

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

# BUILDING PERMIT

This is to certify that CITY OF PORTLAND»

Located At 427 OCEAN AVE

Job ID: 2011-08-2049-SE

CBL: 159 - - G - 001 - 001 - - - - -

has permission to Erect tents 09/09/11 - 09/12/11

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

\_\_\_\_\_  
**Fire Prevention Officer**

*[Signature]* 8/24/11  
\_\_\_\_\_  
**Code Enforcement Officer / Plan Reviewer**

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD**

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life* • [www.portlandmaine.gov](http://www.portlandmaine.gov)

Director of Planning and Urban Development  
Penny St. Louis

Job ID: 2011-08-2049-SE

Located At: 427 OCEAN

CBL: 159 - - G - 001 - 001 - - - -

## **Conditions of Approval:**

### **Fire**

Tents shall have an approved fire resistant rating and maintain 10' between stake lines. No smoking or open flame allowed within 10'. Provide at least one 2A:10 BC fire extinguisher.

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-08-2049-SE	Date Applied: 8/19/2011	CBL: 159 - G - 001 - 001 - - - -	
Location of Construction: 427 OCEAN AVE - PAYSON PARK	Owner Name: CITY OF PORTLAND	Owner Address: 55 PORTLAND ST PORTLAND, ME - MAINE 04101	Phone:
Business Name: Race for the Cure - Ned Flint	Contractor Name:	Contractor Address:	Phone: 232-8816
Lessee/Buyer's Name:	Phone:	Permit Type: TENTS	Zone: ROS
Past Use: City Park - Payson Park	Proposed Use: Same- City Park - to erect tents for Race for the Cure from September 9, 2011 to September 12, 2011	Cost of Work:	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: <i>Temp Tent</i> Type:
Proposed Project Description: 9/9/2011 to 9/12/2011 5 tents Race for the Cure		Pedestrian Activities District (P.A.D.)	
Permit Taken By: Lannie		<b>Zoning Approval</b>	

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input type="checkbox"/> Not in Dist or Landmark
<input type="checkbox"/> Wetlands	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
<input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>8/22/11</i>	Date:	Date:

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHON \_\_\_\_\_



# Tent/Canopy or Temporary Event Staging Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: <b>PAYSON PARK</b>		
Date of Set up/Event <b>SEPT 9, 2011</b>		Date of Breakdown/ End of Event <b>SEPT 12, 2011</b>
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot# <b>159      6      1</b>	Property Owner: <b>CITY OF PORTLAND</b>	Telephone:
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <b>MED FLINT RACE FOR THE CURE 10 OAKDALE ST. PORTLAND ME 04103</b>	Fee: \$30.00
<p>The permit fee and the following items must be completed and submitted along with this application in order to receive a permit.</p> <ol style="list-style-type: none"> <li>1. Certificate of Flammability</li> <li>2. Letter of approval from property owner. If the City is owner, attach a completed copy of Application to Use City Parks &amp; Public Space from Parks &amp; Recreation (756-8275).</li> <li>3. Company name of installer (contact info).</li> <li>4. Plot Plan showing the following: Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks &amp; Recreation for maps of Portland's Parks @ 756-8275).</li> <li>5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00</li> </ol>		
<p>Who should we contact when permit is ready: <b>MED FLINT</b> Address: <b>10 OAKDALE ST. PORTLAND 04103</b> Telephone: <b>232-8816</b></p>		
<p>Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.</p>		

RECEIVED  
AUG 19 2011  
Date of Building Inspections  
City of Portland Maine

8-22-11

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	Date: <b>19 Sept 2011</b>
-------------------------	---------------------------

This is not a permit; you may not commence ANY work until the permit is issued.

# Certificate of Flame Resistance

REGISTERED  
APPLICATION  
CONCERN NO.

CAL COMB F-419.01

AZTEC TENTS  
2685 COLUMBIA ST  
TORRANCE, CA 90503  
(800)228-3687

Date treated or  
manufactured

06/2008

This is to certify that the materials described below hereof have been flame retardant treated (or are inherently nonflammable).

