

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

# BUILDING PERMIT

This is to certify that PORTLAND CONGREGATION OF  
JEHOVAH'S WITNESSES

Located At 355 CANCO RD

Job ID: 2012-06-4240-SE

CBL: 161- B-043-001

has permission to Erect a 40'x40' temporary tent for group working on church remodel from 6/23-7/15, 2010  
provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of  
the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of  
the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured  
before this building or part thereof is lathed or otherwise  
closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner  
before this building or part thereof is occupied. If a  
certificate of occupancy is required, it must be

\_\_\_\_\_  
Fire Prevention Officer

 7/3/12  
\_\_\_\_\_  
Code Enforcement Officer / Plan Reviewer

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2012-06-4240-SE	Date Applied: 6/14/2012	CBL: 161- B-043-001	
Location of Construction: 355 CANCO RD	Owner Name: PORTLAND CONGREGATION OF JEHOVAH'S WITNESSES	Owner Address: 355 CANCO RD PORTLAND, ME 04103	Phone: 773-6171
Business Name:	Contractor Name: Frank Cutrer	Contractor Address: 303 Narragansett St., Gorham, ME 04038	Phone: 776-3622
Lessee/Buyer's Name:	Phone:	Permit Type: TENTS	Zone: R-5
Past Use: Place of Worship	Proposed Use: Same: Place of Worship – to erect 40' x40' tent from June 23, 2012 thru July 15, 2012 for group working on church	Cost of Work:	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A Signature: <i>Capt. Malone</i>	Inspection: Use Group: Type: <i>TEMP TENT</i> Signature: <i>JMB</i> 7/3/12
Proposed Project Description: Reconstruction of church needed space 6/23-7/15		Pedestrian Activities District (P.A.D.)	
Permit Taken By: Brad		<b>Zoning Approval</b>	

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input checked="" type="checkbox"/> Not in Dist or Landmark
<input type="checkbox"/> Wetlands	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
<input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>OK 6/15/12</i>	Date:	Date: <i>S</i>

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life* • [www.portlandmaine.gov](http://www.portlandmaine.gov)

Acting Director of Planning and Urban Development  
Gregory Mitchell

Job ID: 2012-06-4240-SE

Located At: 355 CANCO RD

CBL: 161- B-043-001

## **Conditions of Approval:**

### **Fire**

1. Installation shall comply with City Code Chapter 10.
2. All construction shall comply with City Code Chapter 10.
3. <http://www.portlandmaine.gov/citycode/chapter010.pdf>
4. Tents shall have an approved fire resistant rating and maintain 10' between stake lines. No smoking or open flame allowed within 10'. Provide at least one 2A:10 BC fire extinguisher.
5. Tents
6. Emergency lighting and approved illuminated EXIT signs are required for events held outside of day light hours. A back up generator with transfer switch shall meet this requirement if the following is met:
  - a. All lighting is powered from the generator circuit.
  - b. The lighting illuminates the face of the EXIT signs.
  - c. An auto transfer and start shall be provided or dedicated staff shall be provided for that purpose.
7. Fuel-fired heating equipment and propane tanks shall be installed outside of the tents an not with 5 feet of the tents or an exit discharge.
8. Fire extinguishers will be required per NFPA 10 as follows:
9. The fire department shall inspect the premise prior to the event.
10. Comply with plan of action.

### **Building**

1. This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event.



Entered 6/14/12 (3)

# Tent/Canopy or Temporary Event Staging Permit Application

# 2012 - 06 - 4240 SE

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: 355 CANCO RD, PORTLAND, ME		
Date of Set up/Event JUNE 23 2012		Date of Breakdown/ End of Event JULY 15 2012
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# 161      B043	Property Owner: PORTLAND CONGREGATION OF JEHOVAH'S WITNESSES	Telephone: (201) 773-6171
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: FRANK CUTRER 303 NARRAGANSETT ST GORHAM, ME 04038 776-3422	Fee: \$30.00
<p>The permit fee and the following items must be completed and submitted along with this application in order to receive a permit:</p> <ol style="list-style-type: none"> <li>Certificate of Flammability</li> <li>Letter of approval from property owner. If the City is owner, attach a completed copy of Application to Use City Parks from Parks &amp; Recreation (756-8275).</li> <li>Company name of installer (contact info).</li> <li>Plot Plan showing the following: Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks &amp; Recreation for maps of Portland's Parks @ 756-8275).</li> <li>If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00</li> </ol> <p>Who should we contact when permit is ready: <u>FRANK CUTRER</u> Address: <u>303 NARRAGANSETT ST, GORHAM, ME 04038</u> Telephone: <u>776-3422</u></p>		
<p>Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.</p>		

RECEIVED

JUN 14 2012

Dept. of Building Inspections  
City of Portland Maine

call do not send

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>Frank Cutrer</i>	Date: 6/14/12
---	---------------

This is not a permit; you may not commence ANY work until the permit is issued.



