

Location of Construction: 22 Kenilworth St		Owner: Hansen, Jan		Phone: 774-2778		Permit No:	
Owner Address: SAA Ptld, ME 04102		Lessee/Buyer's Name:		Phone:		BusinessName:	
Contractor Name:		Address:		Phone: 970140		Permit Issued: FEB 25 1997	
Past Use: 1-fam		Proposed Use: Same w/Home Occ		COST OF WORK: \$		PERMIT FEE: \$ 25.00	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:	
				Signature:		Signature: <i>[Signature]</i>	
Proposed Project Description: Change Use from 1-fam to 1-fam w/Home Occ Accounting				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)			
				Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/>			
Permit Taken By: Mary Gresik				Date Applied For: 18 February 1997			

PERMIT ISSUED
FEB 25 1997
CITY OF PORTLAND
Zone: CBI
177-E-008

Zoning Approval: *OK with conditions*
Special Zone or Reviews:
 Shoreland
 Wetland
 Flood Zone
 Subdivision
 Site Plan maj minor mm

2/25/97

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Zoning Appeal

Variance
 Miscellaneous
 Conditional Use
 Interpretation
 Approved
 Denied

PERMIT ISSUED WITH REQUIREMENTS

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

Jan Hansen
SIGNATURE OF APPLICANT Janet Hansen ADDRESS: DATE: 18 February 1997 PHONE:

Jan Hansen, Owner
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

Historic Preservation

Not in District or Landmark
 Does Not Require Review
 Requires Review

Action:
 Approved
 Approved with Conditions
 Denied

Date: *2/18/97*
K. Talbot

CEO DISTRICT **4**
A. Powers

Location of Construction: 22 Kenilworth St		Owner: Hansen, Jan		Phone: 774-2770		Permit No:	
Owner Address: SBA Portland, ME 04102		Lessee/Buyer's Name:		Phone:		BusinessName: 970140	
Contractor Name:		Address:		Phone:		PERMIT ISSUED FEB 25 1997 CITY OF PORTLAND	
Past Use: 1-fam		Proposed Use: Same w/Home Occ		COST OF WORK: \$		PERMIT FEE: \$ 25.00	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: Type:	
				Signature:		Signature:	
Proposed Project Description: Change Use from 1-fam to 1-fam w/Home Occ Accounting				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/> Signature: Date:			
Permit Taken By: Mary Gresik		Date Applied For: 18 February 1997					

PERMIT ISSUED
FEB 25 1997
CITY OF PORTLAND

Zone: K-5 CBL: 177-E-008
Zoning Approval:
Special Zone or Reviews:
 Shoreland
 Wetland
 Flood Zone
 Subdivision
 Site Plan maj minor mm

Zoning Appeal
 Variance
 Miscellaneous
 Conditional Use
 Interpretation
 Approved
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Historic Preservation
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 Approved
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Date: _____

PERMIT ISSUED WITH REQUIREMENTS

CERTIFICATION

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SIGNATURE OF APPLICANT <i>Janet Hansen</i> Janet Hansen		ADDRESS:		DATE: 18 February 1997		PHONE:	
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE <i>Jan Hansen</i>						PHONE:	

CEO DISTRICT 4

COMMENTS

3/17/97 Inspection of premises, upon arriving, one person left and got into car parked on the street. Have spoken to owner in regards to the traffic generated and have requested that the driveway be stressed. Four computer terminals in home, all hooked-up and ready to use, yet she maintains she's the only employee. Have had Mike Collins (Electrical Inspector) phone Stewart Electric about obtaining electrical permit for work already done w/out proper permit or inspection.

3/27/97 Mike Collins has spoken to Stewart Electrical and required them to pull the proper permit.

Use to only be during the '96 Tax season. Will be doing '97 Taxes at the office she works @ on First Avenue.

Inspection Record

Type	Date
Foundation: _____	_____
Framing: _____	_____
Plumbing: _____	_____
Final: _____	_____
Other: _____	_____

LAND USE - ZONING REPORT

ADDRESS: 22 Kenilworth St DATE: 2/25/97

REASON FOR PERMIT: change of use to add Home Occupation for Accounting for 1 family

