Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 11/12/14

A.K.LONGFELLOW
P.O. BOX 179
SOUTH FREEPORT, MAINE 04078

Building Inspections Division
City of Portland
Portland , ME 04101

Attention Jeanie Bourke
August 28, 2014

Enclosed, please find plans and documents supporting our application for the **Phase Two** permitting of a two-phase project of repairs and renovations to 660 Congress Street.

660 Congress Street is a Certified Historic Structure in the Congress Street and Spring Street Historic Districts. The project has been reviewed and approved by the Portland Historical Preservation Board, the Maine Historical Preservation Commission and the United States Department of the Interior.

The building , vacant for over 5 years and further damaged by fire, was in critical condition and demanded immediate exterior and structural attention. In an attempt to address those immediate needs we were granted permitting for Phase One, as outlined below.

Phase One :
Permitted by City of Portland on 07/09/2013
The repair, rehabilitation or replacement of all exterior building components, including roofing, exterior windows, doors, custom storefronts, gutters, flashing, and masonry repairs

The repair and replacement of internal structural components as outlined and detailed in Structural Drawings S-1 thru S-6

Phase One Status: ongoing and 95% complete

Phase Two:

The construction of all interior finishes, as well as
installation of all support and health safety systems including electrical, fire suppression, plumbing, HVAC and alarms.

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 11/12/14

Understanding that all systems will be required to apply separately for their respective permits, we believe that we are providing the necessary information for the issuance of a **Phase Two Permit** to complete our renovations to 660 Congress Street. We welcome and encourage your department to contact us with any questions or clarifications that may arise in your review.

Thank You and Very Sincerely,

Kenn Guimond
Owner and Managing Member