

From: "Steve Berg" <talphama@maine.rr.com>
To: <wallaceb@portlandmaine.gov>
Date: 1/13/2009 10:09:50 AM
Subject: 16 Montrose Avenue

Dear Ben: Thank you for taking the time yesterday to discuss the Fire Door requirements at 16 Montrose Avenue in Portland. As we discussed, 60 Minute rate Fire Door and frame assemblies need to be installed for the front and rear apartment doors that exit into the 2nd and 3rd floor common hall/stairways as well as the entrance door to the basement off the rear stairwell and the first floor rear apartment door that also exits into the rear stairwell.

I have contacted my door vendor to measure the doors required and determine the time required for delivery. Once I receive the expected delivery information, I will contact you with a proposed timetable for the installation of the doors. In the interim, please do not hesitate to contact me if you have any questions or comments.

Again, thank you for your time and consideration.

Steven Berg

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