FOR

**MARSHALL RENTAL CENTER**  
56 STATE ROAD US RTE 1  
KITTERY, ME 03904  
ATTN: TIM MARSHALL



Certification is hereby made that: (check "a" or "b")

- (a) The articles described below this certificate have been treated with a flame retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.  
Name of chemical used ..... Chem. Reg. No. ....  
Method of application .....

- (b) The articles described below hereof are made from a flame -resistant fabric or material registered and approved by the State Fire Marshal for such use; Fabric has been tested and passes NFPA701-96.  
Trade name of flame-resistant fabric or material used.. *Laminated Fabric* ..... Reg. No. .... *F-419.01* .....

The Flame Retardant Process Used WILL NOT Be Removed by Washing  
(will or will not)

David Bradley

Name of Applicator or Production Superintendent

Chuck Miller - President

Title

CUSTOMER ORDER NO. R170277

# Certificate of Flame Resistance

PAGE: 1

Date Manufactured

**05/27/2011**

**AZTEC TENTS**  
2665 COLUMBIA ST  
TORRANCE, CA 90503  
(800) 228-3687

INV NUMBER: 0184914  
P.O. NUMBER:  
CUSTOMER NO: MARS039

This is to certify that the materials described below have been flame retardant treated (or are inherently flame retardant).

**MARSHALL RENTAL CENTER**  
56 STATE ROAD US RTE 1  
Kittery, ME 03904

Certification is hereby made that the articles described below hereof are made from a flame-retardant fabric or material registered and approved by the California State Fire Marshal for such use. The fabric has been tested and passes NFPA 701 Large Scale. See chart to right for trade name of flame-resistant fabric or material used and additionally referenced on the label of the fabric panel.

Vendor	Trade Name	CA Test #
Brun	Flam-Lite	F-222-01
Brun	Mech	F-222-04
California Camo	Lam-Tex 12 34 18 180	F-433-01
Coated Fabrics	Clear Vinyl 15ga / 20ga	F-575-02
DAF	Clear Vinyl 15ga / 20ga	F-581-01
DAF	DAF	F-581-02
Endurotex Edge	PolyScreen Layer	F-434-01
Faman	Procurtain 502	F-444-01
Faman	Procurtain 502	F-444-08
Madge Textiles	Pur-Tex Liner	F-500-01
RVC-Tech	Dura-Clad / Nylon	F-504-01
Synco	Weatherguard	F-140-01
Ti-Vantage	Firewall Controls	F-188-01
Ti-Vantage	Race 300	F-121-02
Ti-Vantage	Big Top	F-121-08
Ti-Vantage	Vanguard Watcher	F-200-01
Ti-Vantage	Wilson / Capatone	F-769-01
Venustag	Duraclad 81011-81101	F-130-01

**THE FLAME RETARDANT PROCESS USED WILL NOT BE REMOVED BY WASHING**

**David Bradley**

Name of Applicator or Production Superintendent

**General Manager- Manufacturing**

Title of Applicator or Production Superintendent

# Certificate of Flame Resistance

REGISTERED  
APPLICATION  
CONCERN NO.

CAL COMB F-419.01

AZTEC TENTS  
490 ALASKA AVENUE  
TORRANCE, CA 90503  
(800)228-3687

Date treated or  
manufactured

07/2007

This is to certify that the materials described below hereof have been flame retardant treated (or are inherently nonflammable).

FOR

**MARSHALL RENTAL CENTER  
ATTN: TIM MARSHALL  
56 STATE ROAD US RTE 1  
LITTELY, ME 03904**



Certification is hereby made that: (check "a" or "b")

- (a) The articles described below this certificate have been treated with a flame retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.  
Name of chemical used ..... Chem. Reg. No. ....  
Method of application .....
- (b) The articles described below hereof are made from a flame -resistant fabric or material registered and approved by the State Fire Marshal for such use; Fabric has been tested and passes NFPA701-96.  
Trade name of flame-resistant fabric or material used., Laminated Fabric ..... Reg. No. .... F-419.01 .....

