



Administrative Authorization Application

Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: Longfellow School PTO Shed

PROJECT ADDRESS: 432 Stevens Ave CHART/BLOCK/LOT: 175-B-2

APPLICATION FEE: Waive? (\$50.00) or Interdepartmental transfer

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)
Wooden Storage Shed 8' x 14' x 9'

CONTACT INFORMATION:

OWNER/APPLICANT

Name: Portland Public Schools
Address: 196 Allen Avenue
Portland, ME 04103
Work #: 842-5347
Cell #: 741-8468
Fax #: 874-8199
Home #: N/A
E-mail: sherwd@portlandschools.org

Pager

CONSULTANT/AGENT

Name: Scott Segal (PTO president, Project officer)
Address: _____
Work #: _____
Cell #: 838-8632
Fax #: _____
Home #: _____
E-mail: ssegal@maine.rr.com

Criteria for an Administrative Authorization:

(see section 14-523(4) on pg .2 of this appl.)

Applicant's Assessment

Y(yes), N(no), N/A

- a) Is the proposal within existing structures? N
- b) Are there any new buildings, additions, or demolitions? Y - shed
- c) Is the footprint increase less than 500 sq. ft.? Y
- d) Are there any new curb cuts, driveways or parking areas? N
- e) Are the curbs and sidewalks in sound condition? N/A
- f) Do the curbs and sidewalks comply with ADA? Y
- g) Is there any additional parking? N/A
- h) Is there an increase in traffic? N/A
- i) Are there any known stormwater problems? N
- j) Does sufficient property screening exist? Y
- k) Are there adequate utilities? N/A
- l) Are there any zoning violations? Y - bldg separation waiver
- m) Is an emergency generator located to minimize noise? N/A
- n) Are there any noise, vibration, glare, fumes or other impacts? N/A

Signature of Applicant: <u>Douglas Kitter Shuwood</u>	Date: <u>July 30, 2013</u>
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IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.

* Request shed ^{back} be placed against bldg to permit access to ramp & back stairs to courtyard, as well as dumpster spacing.