

Administrative Authorization Decision

Application #: 2015-183

Name: Conversion of Accessory Unit

Address: STEVENS AVE

Description: Convert the existing accessory unit to a legal accessory unit.

Criteria for an Administrative Authorization: (See Section 14-523 (4) on page 2 of this application)	Applicant's Assessment Yes, No, N/A	Planning Division Use Only
---	--	---

a) Is the proposal within existing structures? <input type="checkbox"/>	Yes	Yes
b) Are there any new buildings, additions, or demolitions?	No	No
c) Is the footprint increase less than 500 sq. ft.?	N/A	N/A
d) Are there any new curb cuts, driveways or parking areas?	No	No
e) Are the curbs and sidewalks in sound condition?	N/A	N/A
f) Do the curbs and sidewalks comply with ADA?	Yes	Yes
g) Is there any additional parking?	Yes	Yes
h) Is there an increase in traffic?	No	No
i) Are there any known stormwater problems?	No	No
j) Does sufficient property screening exist?	Yes	Yes
k) Are there adequate utilities?	Yes	Yes
l) Are there any zoning violations?	No	No
m) Is an emergency generator located to minimize noise?	No	No
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No

The Administrative Authorization for the Conversion of Accessory Unit was approved by Barbara Barhydt, Development Review Services Manager on October 30, 2015 with the following condition of approval listed below:

- 1) that the parking for the accessory unit will be provided in the existing driveway.
- 2) that all required permits from the Inspection Division are obtained for the accessory unit.

Barbara Barhydt
Development Review Services Manager
Approval Date: October 30, 2015