The Flame Retardant Process Used WILL NOT ..... Be Removed by Washing  
(will or will not)

David Bradley

Name of Applicator or Production Superintendent

Chuck Miller - President

Title

CUSTOMER ORDER NO. R166902

ITEMS MANUFACTURED:



# Certificate of Flame Resistance

Manufacturer Number  
259

## Sperry Sails

Date of Manufacture  
16-Jul-03

11 Marconi Lane  
Marion, MA 02738  
(508) 748 - 2581

This is to certify that the materials described have been flame-retardant treated or are inherently non-flammable and were supplied to:

Name:	Pineland Farms
City:	New Gloucester 04260
State:	ME

### Certification is hereby made that:

The articles described on this certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with California Fire Marshal Code equal to or exceeding NFPA 701, CPAI 84

Method of Application:	Coated	Lot Number:	0
Fabric Color, Type and Weight:	Oyster Polyester	7.2 oz.	
Description of Item Certified:	46x80 ft.	Pole Tent	

**Flame-Retardant Process Used Will Not Be Removed By Washing And is Effective For The Life Of The Fabric**

Name of Applicator of FR Finish Challenge	Signed
--	--------

# #N/A



**CITY OF PORTLAND, RECREATION and FACILITIES MANAGEMENT**  
**PUBLIC PARK & SPACE APPLICATION (3 pages)**  
 134 Congress St. ~ Suite 2 ~ Portland ~ ME ~ 04101  
 207-756-8275 ~ Fax 207-756-8279  
 tvn@portlandmaine.gov

For uses of city property, there are typically: 1. fees charged for use of the area  
 2. a security deposit required 3. insurance required  
 (There may be fees due and applications required from other City Departments)

TODAY'S DATE	07/28/2011	ORGANIZATION NAME	Maine Affiliate of Susan G. Komen for the Cure				
ORGANIZATION ADDRESS	PO Box 1626	CITY	Bangor	STATE	ME	ZIP	04402
CONTACT NAME(S)	Ned Flint	TITLE	Race Director				
HOME #	WORK 232-8816	CELL	232-8816	FAX	N/A		
EMAIL	ned@komenmaine.org	EMAIL					

PARK AREA OR PUBLIC SPACE REQUESTED	Payson Park – Route (city streets / park roadways / Baxter Blvd) Dyers Flat for Overflow Parking				
EVENT DAY & DATE(S)	September 9 (tent set up)-11 (event day), 2011 Saturday + Sunday (race on Sunday, Sept 11)	RAIN DAY & DATE(S)	N/A		
EVENT START TIME (i.e. set-up start time)	Sat. Sept 9(setup) 3pm-7pm	EVENT END TIME (i.e. when event cleanup is complete)	Sunday Sept 11 2pm	ACTUAL START & END TIME OF EVENT	Sunday, Sept 11 7:30am – 12pm RACE start time: 10am..

EVENT NAME	EXPECTED ATTENDANCE
Komen Maine Race for the Cure	2,000

**DESCRIPTION OF EVENT:** Please be specific regarding area of public space/park and describe Event in detail.

5K Run/Walk fundraiser for breast cancer. Area of Payson park closest to Baxter Blvd. will be base site.  
 Route: start on Baxter Blvd. – near 1<sup>st</sup> entrance of Payson Park, head west on Blvd., turn right onto Belmead, turn left onto Deerfield, turn left onto Preble Street Ext., turn left back onto Baxter Blvd., continue northeast to Payson Park... finish line on the 1<sup>st</sup> entrance roadway of the park.  
 Baxter Blvd. and Park Roadways would be closed down to traffic from 9am – Noon. **NEEDS CITY COUNCIL APPROVAL.**

For setup purposes, The 2 Park Roadway Entrances (beside the grass triangle) would be closed down earlier (probably at 6am) on Sept. 11. Dyers Flat used for parking. Some items will be set up on Saturday Afternoon (Sept. 10). The Large Tent setup Friday, Sept 9.

