Signage / Awning Permit Application

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 06/23/15

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement MUST be made before permits are accepted.

Location/Address: 901A Washington Ave. Portland, ME 04103

Tax Assessor's Chart/Block/Lot (CBL)
Chart: 107 Block: F Lot: 001

OWNER Name/Address:
Name: J.B. Brown & Sons
Address: 36 Danforth St. PO Box 207 Portland, ME, 04112-0207

Telephone: 207-871-1200
E-Mail: willow.williams@jbbrown.com

LEASEE/BUYER Info (if Applicable)
Business Name: Spurwink Services Inc.
Owner Name: same
Address: 901A Washington Ave. Portland, ME 04103
Phone: 207-871-1200 E-Mail: jgartland@spurwink.org

CONTRACTOR
Business Name: Welch Signage
Contact: John Schaberg
Address: 7 Lincoln Ave. Scarborough, ME 04074
Phone: 207-776-8448 E-Mail: john@welchusa.com

Total S.F. signage ~~99.86~~ 94.83
(Sq Ft = ___ x $2.00) $ 199.76
SF + $25 Fee: $ 25
Historic ($75): $ ___
Awning Fee: $ ___
SEE ATTACHED SPREADSHEET

Awning Fee = Cost of Work: $ _____ ($25/first $1000; $11 each additional $1000) **TOTAL FEE:** $ 224.76

Who should we contact when the permit is ready: Name: Josh Gartland Phone: 207-615-3683
Address 899 Riverside St. Portland, ME 04103 E-Mail: jgartland@spurwink.org

Tenant/allocated building space frontage (in feet): Length: ~~270 feet~~ Height: ~~35 feet~~
Lot frontage (in feet): ~~338 feet~~ Single Tenant or Multi-Tenant Lot: Multi-Tenant

Current Specific Use: Office Use
If vacant, what was prior use: _____
Proposed Use: _____

SEE ATTACHED SPREADSHEET

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES (●) NO ( ) Dimensions: 3 ft X 5 ft; Height from grade: 20 feet
BLDG Wall Sign (attached to bldg.)? YES (●) NO ( ) Dimensions: 6 ft X 14 ft

Proposed Awning: YES ( ) NO (●) If yes, is awning backlit? YES ( ) NO ( )
Heigth of awning _____ Length of awning _____ Depth of awning _____
Is there any communication, message, trademark or symbol on it? YES ( ) NO (●)
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

SEE ATTACHED SPREAD SHEET

Information on *existing and previously permitted* signage:
Freestanding (e.g. pole) sign? YES ( ) NO (●) Dimensions: ___ ft X ___ ft; Height from grade: ___ feet
BLDG Wall Sign (attached to bldg.)? YES ( ) NO (●) Dimensions: ___ ft X ___ ft
Awning? YES ( ) NO (●) total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Joshua Gartland *Date:* 4/29/15

Revised 04-01-2015 **This is NOT a permit; you may not commence ANY work until the permit is issued**