



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

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Location/Address of Construction: <b>39 MORSE STREET; PORTLAND, ME</b>		
Total Square Footage of Proposed Structure/Area <b>136 SF NEW + 240 SF (PORCH)</b>	Square Footage of Lot <b>10,919 SF</b>	
Tax Assessor's Chart, Block & Lot Chart# <b>163A</b> Block# <b>A</b> Lot# <b>013 15416</b>	Applicant *must be owner, Lessee or Buyer* Name <b>ROBERT G. NEWSON</b> Address <b>47 ALICE COURT</b> City, State & Zip <b>PORTLAND, ME 04103</b>	Telephone: <b>(207) 838-8256</b>
Lessee/DBA (If Applicable) <b>N/A</b>	Owner: (if different from Applicant) Name <b>SAME</b> Address City, State & Zip	Cost Of Work: <b>180,000.</b> <del>15000</del> additional cost C of O Fee: \$ Total Fee: \$ <b>1,800.00</b>
Current legal use (i.e. single family) If vacant, what was the previous use? Proposed Specific use: Is property part of a subdivision? Project description:	<b>SINGLE FAMILY</b> <b>N/A</b> <b>MULTIPLEX RESIDENCE</b> <b>NO</b> If yes, please name <b>N/A</b> <b>2 NEW (3) BEDROOM (1) GARAGE TWO STORY RESIDENCES AND A NEW BARRIOWAY AT THE EXISTING RESIDENTIAL UNIT. NEW PARKING &amp; LANDSCAPING</b>	
Contractor's name: Address: City, State & Zip: Who should we contact when the permit is ready: Mailing address:	<b>ROBERT G. NEWSON</b> <b>47 ALICE COURT</b> <b>PORTLAND, ME 04103</b> Telephone: <b>207 838.8256</b> <b>ROBERT G. NEWSON</b> Telephone: <b>207 838.8256</b> <b>47 ALICE COURT, PORTLAND, ME 04103</b>	

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

scope of the project, the Planning and Development Department  
of a permit. For further information or to download copies of  
Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections

and property, or that the owner of record authorizes the proposed work and  
as his/her authorized agent. I agree to conform to all applicable  
described in this application is issued, I certify that the Code Official's  
all areas covered by this permit at any reasonable hour to enforce the

Date: **3/10/10**

commence ANY work until the permit is issued

**RECEIVED**

MAR 11 2010

Dept. of Building Inspections  
City of Portland Maine



# Residential Additions/Alterations Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

The Maine Home Construction Contracts Act requires that any home construction or repair work for more than \$3000. in materials or labor must be based on a written contract unless the parties agree to exempt themselves. A sample contract is available on the City's website at [www.portlandmaine.gov](http://www.portlandmaine.gov), in the Inspection Office, Room 315 of Portland City Hall or call (207)874-8703 to have one mailed to you.

One (1) complete set of construction drawings must include:

- Cross sections w/framing details
- Floor plans and elevations existing & proposed
- Detail removal of all partitions & any new structural beams
- Detail any new walls or permanent partitions
- Stair details including dimensions of: rise/run, head room, guards/handrails, baluster spacing
- Window and door schedules
- Foundation plans w/required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separation/sound transmission ratings (if applicable)
- Insulation R-factors of walls, ceilings & floors & U-factors of windows per the IECC 2003
- Deck construction including: pier layout, framing, fastenings, guards, stair dimensions
- Reduced plans or electronic files in pdf format are required if originals are larger than 11" x 17"
- Proof of ownership is required if it is inconsistent with the assessors records

Separate permits are required for internal & external plumbing, HVAC, and electrical installations.

If there are any additions to the footprint or volume of the structure, any new or rebuilt structures or, accessory detached structures a plot plan is required. A plot must include:

- The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines. Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.
- Location and dimensions of parking areas and driveways
- A change of use may require a site plan exemption application to be filed.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

Permit Fee: \$30.00 for the first \$1000.00 construction cost, \$10.00 per additional \$1000.00 cost  
This is not a Permit; you may not commence any work until the Permit is issued.



# General Building Permit Application

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Location/Address of Construction: <u>38 Morse St.</u>		
Total Square Footage of Proposed Structure/Area <u>1328</u>		Square Footage of Lot <u>6738</u>
Tax Assessor's Chart, Block & Lot Chart# <u>163</u> Block# <u>AA</u> Lot# <u>16</u>	Applicant *must be owner, Lessee or Buyer* Name <u>Robert Nelson</u> Address <u>42 Alice Court</u> City, State & Zip <u>Portland, Me 04103</u>	Telephone: <u>207-838-8256</u> <u>207-878-5975</u>
Lessee/DBA (if Applicable)  <u>See Revised</u> <u>Dated 3/11/10</u>	Owner (if different from Applicant) Name _____ Address _____ City, State & Zip _____	Cost Of Work: \$ <u>100,000</u> C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u><del>vacant</del> single family</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>single family home on open lot (2 family)</u> Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>Build Single Family on lot 31x34' w/underneath garage - -</u>		
Contractor's name: <u>CIBRA INC.</u>		
Address: <u>42 Alice Court</u>		
City, State & Zip <u>Portland, Maine 04103</u>		Telephone: <u>207 838 8256</u>
Who should we contact when the permit is ready: <u>Robert Nelson</u>		Telephone: <u>207 878 5975</u>
Mailing address: <u>42 Alice Court Portland, Me 04103</u>		

**Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 2/21/08

**This is not a permit; you may not commence ANY work until the permit is issued.**