Large Tents set up in the grass area (Triangle). Booths + canopies from participating organizations + businesses.  
 A 30 foot tall cold-air balloon (RE/MAX) will be set up in the southeast corner of the park (on the grass).  
 Refreshments served. Music + speeches over PA System (electricity needed). Stage set up on grass.

IS THERE A REGISTRATION FEE?	yes
IF YES, HOW MUCH?	<b>FEE</b> \$25 pre-reg, \$30 race day (\$5 mailing fee) <b>STUDENT FEE</b> \$15 pre-reg, \$20 race day (\$5 mailing fee)

**WHAT WILL BE THE ANTICIPATED NEED FOR PARKING AND WHAT IS YOUR PARKING PLAN?**  
 Tentatively Cheverus and USM surface parking; shuttle to site.  
 Volunteers and VIP's park in grassy area just after second Payson entrance.

**PLEASE CHECK OFF AND ANSWER:**  
 PLEASE SEE ATTACHED FEE SCHEDULE / DEPT. INFORMATION IF YOU ANSWER YES

		X-YES	X-NO	X-NOT SURE
*	Are you setting up a <b>canopy(s)</b> ? (canopy is 10x10 size) How many:	X 10-12		
*	Do you wish to set up a <b>tent(s)</b> ? (a canopy or tent larger than 10x10 needs to be approved by Recreation and a Tent Permit issued from Inspections Division; please call Inspections for information on their application process / PLEASE give them at least a 2-week notice). Recreation will contact Inspections once the tent location is approved so that the Tent Permit Application may go forward. State size(s): Exact Location(s) of Tent Placement Requested: In order to drive tent stakes into the ground, DIG SAFE must be contacted: 888-344-7233.	X 3-4		
*	Will you be setting up <b>tables and/or chairs</b> ? How many tables: <b>75</b> chairs: <b>200</b>	X		
*	Are other items or equipment being placed on City property? (i.e. Moon Bounce, Dunk Tank, Radio Station Van, Helium Tank, etc.) Please List:	X RADIO VAN		
*	Will there be <b>refreshments</b> at the event? Do you wish to <b>sell food</b> ? (If so, you will need approval from Recreation) List food and drink: A Temporary Food Service License (from the City Clerk's Office) is needed, even if food is given away (and even if it is pre-packaged). PLEASE give the Clerk's Office at least a 2-week notice.	X FREE REFRESHMENTS NO VENDORS		
*	Do you wish to sell <b>non-food items</b> (like T-shirts, crafts, cd's, etc.)? If so, you will need approval from Recreation, and you will need to apply for a Street Goods Vendor License(s) at the City Clerk's Office. List items you wish to sell:	X KOMEN MERCHANDISE		
*	Are you setting up a <b>PA (sound) system</b> ? Are you planning on having <b>Amplified Music</b> ? YES If so, your event requires a concert license from the City Clerk's Office. (Just voice - i.e. Press Conference, would not require the license because it is not music). For amplified music/speech, there are time restrictions for the Downtown Parks & Squares (music limited to 11:45am - 1:15pm, and 1 hour between 5pm - 8pm).	X MUSIC AND SPEAKING		
*	Will your event require <b>electricity</b> ?	X		
*	Are you planning on bringing a <b>Grill for a Barbecue</b> ? Only Gas Grills are allowed in the parks (NO CHARCOAL). Grilling is subject to weather conditions and possibly Fire Dept. review.		X	
*	Will the event require <b>reserved parking spaces / parking meters</b> ? How many? "No Parking" signs may be purchased at Public Services, 55 Portland Street.		X	
*	Will your event need <b>safety vests, signs, barricades and/or cones</b> ? Please list what you would like to borrow: A few orange vests and cones may usually be borrowed from Recreation. Barricades and signs are borrowed from Public Services, Customer Service.	X		
*	Will your event require <b>street closures</b> ? (Please be specific under "Description of	X		
*	Will your event require <b>Police</b> assistance? An event such as a road race, march in the street, or parade would typically require police assistance.	X		
*	Will your event require <b>Fire/EMS</b> assistance?	X		
*	Will your event require <b>porta-restroom</b> rental(s) or need existing porta-restrooms cleaned? (Some of the parks already have porta-restrooms. Event participants may use these, but a \$25 fee is assessed for events where attendance is 150 or more.)	X		
*	Do you wish to have a <b>banner over the street</b> to advertise your event? (Banners hung over Congress St. or Baxter Blvd). Banner inquiries directed to Vicki Allen, Recreation.	X		

