

Portland, Maine



Yes. Life's good here.

Permitting and Inspections Department
Michael A. Russell, MS, Director

Ann Machado, Zoning Administrator

November 21, 2016

Crossroads for Women, Inc.
Attn: Shannon Trainor
71 US Route 1, Suite E
Scarborough, ME 04074

Re: 735 Washington Ave, Portland, ME 04103; 163A-C-5; R-5 Residential Zone

Dear Ms. Trainor:

On November 17, 2016, the Zoning Board of Appeals voted 6-0 to grant the Conditional Use Appeal to convert an existing single-family home to a sheltered care group home. I am enclosing a copy of the Board's decision.

Now that the conditional use appeal has been approved, you will need to apply for a Commercial Change of Use Permit (<http://me-portland.civicplus.com/DocumentCenter/Home/View/2301>) to change the property from a single-family home to a sheltered care group home, and for any necessary interior construction or alterations. Under Section 14-474(f) of the ordinance, you have six months from the date of the meeting (November 17, 2016), to obtain the permit and start any construction work, or your Zoning Board approval will expire.

Appeals from decisions of the Board may be filed in Superior Court in accordance with Rule 80B of the Maine Rules of Civil Procedure.

Should you have any questions, please contact me at (207) 874-8695 or cstacey@portlandmaine.gov.

Sincerely,

Christina Stacey
Zoning Specialist

cc: file