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • [www.portlandmaine.gov](http://www.portlandmaine.gov)*

## Receipts Details:

**Tender Information:** Check , Check Number: 1339

**Tender Amount:** 30.00

## Receipt Header:

**Cashier Id:** bsaucier

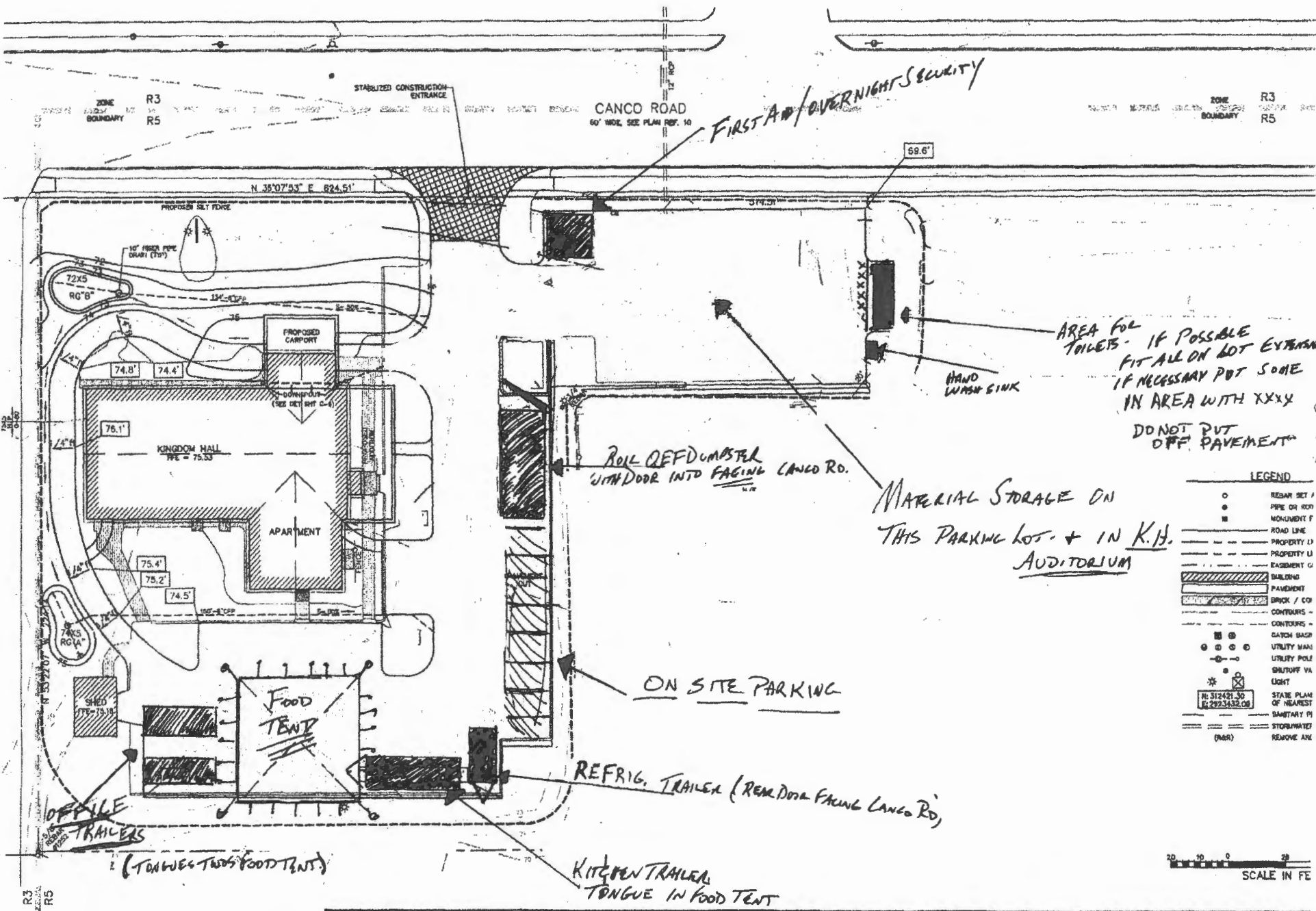
**Receipt Date:** 6/14/2012

**Receipt Number:** 44963

## Receipt Details:

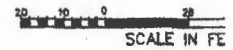
Referance ID:	6892	Fee Type:	BP-Tent/Event
Receipt Number:	0	Payment Date:	
Transaction Amount:	30.00	Charge Amount:	30.00
Job ID: Job ID: 2012-06-4240-SE - Reconstruction of church needed space 6/23-7/15			
Additional Comments: 355 Canco			

**Thank You for your Payment!**



**LEGEND**

- REBAR SET /
- PIPE OR ROD
- MONUMENT /
- ROAD LINE
- - - PROPERTY L1
- - - PROPERTY L2
- - - EASEMENT G
- ▨ BUILDING
- ▨ PAVEMENT
- ▨ BRICK / CO
- - - CONTOURS -
- - - CONTOURS -
- CATCH BASIN
- UTILITY MAN
- UTILITY POLE
- SUTURE VA
- LIGHT
- STATE PLAN OF NEAREST
- SANITARY PI
- STORMWATER
- REMOVE ARE



NO.	DATE	REVISION	BY	SHEET TITLE
1	11/22/2010	DEP	LFB	GRADING, DRAINAGE, & EROSION CONTROL PLAN
2	5/25/2011	CONTOURS & RAIN GARDENS	LFB	
3	8/15/2011	EXISTING DRAINAGE	LFB	
		REVISED PROPOSED		





June 14, 2012

To Whom It May Concern:

The Portland Congregation of Jehovah's Witnesses is seeking a Tent/Canopy Permit for the dates of June 23<sup>rd</sup> through July 15, 2012. The tent is roughly 40'x40' and will be located on site of the Kingdom Hall located at 355 Canco Rd, Portland, Maine. Permission to use site has been approved by congregation members and will be installed by a volunteer work force owning the tent, made up of the members of the Portland Congregation of Jehovah's Witnesses.

The building committee for the remodel project has already contacted Michelle Sturgeon the City Health Inspector regarding use of the tent in food service to feed the volunteer crew during the course of the project.

Dig-Safe has also been contacted and the entire lot at 355 Canco Rd, Portland, Maine, has been marked.

Thank you for your attention in this matter.