#### INSURANCE CERTIFICATE INFORMATION

*	Will your event require liability Insurance? (For an event such as a walkathon, race, festival, press conference, concert, etc., the city requires insurance coverage - general liability. The City of Portland needs to be named as additional insured in regards to the event activities on that date). If your event has been approved for serving food, Product Liability is also required, in addition to General Liability.	X		
◆	If you answered yes, please have "City of Portland, Maine" listed as additional insured on the certificate (minimum coverage: \$400,000) and have your insurance company fax a copy to Recreation: 207-756-8279 or e-mail to: <a href="mailto:tvm@portlandmaine.gov">tvm@portlandmaine.gov</a>			

#### RECREATION POLICIES

##### ELECTRICITY

All cords in the public way must be covered by rugs, mats or orange cones to avoid public hazard. If weather is inclement (drizzle, rain,

snow, etc.) we require that you **not use** electricity, unless all equipment and connections are protected from the elements.

**BARBECUES - GAS GRILLS ONLY**

Only GAS GRILLS are allowed in parks/public spaces – i.e. No Charcoal Grills. Barbecuing must first be approved by Recreation and is subject to weather conditions, and possible further review by the Fire Dept. Grills must be set up away from children's activities. You must bring a fire extinguisher with you to the grilling area.

**PORTA-RESTROOMS / BATHROOM FACILITIES**

Porta-Restrooms are required for large events and events where food is being served. Some of Portland's parks already have portable restrooms (\*Preble Street Grass Area at the Preble Street Parking Lot – across from Hannafords, \*Entrance to Dyer's Flat – beside Payson Park, \*Deering Oaks Park – across from the Playground, \*East End Beach). If over 150 people are expected to attend the event, a \$25 user fee is required (paid to Recreation). The restrooms are cleaned M, W, & F. If you would like to guarantee that they are cleaned just prior to your event, then you need to call the porta-restroom company (United Site Services, 800-442-1286, M-F) to request and pay for a cleaning.

**TRASH**

All groups must abide by our Carry In/ Carry Out Policy. Please bring extra trash bags and/or trash receptacles and remove all trash. You will need to haul all of your trash out of the park/public space or forfeit the security deposit(s). The area will be checked following your event and if the park is clean and conditions for use adhered to, your security deposit will be returned to you. Thank you in advance!

**PARKING ON GRASS AREAS**

Portland Recreation has a strict policy that prohibits vehicles from parking on grass areas. \$10 will be deducted from your security deposit for each vehicle parked on grass. **Any tire ruts/damage to the grass areas would mean a forfeit of your security deposits.**

**TOBACCO FREE ZONES**

By city ordinance, smoking is prohibited at and within 20 feet of the following outdoor recreation and event areas: downtown squares and plazas, trails, parks, playgrounds, beaches, and athletic facilities. Please make sure you pass this information along to participants / spectators at the event.

**NOTIFICATION**

Please keep a copy of this permit on site at all times. City staff may require proof of permit.

**REVOCABLE PERMIT**

- ◆ The City reserves the unconditional right to control or cancel events to protect and/or prohibit damage to public property.
- ◆ The City reserves the unconditional right to revoke or revise an issued permit.

