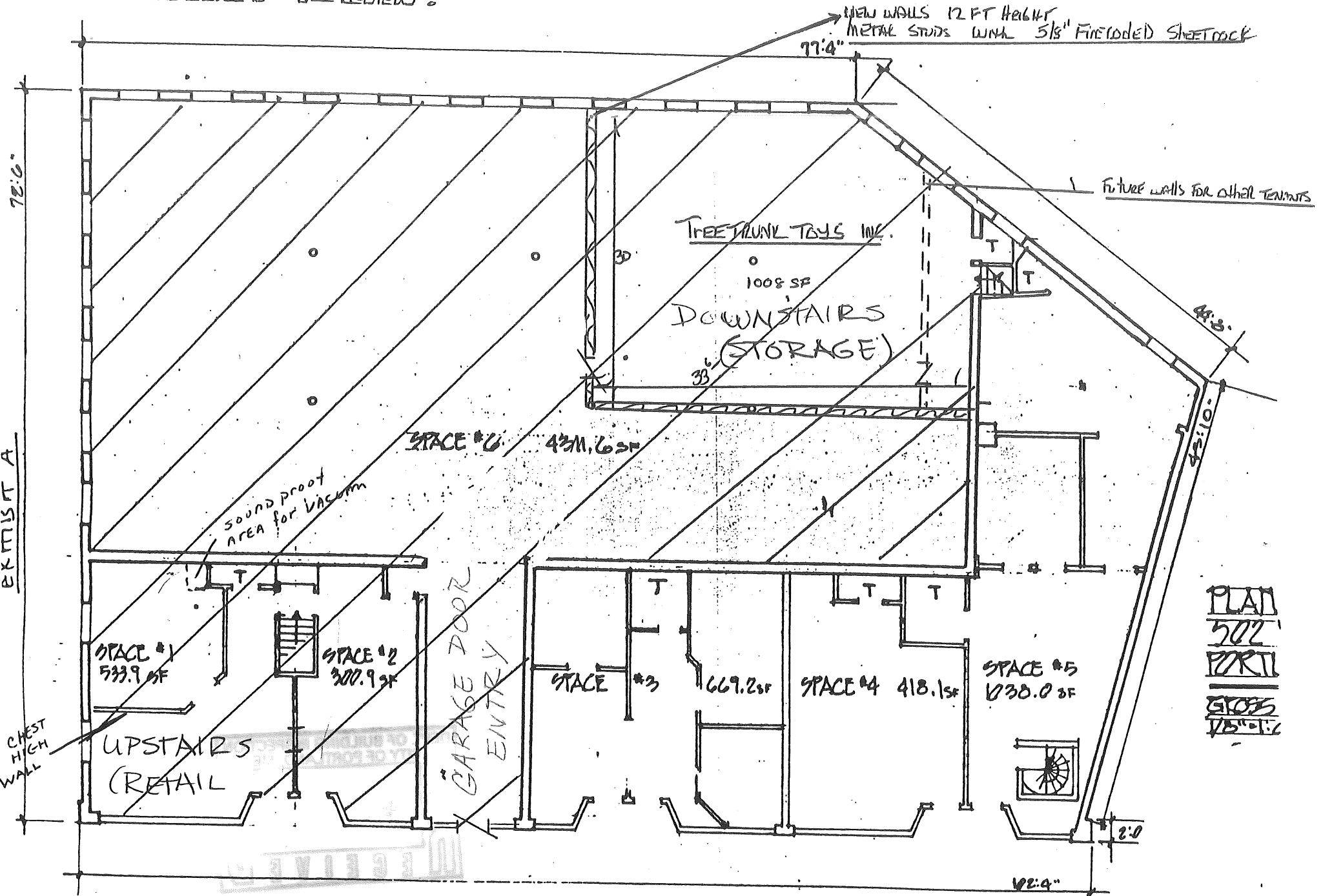
- 16. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type.
- 17. The Fire Alarm System shall be maintained to NFPA #72 Standard.
- 18. The Sprinkler System shall maintained to NFPA #13 Standard.
- 19. All exit signs, lights, and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023. & 1024. Of the City's building code. (The BOCA National Building Code/1996)
- 20. All construction and demolition debris must be disposed at the City's authorized reclamation site. The fee rate is attached. Proof of such disposal must be furnished to the office of Inspection Services before final Certificate of Occupancy is issued or demolition permit is granted.
- 21. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
- 22. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification to the Division of Inspection Services.
- 23. This permit does not excuse the applicant from obtaining any license which may be needed from the City Clerk's office.
- 24. Ventilation shall meet the requirements of Chapter 12 Sections 1210. of the City's Building Code.
- 25. All electrical and plumbing permits must be obtained by a Master Licensed holders of their trade.
- 26. \_\_\_\_\_
- 27. \_\_\_\_\_
- 28. \_\_\_\_\_

P. Samuel Hoffses, Chief of Code Enforcement

cc: Lt. McDougall, PFD  
Marge Schmuckal



Tim Soley  
From: Tony Calceste for Review!



496 WOODFORDS

PLAN  
502  
PORT  
5025  
15"=1'

# Memorandum

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To: Allison Beck  
From: Anthony J. Donovan  
Date: April 8, 1997  
Subject: Tree Trunk Toy location

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Allison Beck  
Tree Trunk Toys  
40 Ludlow Street  
Ptd.04103 7746629 H 7749147 W

Needs some assistance fro a business plan. But immediate attention to a City issue. She has been closed down by the city since they found her business operating in a B1 zone when she is a manufacturer. Also there are egress and electrical issues. She seems to be resolving the zoning use by going to a retail location in the same building. However she will still need to do some of the cutting down in the base ment. Does she still need to ad egress and firewalls? Are there issues that may limit the retail use based on the % of floor space or sales? If there are no employees downstairs does she still need a firewall? If the change is approved as per the plan , can she begin work right away or wait until improvements are complete? She has not received any written notification as to what needs to be done in terms of electrical. Any help there?

Meet with Sam and marge April 8, 1997

Need to take out a change of use permit with the building inspections department:

- Change of use from retail to retail with assessor<sup>assembly</sup>y use of accessory of product. \$25.00 fee. Floor plan of both up and down. Upstairs needs to show the soundproof room for the compressor.
- Sign permit needed for any sign hung or displayed outside of building.
- Downstairs is for storage only. No permanent employees. No unsupervised employees. You may cut downstairs , but since it is only 5 or 6 days in a six month period it will not be necessary to include this beyond the area being for storage.
- You need to be aware of sound . Neighbors may complain.
- Only other thing is that the fire inspector may have some issues.

NOTE: PER owner - Any Assembly will be AT The Most 4 hrs A Day - Retail Store  
open a max of 6 hrs



# UP STAIRS DETAIL

496 WOODFORDS

