

Department of Planning & Development
Lee D. Urban, Director



CITY OF PORTLAND

Division Directors
Mark B. Adelson
Housing & Neighborhood Services

Alexander Q. Jaegerman, AICP
Planning

John N. Lufkin
Economic Development

Sent Certified Mail

November 5, 2003

Mr. Steven Reynolds
J.B. Brown & Sons
482 Congress Street
Portland, ME 04112

Mr. Michael Deluca
Deluca-Hoffman Associates, Inc.
778 Main St., Suite 8
South Portland, ME 04106

RE: After the Fact Parking Lot Expansion,
901 Washington Ave., (2003-0047)(170F001)

Dear Mr. Reynolds and Mr. Deluca:

After review of your application for an after-the-fact minor site plan, the City has the following comments:

Thank you for the additional information pertaining to the unapproved lighting installation. These submittals are acceptable to the City.

As stated in the City's October 17, 2003 letter, this submittal does not address all the items outlined in the City's April 10, 2003 letter. In particular, the City has not received comment or revised plans with regard to landscaping/buffering. The April 10, 2003 letter is attached for reference.

Once the landscaping/buffering item is addressed, the City will be in a position to approve your after-the-fact construction activities.

Sincerely,

Jay Reynolds
Development Review Coordinator

cc: Lee Urban, Planning and Development Director
Alexander Jaegerman, Planning Division Director
Sarah Hopkins, Development Review Services Manager
Mike Nugent, Inspection Services Manager
Charles Lane, Associate Corporation Counsel
Penny Littell, Associate Corporation Counsel
Marge Schmuckal, Zoning Administrator
File