<b>I HAVE READ AND UNDERSTAND ALL OF THE ABOVE POLICIES</b>	TYPE INITIALS	AEF	DATE	07/28/2011
---	---------------	-----	------	------------

**ASSUMPTION OF RISK & LIABILITY**

Users of the area agree to accept the grounds in an "as is" condition and shall be responsible for all risk and liability in using the park/public space area for the said event. By returning this form, (should permission be granted to use city property), the above parties agree to indemnify and hold harmless the City of Portland, its employees and agents, from and against all claims arising out of activities during said event.

<b>I have read the Assumption of Risk &amp; Liability Agreement</b>	TYPE INITIALS	AEF	DATE	07/28/2011
---	---------------	-----	------	------------

**CREDIT CARD INFORMATION**

Visa or MasterCard Number		Exp Date (Mon/Yr)	
---------------------------	--	-------------------	--

**CREDIT CARD WILL ONLY BE CHARGED FOR SECURITY DEPOSIT(S) AS NEEDED**

**PLEASE MAKE CHECKS PAYABLE TO "CITY OF PORTLAND"**

- ◆ Please make out security deposit checks separate from permit fees.

**TOTAL AMOUNT(S) DUE TO RECREATION** (Please make all security deposit checks out separately)

Permit Fee for use of area: \$40 first hr. plus \$35 each additional hr. (i.e. a 3 hour event totals \$110) If your event is rained out / cancelled, the bulk of the fee is returned (however \$40 is non-refundable) Number of Hours of Use: <b>Sat: 4 hours</b> <b>Sun: 9 hours 13 hrs. total</b>	<b>\$ 460</b> <b>150 credit</b> <b>from 2010</b> <b>\$310 DUE</b>	Vest, Barricade, Cone Deposit: \$10 per/item	<b>\$ TBD</b>
Electricity: \$5per/hr	<b>\$ 25 DUE</b>	Public Space / Park Security Deposit: \$1000	<b>\$ 1000 DUE</b>
Key Deposit: \$50 per key		Other (Porta-Restroom User Fee, etc.)	<b>\$ 225 DUE</b>