BUILDING OWNER: Jan Hansen C-B-L: 177-E-8

PERMIT APPLICANT: owner

APPROVED: with conditions DENIED: _____

#1, #5, #7

CONDITION(S) OF APPROVAL

1. During its existence, all aspects of the Home Occupation criteria, Section 14-410, shall be maintained.
2. The footprint of the existing _____ shall not be increased during maintenance reconstruction.
3. All the conditions placed on the original, previously approved, permit issued on _____ are still in effect for this amendment.
4. Your present structure is legally nonconforming as to rear and side setbacks. If you were to demolish the building on your own volition, you will not be able to maintain these same setbacks. Instead you would need to meet the zoning setbacks set forth in today's ordinances. In order to preserve these legally non-conforming setbacks, you may only rebuild the garage in place and in phases.
5. This property shall remain a single family dwelling. Any change of use shall require a separate permit application for review and approval.
6. Our records indicate that this property has a legal use of _____ units. Any change in this approved use shall require a separate permit application for review and approval.
7. Separate permits shall be required for any signage using the home occupation guide lines
8. Separate permits shall be required for future decks and/or garage.
9. Other requirements of condition _____

Marge Schmuckal

Marge Schmuckal, Zoning Administrator,
Asst. Chief of Code Enforcement

Electronic Filer

February 15, 1997

City of Portland
Inspection Services Division
389 Congress Street
Portland, Maine 04101

To Whom It May Concern:

I am hereby applying for a permit to operate a business from my home at 22 Kenilworth Street in Portland, Maine. The location is temporary, short-term, office space. Prior to this year and after this tax season, the business will be located in permanent office space in the Forest Avenue area.

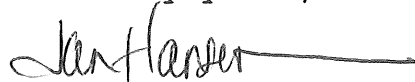
The business, Electronic Filer, is a seasonal service that provides tax filing services. The vast majority of business comes from tax returns which come via mail delivered to a post office box in Portland and via fax.

The business meets the following requirements per the PORTLAND CODE related to Home Occupation, Sec. 14-410:

- a. The home occupaton occupies less than 500 square feet of floor area;
- b. There is no outside storage of goods and materials, nor are there exterior displays or displays of goods visible from the outside;
- c. storage of materials counts as part of the occupancy limitations;
- d. there is no exterior sign;
- e. there have been no exterior alterations to the residence;
- f. any need for parking is met by off the street as I ask any visiting clients to park in the driveway;
- g. the home occupation does not produce offensive noise, vibration, smoke, dust or other particulate matter, etc.;
- h. there is one non-resident employee and one resident employee in the home occupation (note: in March and April only the home owner is present);
- i. traffic generated by the home occupation is not in greater volumes than would normally be expected in a residential neighborhood; and
- j. motor vehicles do not exceed a gross vehicle weight of 6,000 pounds are stored on the property etc.

Attached is a floor plan with dimensions of the area(s) used for the business.

Sincerely yours,

A handwritten signature in cursive script that reads "Jan Hansen". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Jan Hansen
Owner

