June 12, 2014

City of Portland 389 Congress Street Inspections Division - Room 315 Portland, ME 04101

Attn: Ms. Ann Machado

Zoning Officer

Cumberland Farms V1079 - Store 5604 801 Washington Street Portland, ME 04101 Delivery: Regular mail

Dear Ms. Machado,

Enclosed please find (1) one Signage/Awning Permit Application, (1) one photo of the existing/proposed Pylon Sign and (1) one copy of the "We Have Diesel" sign for the gas station and convenience store located at 801 Washington Street, Portland, ME. Cumberland Farms, Inc. the owner of the property has started a "Smart Pay" Program which allows the customers to get their gas ten cents cheaper if they are a member. Cumberland Farms wishes to modify their existing Pylon Sign to have Regular Non-Member prices/Smart Pay Member prices. They will add text Smart Pay in place of diesel and change the green diesel text to red. They will then add a 1'-0" x 6'-0" "We Have Diesel" internally illuminated sign below the existing price sign. It is my understanding that the Smart Pay pump toppers are allowed without permits.

The contractor for the project is Jones & Frank, 354 Wilbraham Street, Palmer; MA 01069, a copy of their Worker's Compensation Insurance is enclosed. Also enclosed please find an Agent for Owner Authorization letter allowing me to obtain the permits on behalf of Cumberland Farms. An electrical permit will be obtained by a licensed electrician prior to the "We Have Diesel" sign being installation.

Lastly, please find check # 2407 in the amount of \$42.00 for the permit fee. Please review the enclosed permit package and if you find everything is in order please return the permit to me in the self-addressed stamped envelope. If you have any questions or need additional information call me at (774) 239-2781. Thank you in advance for your time in helping to expedite this matter.

Sincerely.

Cc:

**Cumberland Farms** 

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