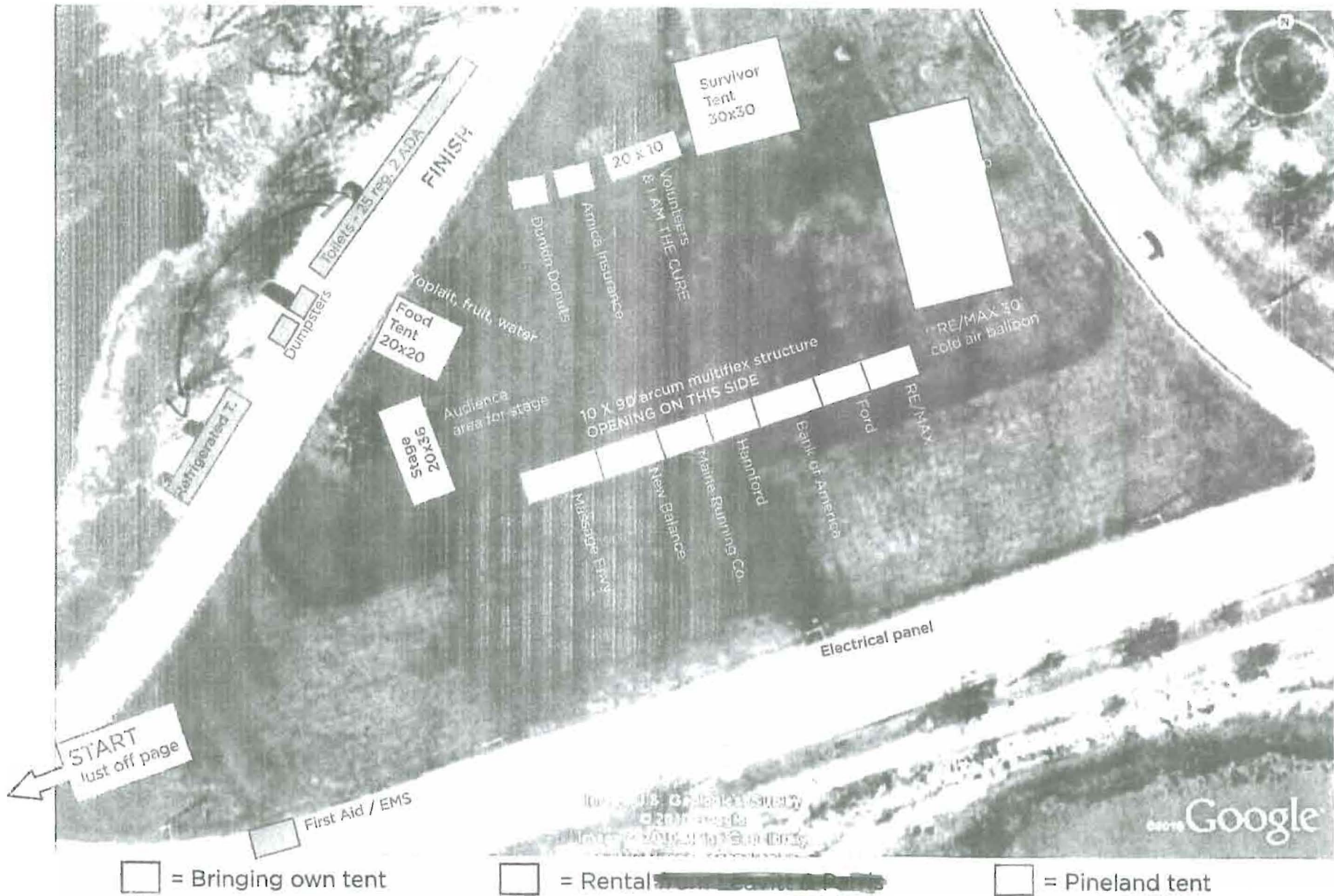
**FOR OFFICE USE ONLY**

DATE REC'D APPLICATION	10-28-2010	DATE REC'D INSURANCE	NEED	PERMIT FEE AMT REC'D	\$ NEED	SECURITY DEPOSIT	\$ NEED
------------------------	------------	----------------------	------	----------------------	---------	------------------	---------

SUSAN G. KOMEN  
RACE FOR THE CURE  
TENT INSTALLER ■

MARSHALL TENT AND EVENT RENTAL  
56 STATE ROAD  
KITTERY, ME  
03904

KOMEN MAINE RACE FOR THE CURE - PORTLAND  
2011 ~~CONFIDENTIAL~~ SITE MAP





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/17/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	LOCKTON COMPANIES, LLC-N DALLAS 717 N. HARWOOD, LB#27 DALLAS TX 75201 214-969-6700	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Great Divide Insurance Company	25224
		INSURER B : Nautilus Insurance Company	17370
		INSURER C : Commerce and Industry Insurance Company	19410
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES SUSGK03 Z CERTIFICATE NUMBER: 11324545 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	CPA1004002-14 (AOS) CPA1004003-14 (AZ)	7/1/2011 7/1/2011	7/1/2012 7/1/2012	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS	N	N	CAA1024620-14	7/1/2011	7/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB			11449156	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCA1004005-14 (AOS) WCA1004004-14 (AZ)	7/1/2011 7/1/2011	7/1/2012 7/1/2012	<input checked="" type="checkbox"/> WVC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A B	PROPERTY (AOS) PROPERTY (AZ ONLY)	N	N	CPA1004002-14 (AOS) CPA1004003-14 (AZ)	7/1/2011 7/1/2011	7/1/2012 7/1/2012	Per Schedule on file with carrier Per Schedule on file with carrier

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED  
Re: Maine Affiliate Race for the Cure Activities. City of Portland, Maine is included as an Additional Insured as required by any municipality, by agreement with any governmental entity, or as required by written contract executed prior to a loss

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
11324545 City of Portland Attn: Recreation and Facilities Management 134 Congress St., Suite 2 Portland ME 04101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Frank Scuderi</i>

