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Ann Machado
Zoning Specialist
City of Portland
389 Congress St.
Portland, ME 04101

Dear Ms. Machado:

I am requesting permit to allow me the use of my residence at 92 Edgeworth Ave in Portland for a home occupation. I intend to work as a music instructor giving private guitar lessons. My work will be in effect “musician or music instructor”, an acceptable home occupation listed under item (19) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under item (a.) of the same:

- a. My home occupation will occupy approximately 204 square feet (10%) of floor area of the residence.
- b. No goods will be stored, displayed or be visible from outside the residence.
- c. Storage of material used to perform my occupation are minimal and included in the 204 square feet of floor space mentioned above.
- d. There will be no external signage related to my home occupation.
- e. Stairs built to entrance will be compatible with the architecture of the building and maintain the residential appearance by virtue of exterior materials and lighting.
- f. I will be teaching private lessons which will require only one parking space per student during the time lessons are being taught. Four parking spaces will be available, if needed, in my driveway. Two spaces are available in the garage for the residents of the home.
- g. No objectionable effects will result from my home occupation.
- h. I will not require the services of any employees.
- i. No traffic shall be generated my home occupation in greater volumes than would normally be expected in a residential neighborhood.

j. No motor vehicles exceeding a gross weight of 6000 pounds will be stored on the property in connection with my home occupation

Concerning section (b.) 19:

a. Group instruction will not exceed 6 students at one time.

b. Electronic amplification will not be used.

c. Noise attenuation will be provided by the use of insulation, double paned windows, air conditioners, and sound diffusers used in combination to minimize perception of sound at property lines during times of use.

d. Hours of operation shall be limited to 8:30am to 9:30pm.

My home occupation will be a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find floor plans of my residence, with the area intended for home occupation noted. Also included is a copy of the original site plan for the residence to reference setbacks and parking in the driveway area.

I am leaving the General Permit Application portion of the Home Occupation Application blank. There will be a separate building application filed by the contractor for the construction of stairs and a separate entrance to the area of the residence that will be used for my home occupation.

Thank you for all of your help with this.

Sincerely yours,

Paul French