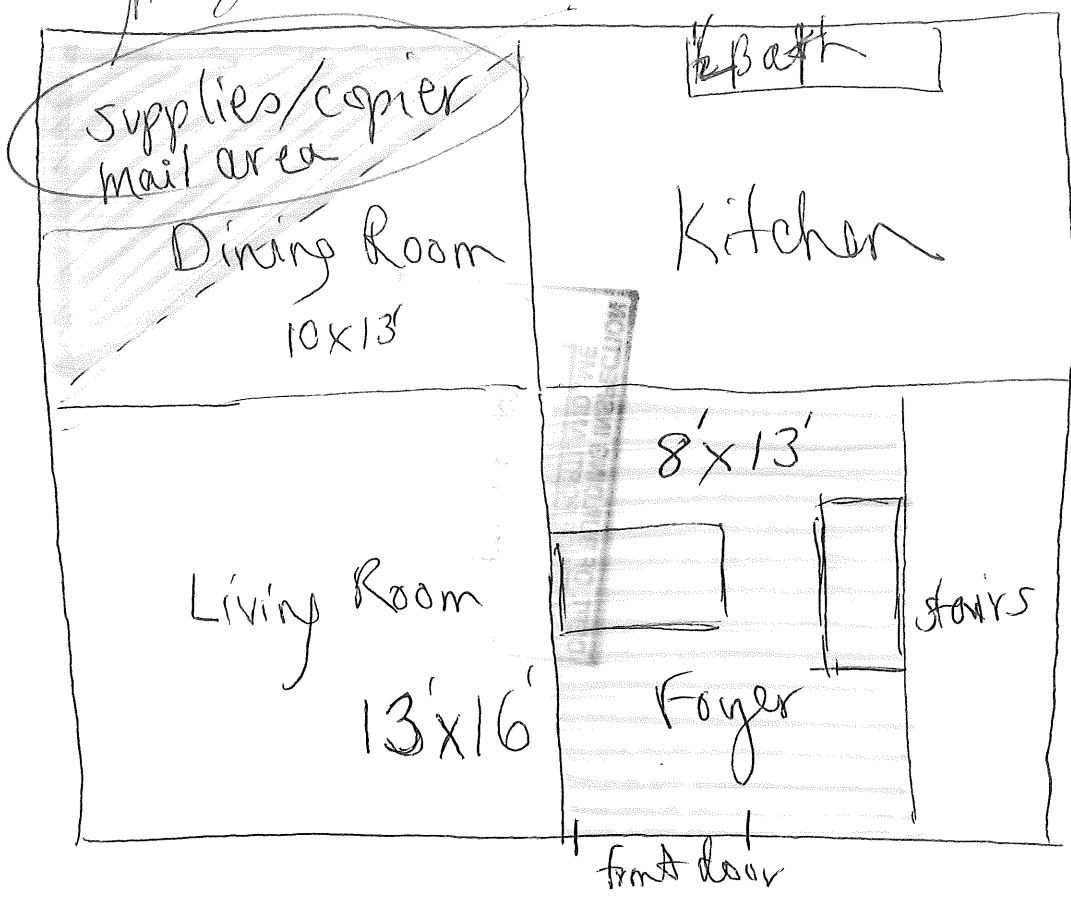
3/17/97
resident employee

Steve Stewart - Scarborough
did wiring @ 22 Kenilworth



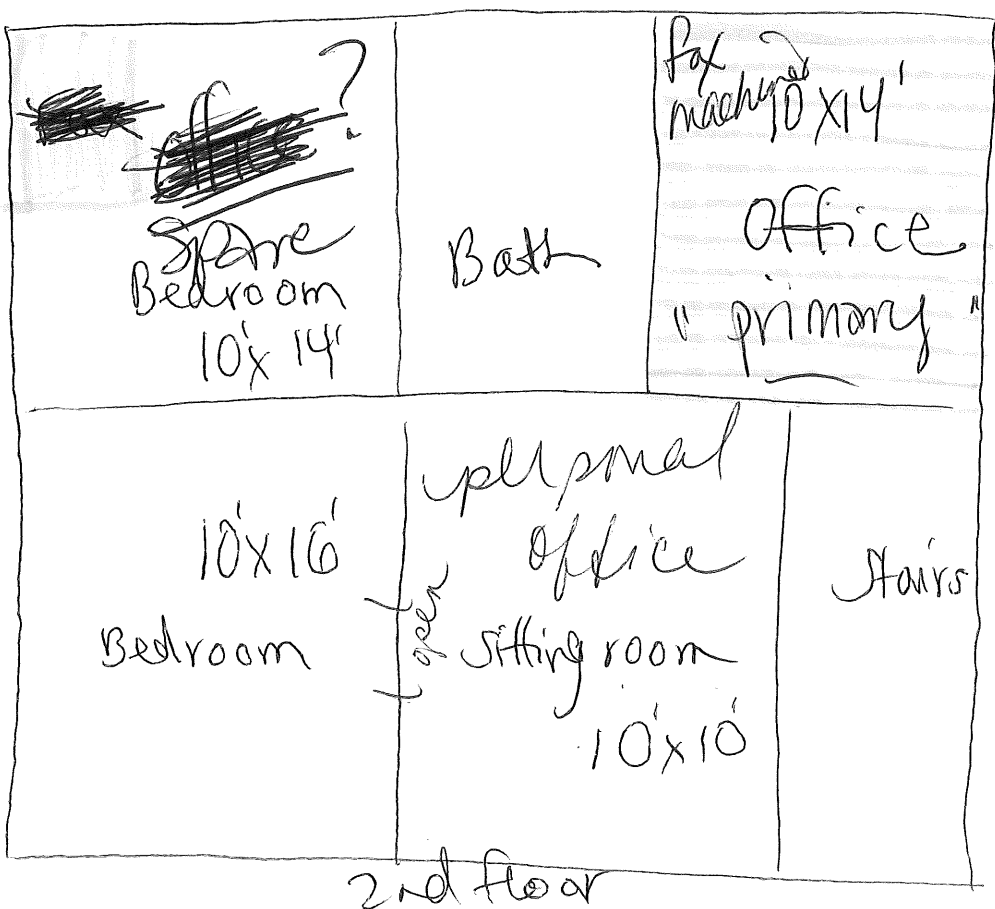
moved to 2nd floor

First Floor



Foyer = 104 SF
 DR = 65 SF
 Office = 140 SF
 Fax = 25 SF

334 SF
 140
 474 SF



2nd floor