**Order 30-11/12**

**Passage: 8-15-11 9-0**

NICHOLAS M. MAVODONES (MAYOR)  
KEVIN J. DONOGHUE (1)  
DAVID A. MARSHALL (2)  
EDWARD J. SUSLOVIC (3)  
CHERYL A. LEEMAN (4)

**CITY OF PORTLAND**  
IN THE CITY COUNCIL

JOHN R. COYNE (5)  
JOHN M. ANTON (A/L)  
DORY RICHARDS WAXMAN (A/L)  
JILL C. DUSON (A/L)

**ORDER DECLARING SOUTHERN MAINE  
"RACE FOR THE CURE"  
FESTIVAL**

**ORDERED**, that the Southern Maine "Race for the Cure" is hereby declared as a Festival on Sunday, September 11, 2011 to be held in Portland, specifically, Baxter Blvd. from Preble Street to Bates Street and all of Payson Park including Dyer's flat parking area from 9:00 am. – Noon. The race will start at 10:00 a.m.; and

**BE IT FURTHER ORDERED**, that the route of the course is subject to change, depending on construction projects along the course; and

**BE IT FURTHER ORDERED**, that during the Southern Maine "Race for the Cure" the following streets will be closed to vehicular traffic on Sunday, September 11, 2011:

- \* Baxter Boulevard (from Preble Street to Bates Street), from 9:00 a.m. to noon;
- \* Payson Park roads and roadways leading into Payson Park, from 6:00 a.m. to noon; and

**BE IT FURTHER ORDERED**, that the above areas will also be closed to street vendors pursuant to Section 19-17 of the Portland City Code and is reserved for the use of Maine Affiliate of Susan G. Komen Race for the Cure, for the purpose of conducting the Southern Maine "Race for the Cure," subject to the direction and control of the City Manager; and

**BE IT FURTHER ORDERED**, that the City Manager is hereby authorized to issue a revocable permit under §§25-26 -- 25-30 of the Portland City Code to the Maine Affiliate of Susan G. Komen Race for the Cure subject to the following conditions:

- \* Under no circumstances may alcoholic beverages be sold on City of Portland rights-of-way in the festival area during said event;
- \* The Maine Affiliate of Susan G. Komen Race for the Cure shall defend and indemnify the City and hold it harmless from and against all claims arising out of activities during said event, and shall take out and maintain public liability insurance coverage in the amount of at least \$400,000



combined single limit for personal or bodily injury, death or property damage and naming the City as an additional insured thereon for said purposes;

- \* Conditions for use of grounds, specified in a permit issued from Recreation and Facilities Management, shall be adhered to;
- \* Race organizers shall have sole authority over participating vendors at the event and may charge a fee to vendors for the opportunity to vend at the Festival;
- \* City permit fees and license fees, and costs for city staff assistance, will be paid by Maine Affiliate of Susan G. Komen Race for the Cure; and

**BE IT FURTHER ORDERED**, that the City Manager is also authorized to issue such other temporary licenses, including licenses for food service establishments, as may be required by the Portland City Code, provided that all other applicable requirements of said Code have been met regarding the operation of said festival/event.



# CITY OF PORTLAND, MAINE

Department of Building Inspections

## Original Receipt

\_\_\_\_\_ 6-11-20 11

Received from Sub Rosa

Location of Work Parkway

Cost of Construction \$ \_\_\_\_\_ Building Fee: \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_ Site Fee: \_\_\_\_\_

Certificate of Occupancy Fee: \_\_\_\_\_

Total: 150

Building (1L) \_\_\_\_\_ Plumbing (15) \_\_\_\_\_ Electrical (12) \_\_\_\_\_ Site Plan (U2) \_\_\_\_\_

Other \_\_\_\_\_

CBL: 159-6-1

Check #: 522 Total Collected \$ 150

**No work is to be started until permit issued.  
Please keep original receipt for your records.**

Taken by: [Signature]

WHITE - Applicant's Copy  
YELLOW - Office Copy  
PINK - Permit Copy