

September 1, 2011

Tom & Karen Paradis
62 Westminster Ave.
Portland, Me 04103
761-9685

Dear neighbor,

We are planning an addition and are in the permit process. As part of this plan we are removing the garage that is currently on our property and building an extension to the rear of our current house which will include a salon for Karen to operate a hairstyling business from home. According to the permit process we are required to inform you of our plans to do so.

Therefore, this will serve as your notice of our intent. If you have any questions regarding our plans please feel free to stop by and ask, or call us.

Tom & Karen Paradis