



19

# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: <u>256 Concord Street West, Portland ME. 04103</u>		Total Square Footage of Proposed Structure: <u>731.47 Square ft</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>175 C 005</u>	Block# <u>005</u>	Lot#	
Applicant Name: <u>Stephen Bartlett</u>		Telephone: <u>207.838.6490</u>	
Address: <u>256 Concord St. West</u>		City, State & Zip: <u>Portland ME 04103</u>	
City, State & Zip: <u>Portland ME 04103</u>		E-mail: <u>Cbart256@Maine.rr.com</u>	
Lessee/Owner Name: <u>(if different than applicant)</u>		Contractor Name: <u>(if different from Applicant)</u>	
Address: _____		Address: _____	
City, State & Zip: _____		City, State & Zip: _____	
Telephone _____		Telephone _____	
E-mail: _____		E-mail: _____	
Current Use (i.e. single family) _____	Single Family home		
If vacant, what was the previous use? _____	n/a		
Proposed Specific use: <u>Family Room, Play Room, Storage</u>	Is property part of a subdivision? If yes, please Name <u>n/a</u>		
Project description: <u>Renovation to providing space into a famill room, play room, Storage</u> <u>(After the fact Permit) Drywall, insulation, electrical, stairs</u>			
Who should we contact when the permit is ready: <u>Stephen or Cindy Bartlett</u>			
Address: <u>256 Concord Street West</u>			
City, State & Zip: <u>Portland ME. <del>04103</del> 04103</u>			
E-mail Address: <u>Cbart256@Maine.rr.com</u>			
Telephone: <u>207.838.6490</u> <u>207.671.2190</u>			

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: <u>Stephen W Bartlett</u>	Date: <u>03.17.2016</u>
--------------------------------------	-------------------------

This is not a permit; you may not commence ANY work until the permit is issued.