



David J. Jackson  
Fire Chief, Fire Department

New Portland Church  
302 Stevens Avenue  
Portland, Maine 04103  
February 9, 2018

New Portland Church,

The Portland Fire Department has received your request to remove the automatic fire alarm system presently installed in your building, located at 302 Stevens Avenue, Portland, Maine. The existing automatic alarm system was required due to the daycare center that was occupying your building. You have notified the Portland Fire Department that the daycare center is no longer operating in your building.

N.F.P.A. 101 Life Safety Code does not require a fire alarm system in an assembly occupancy with an occupancy load of less than 300 people. Based on the square footage of your building, the maximum occupancy load would be far less than what would require a fire alarm system.

The existing fire alarm system can be removed from your building. If, in the future, the daycare center is re-opened an automatic fire alarm system will need to be installed prior to opening the daycare center.

Please feel free to contact me at any time if you have any questions or concerns.

Thank you,

Robert M. Thompson  
Division Fire Chief  
Portland Fire Department  
380 Congress Street  
Portland, Maine 04101  
(t)207-874-8400  
(f)207-874-8410